

Peninsula Corridor Joint Powers Board
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA

MINUTES OF MARCH 5, 2020

MEMBERS PRESENT: D. Davis (Vice/Acting Chair), C. Brinkman, J. Bruins, C. Chavez, R. Collins,
C. Stone (arrived 9:26 a.m.), S. Walton, M. Zmuda

MEMBERS ABSENT: D. Pine, Chair

STAFF PRESENT: J. Hartnett, C. Mau, J. Cassman, M. Bouchard, A. Chan, J. Funghi,
D. Hansel, S. Murphy, M. Jones, S. Petty, D. Seamans, S. Wong

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE

Acting Chair Dev Davis called the meeting to order at 9:13 am. Director Steve Heminger led the Pledge of Allegiance.

Director Davis requested Item #6a follow Item #2.

2. SWEARING-IN OF STEVE HEMINGER REPRESENTING THE SAN FRANCISCO MUNICIPAL TRANSPORTATION AGENCY (SFMTA)

District Secretary Dora Seamans administered the Oath of Office.

Jim Hartnett, Executive Director, stated that there was nothing to report for the Closed Session prior to this meeting.

6. REPORT OF THE CHAIR

a. Resolution of Appreciation for former Director Cheryl Brinkman

Director Davis presented the resolution. Director Brinkman expressed her appreciation and good wishes.

3. ROLL CALL

District Secretary Seamans called the roll and confirmed a quorum.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Roland Lebrun, San Jose, commented on the TASI contract.

5. CONSENT CALENDAR

Public Comment

Jeff Carter, Millbrae, requested methodology and revenue data for each Caltrain fare product online.

Motion/Second: Walton/Zmuda approved the Consent Calendar, as follows:

Ayes: Davis, Chavez, Collins, Heminger, Walton, Zmuda

Noes: None

Absent: Pine, Bruins, Stone

- a. **Approve Meeting Minutes of February 6, 2020**
- b. **Receive Key Caltrain Performance Statistics**
- c. **Receive State and Federal Legislative Update**
- d. **Accept Statement of Revenues and Expenditures for January 2020**
- e. **Disposition of Taylor Dunn Electric Carts**
- f. **Authorize the Application for and Receipt of Annual Cap and Trade Funding for the Peninsula Corridor Electrification Project (PCEP)**
- g. **Authorize the Executive Director to execute Amendment No. 2 to Supplemental Agreement No. 2 with Pacific Gas and Electric for construction of 115 kilovolt Interconnections for the Peninsula Corridor Electrification Project**

6. REPORT OF THE CHAIR

Director Cindy Chavez, provided the following updates from the February 21st Governance Ad Hoc Committee, which included the following: real estate ownership, accountability, special counsel work, electrification work, and the SB (Senate Bill) 797 Funding Measure.

7. REPORT OF THE EXECUTIVE DIRECTOR

Jim Hartnett, Executive Director, stated that Chair Dave Pine's absence was due to a national award from the Climate Leadership Conference. He provided an update on the corona virus status and Caltrain cleaning procedures.

In response to Director Monique Zmuda's inquiry on the change in passenger counts procedure, staff noted it would be addressed in the next agenda item staff report.

a. Peninsula Corridor Electrification Project Monthly Progress Report

John Funghi, Chief Officer, Caltrain Planning/CalMod, provided a monthly update on the electrification project; highlights include 48% required foundation complete, Balfour Beatty not advancing foundation work, and the new Balfour Beatty construction manager. Mr. Funghi reported all other electrical infrastructure were on schedule, PG&E advances, and program finances.

In response to various Board member questions and comments, Mr. Funghi provided clarification on changes, future impacts, timeline, schedule, and cost creep.

b. Senate Bill 797 Implementation

Michelle Bouchard, Chief Operating Officer, Rail, informed the Board that testing with Amtrak is complete and now fully operable. She discussed working on a maintenance agreement with Wabtec and understanding overall PTC maintenance finances. She emphasized the deadline for Safety Certification in December and the next big report out from Wabtec in May.

Public Comment:

Jeff Carter, Millbrae, pointed out reduced delays and livestream meetings since Mr. Hartnett's arrival in office.

Roland Lebrun, San Jose, commented on rusty rebars and EMUs (Electric Multiple Units).

8. REPORT OF THE CITIZENS ADVISORY COMMITTEE

Brian Shaw, Caltrain Citizens Advisory Committee Chair, provided the report and highlights included the following: online video summaries, seamless transit act, Hayward park citing issue, CAC presentations on Caltrain land, and public comments on single bathrooms. He noted that the March meeting would touch on Transit Oriented Development (TOD), industry safe functionality, and grade crossing solutions.

9. REPORT OF THE WORK PROGRAM-LEGISLATIVE-PLANNING (WPLP) COMMITTEE

Director Charles Stone provided a summary of the items from the last WPLP meeting which included the Caltrain Business Plan and SB 797.

a. Caltrain Business Plan - Update Covering January & February 2020

Sebastian Petty, Director of Policy Development, provided a report; highlights include the intent to provide the Plan in May, electrified service in 2022, station service improvements, connecting well with other transit, and overall funding strategies.

