



**Bicycle and Active Transportation
Advisory Committee
1250 San Carlos Avenue, San Carlos, CA 94070
Bacciocco Auditorium, 2nd Floor**

November 18, 2021 - Thursday 5:45 p.m.

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the provisions of the [Governor's Executive Orders N-25-20](#) and [N-29-20](#). Committee members, staff, and the public may participate remotely* via the Zoom website at <https://us06web.zoom.us/j/91651610618?pwd=WjdTa1VQVXlpdXYwb05CcEI5bTBOQT09> for audio/visual capability, or by calling 669-900-6833 for audio only. Webinar ID: 916 5161 0618.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to batac@caltrain.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the correspondence and posted online. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

AGENDA

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes
4. Approval of Minutes of September 16, 2021 Meeting
5. Website Replacement Project Presentation
6. South San Francisco Station and Bikes
7. Shared Micromobility Strategy
8. Bicycle eLocker Update
9. Chairperson's Report
 - a. 2021 Work Plan
 - b. 2022 Work Plan
 - c. 2022 Proposed Calendar
10. Staff Report
 - a. Bike Bump Report YTD 2021
 - b. Bike Parking Vendor Update
 - c. VTA Bike Highway Update

11. Written Correspondence

12. Committee Requests

Committee members may make brief statements regarding BATAAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BATAAC.

13. Date and Time of Next Meeting: January 20, 2021 at 5:45 p.m.

14. Adjournment

All Items on this agenda are subject to action

BATAAC MEMBERS

County

San Francisco
San Mateo
Santa Clara

Public Agency

Monica Munowitch
Julia Malmo-Laylock
John Brazil

Bike Organization

Cliff Bargar (Chair)
Nadia Woodmansee
Diego Ortiz

General Public

John Bolka
Jessica Alba
Nicole Rodia

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the staff at 650.508.6495 or batac@caltrain.com. Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

Date and Time of Regular Meetings

The JPB Bicycle and Active Transportation Advisory Committee meets regularly on the third Thursday of the month at 5:45 p.m.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to batac@caltrain.com.

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to batac@caltrain.com or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BATAc Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body.

**BICYCLE ADVISORY COMMITTEE (BAC)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF SEPTEMBER 16, 2021

MEMBERS PRESENT: J. Alba, C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, D. Ortiz, N. Rodia, N. Woodmansee

STAFF PRESENT: A. Acenas, L. Low, S. Petty, D. Provence

Chair Bargar called the meeting to order at 5:48 p.m.

PUBLIC COMMENT

Mr. Roland Lebron asked that closed captioning be enabled.

Chair Bargar led the Pledge of Allegiance.

APPROVAL OF MINUTES OF JULY 15, 2020

Motion/Second: J. Alba/J. Bolka

Ayes: J. Alba, C. Bargar, J. Bolka, D. Ortiz, N. Rodia, N. Woodmansee

Abstain: J. Brazil, J. Malmo-Laycock

Absent: M. Munowitch

SAN FRANCISCO CITYWIDE BIKE PLAN

Christopher Kidd, SFMTA Transportation Planner, Complete Streets Division, offered an overview of what they're planning for the Citywide Bike Plan, with kick off anticipated in November at the earliest. Mr. Kidd discussed their upcoming effort to engage in deeper conversations with communities and noted they would be partnering with CBOs.

Mr. Brazil asked about the total project budget.

Mr. Kidd said their tentative budget is \$1.1 million for the plan, which is inclusive of staff and consultant time and community partners. The funding plan was recently approved which includes the Caltrans grant and Prop K matching funds.

Chair Bargar was supportive of the broader focus on active transportation and the communities plan. He asked if the plan will look at connections to public transportation.

Mr. Kidd said they looked at both the Oakland and San Jose plans for what they wanted to accomplish, and they are focusing on transit and transportation access. Mr. Kidd noted they will be drawing on the work of the Connect San Francisco long-range plan and there is good synergy between the two.

Chair Bargar encouraged they also be engaged with Caltrain and the 2040 service Vision.

Ms. Malmo-Laycock thanked Mr. Kidd for the work that's gone into the effort thus far.

Mr. Kidd said he would like to come back when the project is in its early stages.

Public Comment

None.

BROADWAY BURLINGAME GRADE SEPARATION PROJECT

Lori Low, Government & Community Affairs Officer; Alex Acenas, Senior Project Manager; and Andrew Wong, City of Burlingame Senior Engineer, presented:

- Background
- Objectives
- Project History
- Preliminary Design

Mr. Brazil asked if the Carmelita and Cadillac undercrossings would accommodate automobiles.

