

**BICYCLE AND ACTIVE TRANSPORTATION ADVISORY COMMITTEE (BATAAC)  
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING  
Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos CA 94070**

**MINUTES OF NOVEMBER 18, 2021**

**MEMBERS PRESENT:** C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, D. Ortiz, N. Rodia, N. Woodmansee (arrived 5:58pm)

**MEMBERS ABSENT:**

J. Alba, M. Munowitch

**STAFF PRESENT:**

H. Chan, L. Low, R. McCauley, D. Provence

Chair Bargar called the meeting to order at 5:50 p.m. and led the Pledge of Allegiance.

**PUBLIC COMMENT**

Mr. Lebrun commented on Closed Captioning the meeting.

**APPROVAL OF MINUTES OF JULY 15, 2020**

Motion/Second: J. Brazil/J. Bolka

Ayes: C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, D. Ortiz, N. Rodia

Absent: J. Alba, M. Munowitch, N. Woodmansee

**WEBSITE REPLACEMENT PROJECT UPDATE**

Jeremy Lipps, Manager Digital Communications, presented:

- Overview
- Vendor
- Research
- ADA Compliance & Translations
- Next Steps
- Summary of Improvements

Ms. Malmo-Laycock thanked Mr. Lipps and his team.

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- Other agencies' action on PDF accessibility
- State or federal assistance

Public Comment

Mr. Lebrun commented on Caltrain governance and looking at San Francisco County Transportation Authority's website as an example.

**SOUTH SAN FRANCISCO STATION IMPROVEMENT PROJECT & BIKES UPDATE**

Ryan McCauley, Government and Community Affairs Specialist, presented:

- Project Purpose
- Key Elements

- Project Status
- Construction Update
- Previous Access Points
- Highlights
- Remaining Work and Risks
- City-Led Bike Plans

### Public Comment

Mr. Lebrun commented on new platforms, level boarding, building under an existing overpass, and when conductors do not have to sound their horns.

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- Wheel channels for the underpass (for cyclists)
- Bike parking and lockers
- Width of the staircase
- Ramp usage for wheelchairs
- Ramp usage for cyclists

### **SHARED MICROMOBILITY STRATEGY**

Dan Provence , Caltrain Principal Planner, presented:

- Overview
- Services along the corridor
- Purpose
- Study
- Goals
- Corridor Input
- Vendor Input
- Potential Roles for Caltrain
- Approach Not Recommended at this Time
- Potential Roles for Cities and Operators
- Three Potential Scenarios
- Next Steps

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- Caltrain and City property lines
- Painted scooter parking corrals
- Shared micromobility hubs (EV charging, parking, etc)
- Companies not wanting to expand without subsidies
- Piloting with a municipality
- Proactive conversations about expanding services
- Which other cities are proactive about engaging companies regarding expanding services
- Vendors servicing multiple companies in a smaller area
- Subsidizing scooter rentals so the public is not required to purchase an electric scooter or electric bicycle

### **BICYCLE ELOCKER UPDATE**

Dan Provence , Caltrain Principal Planner, presented:

- Stations with Installations
- Other Work in 2021
- Promotional Efforts
- E-Locker Use
- Top 10 Stations
- Upcoming Efforts

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- End date for the promotion
- Promotional materials in other languages

### **CHAIRPERSON'S REPORT**

- 2021 Work Plan
- 2022 Work Plan

Chair Bargar noted he was not eligible to serve as chair for a consecutive year and encouraged questions for the election of chair and vice-chair for 2022

Committee members noted the Mt. View Mobility Hub item for both March and May 2022 and communicating with San Mateo County regarding their shared micromobility study.

- 2022 Proposed Calendar

Chair Bargar said in January there would be a letter to San Mateo regarding Hillsdale Station and encouraging traffic study for implementing bike lanes at multiple undercrossings.

### **STAFF REPORT**

Lori Low, Government & Community Affairs Officer, presented:

- a. Bike Bump Report

Dan Provence, Principal Planner Station Access, presented:

- b. Bike Parking Vendor Update
- c. VTA Bike Highway Update

Mr. Brazil noted the west end of the planned super highway would connect with Caltrain.

Mr. Ortiz said he was on the VTA BPAC (Valley Transportation Authority Bicycle and Pedestrian Advisory Committee) and could send out a reminder or resource to that group.

**WRITTEN CORRESPONDENCE**

Chair Bargar summarized the correspondence

**COMMITTEE REQUESTS**

Chair Bargar requested an update from the TransBay or SF Transit Center.

Mr. Ortiz invited everyone to the Silicon Valley Bicycle Coalition's (SVBC) open house December 4<sup>th</sup> and announced the opening of the new stretch of the Coyote Creek Trail.

Chair Bargar announced San Francisco Bicycle Coalition (SFBC) WinterFest December 12<sup>th</sup> at San Francisco County Fair Building

Ms. Low announced the return of the Annual Holiday Train.

**DATE, TIME AND LOCATION OF NEXT MEETING**

The next BAC meeting is on January 20, 2022.

Meeting adjourned at 7:40 p.m.