As proposed by Acting Chair Davis and by informal Board consensus, the staff presentations for Items 9a and 9b were both heard first and public comment would follow for both items next.

b. Senate Bill 797 Implementation

Seamus Murphy, Chief Communications Officer, provided an update; highlights include the need for dedicated funding, maximizing service with the 1/8th cent sales tax, projected future ridership, and enhanced growth scenarios. Mr. Murphy affirmed that this would be wrapped up in August to be put on the November ballot.

Public comment

Roland Lebrun, San Jose, remarked on increasing fare box by doubling the length of current platforms and keeping six trains.

Jeff Carter, Millbrae, commented on SB 797 and continued 3-partner agency contributions.

Adina Levin, Friends of Caltrain, remarked on enhanced growth meeting current demands without backtracking, and presentation of tax to voters.

Director Stone inquired about rider feedback regarding trading off express service for less packed trains.

Director Ron Collins emphasized regularity ensuring reliability, with more ridership if the public knows a train will arrive every 15 minutes.

Director Monique Zmuda asked if the plan would maintain current farebox revenue subsidy levels and asked about equity adjustments for fares as service increased. Mr. Petty said the plan assumed no reductions, and that the equity model has not been experimented with at this stage.

Mr. Murphy said the staff solutions include an equity component in regards to SB 797.

Director Cindy Chavez expressed concern on riders being able to afford to ride Caltrain and VTA (Santa Clara Valley Transportation Authority) financial stability.

Director Jeannie Bruins commented on revenues prioritization and Faster Bay Area on the ballot.

Director Stone expressed concern on the timing of both measures and thanked State Senator Jerry Hill and Charles Bordino for getting this measure passed and ready.

Acting Chair Davis asked about cost estimates for eight trains per hour and cars per set. Mr. Petty said it was seven cars per set and that it would require more storage and longer trains would make Centralized Equipment Maintenance and Operations Facility (CEMOF) non-functional. He clarified that train expansion would be to increase peak hour duration and not trains per hour.

Acting Chair Davis reiterated the schedule for SB 797 having no space for re-scheduling for a couple of Boards (that is, VTA and the San Francisco Board of Supervisors).

10. REPORT FROM SPECIAL COUNSEL AD HOC COMMITTEE

Director Shamman Walton reported the RFQ (request for quotation) for special counsel services for governance work had several responses from a pool of qualified applicants, and the Board decided to recommend Olson Remcho LLP.

Director Walton and Executive Director Hartnett thanked the committee for their time and thorough work.

Approved by Resolution 2020-10, Awarding a contract to Olson Remcho, LLP for special counsel services

Motion/Second: Walton/Bruins

Ayes: Davis, Bruins, Chavez, Collins, Heminger, Stone, Walton, Zmuda

Noes: None

Absent: Pine

11. CORRESPONDENCE

Correspondence was included in the Board's reading folders and available on line.

12. BOARD MEMBER REQUESTS

None.

Director Walton left at 11:42 a.m.

13. GENERAL COUNSEL REPORT

Director Bruins reported on the February 27th LPMG (Local Policy Maker Group) meeting. She stated that they discussed high speed rail, including a Virgin train from Victorville to Las Vegas, government funding, EMUs requiring higher doors, and concerns with land use at development sites in Millbrae.

The Board convened in closed session at 11:46 a.m.

- a. Closed Session: Conference with Real Property Negotiators
Government Code Section 54956.8:

Property Location: Near intersection of Asbury Street (vacated) and Caltrain tracks, San Jose, CA, APN 259-09-049
Agency Negotiators: Joan L. Cassman, General Counsel and Brian Fitzpatrick Director, Real Estate & Development
Negotiating Parties: Union Pacific Railroad Company
Under negotiation: Price and terms of payment

The Board reconvened in open session at 11:57 a.m.

Joan Cassman, Legal Counsel, reported a pending transaction with Union Pacific from closed session. She stated it was in regards to obtaining the rights to upgrade and replace a signal hut near College Station in San Jose. They have a resolution the Board is willing to consider at this point.

Public Comment

Roland Lebrun, San Jose, commented on public comment-closed session procedures.

Approved by Resolution 2020-11, Authorizing the Executive Director to execute agreements with Union Pacific Railroad Company for relocation of a signal hut

Motion/Second: Bruins/Stone

Ayes: Davis, Bruins, Collins, Heminger, Stone, Zmuda

Noes: None

Absent: Pine, Chavez, Walton

13. DATE/TIME OF NEXT REGULAR MEETING: Thursday, April 2, 2020 at 9:00 am, San Mateo County Transit District Administrative Building, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA

14. ADJOURN

The meeting adjourned at 11:58 am.

An audio/video recording of this meeting is available online at www.caltrain.com. Questions may be referred to the Board Secretary's office by phone at 650.508.6242 or by email to board@caltrain.com.