Mr. Acenas said they would be pedestrian and bike only, and the only vehicular undercrossing would be at Broadway.

Ms. Malmo-Laycock asked for more details on the bike infrastructure at Broadway and if there would be a separation of modes with infrastructure, such as a sidewalk.

Mr. Acenas said there would be a bike path alongside Broadway.

Chair Bargar asked for clarification of the location of the bike lane.

Mr. Acenas said as of now the bike lane is on the southbound side of California Drive and when they get to the intersection they cross Broadway and California to get to the bike path. He noted that it's his understanding that there is a future plan to install a new Class I extension on California Drive; however, that would be a city project and so they're trying to make sure that the grade separation project ties in seamlessly with the city's bike master plan and future plans. Mr. Acenas said they would be happy to bring this item back to the Committee as more details are fleshed out.

Chair Bargar asked if there would be ramp access to the station for accessibility and if runnels or channels were considered on the staircases.

Mr. Acenas said there is ramp access and that channels on the staircases is considered during a more detailed design stage.

Chair Bargar asked about bike parking at the station.

Mr. Acenas said they talked about installing eLockers at the station but the location has not yet been finalized.

Chair Baragr thanked the team for presenting and noted he was glad to see the more recent drawings have more bike accommodations.

Public Comment

Mr. Lebrun asked how another grade separation could be constructed first if this project is #1 on the PUC list. He said the new project adds a station into service, making a trip between San Francisco and San Jose longer. Mr. Lebrun asked that funding information be added into the presentation. He also asked if the platform would have level boarding.

Mr. Wong said that Burlingame was still in the process of deciding on an alternative and so another project moved forward first; noting that when council approved the hybrid approach the design could be furthered.

Chair Bargar asked if there is a consideration for passing tracks in the plan.

Mr. Acenas said he would look into it and bring this back.

SERVICE EXPANSION AND COVID RECOVERY

Sebastian Petty, Policy Development Director, presented:

- Ongoing Recovery Planning Efforts
- Service Planning
- Scenario Planning

Mr. Ortiz asked if there was a consideration for trains to and from Zones 5 and 6 on weekends when they were reimagining service.

Mr. Petty said it is a consideration, although due to trackage rights with Union Pacific there are relatively restrictive slots regarding how many trains can be operated, and weekends may be limited with certain exceptions.

Chair Bargar asked if ridership is still concentrated at larger stations or if it is spread out more.

Mr. Petty said they are seeing some spreading, but ridership is tracked differently right now due to COVID. He noted that things are changing quickly, and there is not a lot of stability in ridership trends from week to week.

Chair Bargar asked if they could add a fifth train that's a Baby Bullet or limited or if the schedule was too tight.

Mr. Petty said there are limitations with fitting trains within the confines of the tracks.

Chair Bargar asked when the next schedule change might be.

Mr. Petty said they're looking at early 2022, but are trying to track with BART to make Millbrae intermodal work and rubber tire services align.

Chair Bargar said he appreciated Caltrain is trying to stay connected to BART and other regional agencies.

Chair Bargar said a number of colleagues commute from 22nd Street to Lawrence, but it's now only local service. He noted the service offered this summer was a much better pair.

Mr. Petty said he appreciates the feedback.

Public Comment

Mr. Lebrun said the equity and recovery effort was launched a year ago and he asked for a presentation showing progress on each of the elements of that effort. Mr. Lebrun noted ridership is increasing at other agencies, and asked what the plan was to restore farebox. He also asked why aren't Baby Bullets originating in Gilroy.

CHAIRPERSON'S REPORT

- 2021 Work Plan

STAFF REPORT

Lori Low, Government & Community Affairs Officer, presented:

- a. Bike Bump Report

Dan Provence, Principal Planner Station Access, presented:

- b. Bike Parking Vendor Update
- c. eLocker Update

Chair Bargar noted he was pleased that good data was being collected regarding eLocker use.

Mr. Provence said he would share more details on usage at the next meeting.

WRITTEN CORRESPONDENCE

Chair Bargar summarized the correspondence packet.

COMMITTEE REQUESTS

Mr. Ortiz noted that he is now a staff member for Silicon Valley Bike Coalition and announced the upcoming Viva Calle event.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BAC meeting is on November 18, 2021.

Meeting adjourned at 7:21 p.m.