



**Bicycle and Active Transportation
Advisory Committee
1250 San Carlos Avenue, San Carlos, CA 94070
Bacciocco Auditorium, 2nd Floor**

January 20, 2022 - Thursday 5:45 p.m.

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the provisions of the [Governor's Executive Orders N-25-20](#) and [N-29-20](#). Committee members, staff, and the public may participate remotely* via the Zoom website at <https://us06web.zoom.us/j/89899296436?pwd=b0hZakovVGtNQ0NCYldRUWxQVDNhcz09> for audio/visual capability, or by calling 669-900-6833 for audio only. Webinar ID: 898 9929 6436, Passcode: 058704.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to batac@caltrain.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the correspondence and posted online. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

AGENDA

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes
4. Approval of Minutes of November 18, 2021 Meeting
5. Election of Officers
6. VTA Central Bikeway Study
7. Mt. View Transit Center Grade Separation & Access Project
8. Mt. View Station Mobility Hub Planning
9. San Mateo 28th Avenue Letter
10. Chairperson's Report
 - a. 2022 Work Plan
11. Staff Report
 - a. Bike Bump Report YTD 2022
 - b. SSF Station Update
 - c. eLocker Update

12. Written Correspondence

13. Committee Requests

Committee members may make brief statements regarding BATAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BATAC.

14. Date and Time of Next Meeting: March 17, 2022 at 5:45 p.m.

15. Adjournment

All Items on this agenda are subject to action

BATAC MEMBERS

<u>County</u>	<u>Public Agency</u>	<u>Bike Organization</u>	<u>General Public</u>
San Francisco	Jason Hyde	Cliff Bargar (Chair)	John Bolka
San Mateo	Julia Malmo-Laylock	Raayan Mohtashemi	Jessica Alba
Santa Clara	John Brazil	Diego Ortiz	Nicole Rodia

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the staff at 650.508.6495 or batac@caltrain.com. Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

Date and Time of Regular Meetings

The JPB Bicycle and Active Transportation Advisory Committee meets regularly on the third Thursday of the month at 5:45 p.m.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to batac@caltrain.com.

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to batac@caltrain.com or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BATAAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body.

**BICYCLE ADVISORY COMMITTEE (BAC)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF NOVEMBER 18, 2021

MEMBERS PRESENT: C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, D. Ortiz, N. Rodia, N. Woodmansee (arrived 5:58pm)

MEMBERS ABSENT: J. Alba, M. Munowitch

STAFF PRESENT: H. Chan, L. Low, R. McCauley, D. Provence

Chair Bargar called the meeting to order at 5:50 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

Mr. Lebrun commented on Closed Captioning the meeting.

APPROVAL OF MINUTES OF JULY 15, 2020

Motion/Second: J. Brazil/J. Bolka

Ayes: C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, D. Ortiz, N. Rodia

Absent: J. Alba, M. Munowitch, N. Woodmansee

WEBSITE REPLACEMENT PROJECT UPDATE

Jeremy Lipps, Manager Digital Communications, presented:

- Overview
- Vendor
- Research
- ADA Compliance & Translations
- Next Steps
- Summary of Improvements

Ms. Malmo-Laycock thanked Mr. Lipps and his team.

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- Other agencies' action on PDF accessibility
- State or federal assistance

Public Comment

Mr. Lebrun commented on Caltrain governance and looking at San Francisco County Transportation Authority's website as an example.

SOUTH SAN FRANCISCO STATION IMPROVEMENT PROJECT & BIKES UPDATE

Ryan McCauley, Government and Community Affairs Specialist, presented:

- Project Purpose
- Key Elements

- Project Status
- Construction Update
- Previous Access Points
- Highlights
- Remaining Work and Risks
- City-Led Bike Plans

Public Comment

Mr. Lebrun commented on new platforms, level boarding, building under an existing overpass, and when conductors do not have to sound their horns.

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- Wheel channels for the underpass (for cyclists)
- Bike parking and lockers
- Width of the staircase
- Ramp usage for wheelchairs
- Ramp usage for cyclists

SHARED MICROMOBILITY STRATEGY

Dan Provence , Caltrain Principal Planner, presented:

- Overview
- Services along the corridor
- Purpose
- Study
- Goals
- Corridor Input
- Vendor Input
- Potential Roles for Caltrain
- Approach Not Recommended at this Time
- Potential Roles for Cities and Operators
- Three Potential Scenarios
- Next Steps

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- Caltrain and City property lines
- Painted scooter parking corrals
- Shared micromobility hubs (EV charging, parking, etc)
- Companies not wanting to expand without subsidies
- Piloting with a municipality
- Proactive conversations about expanding services
- Which other cities are proactive about engaging companies regarding expanding services
- Vendors servicing multiple companies in a smaller area
- Subsidizing scooter rentals so the public is not required to purchase an electric scooter or electric bicycle

BICYCLE ELOCKER UPDATE

Dan Provence , Caltrain Principal Planner, presented:

- Stations with Installations
- Other Work in 2021
- Promotional Efforts
- E-Locker Use
- Top 10 Stations
- Upcoming Efforts

The committee members had a discussion and staff provided further clarification in response to the Committee comments and questions on the following topics:

- End date for the promotion
- Promotional materials in other languages

CHAIRPERSON'S REPORT

- 2021 Work Plan
- 2022 Work Plan

Chair Bargar noted he was not eligible to serve as chair for a consecutive year and encouraged questions for the election of chair and vice-chair for 2022

Committee members noted the Mt. View Mobility Hub item for both March and May 2022 and communicating with San Mateo County regarding their shared micromobility study.

- 2022 Proposed Calendar

Chair Bargar said in January there would be a letter to San Mateo regarding Hillsdale Station and encouraging traffic study for implementing bike lanes at multiple undercrossings.

STAFF REPORT

Lori Low, Government & Community Affairs Officer, presented:

- a. Bike Bump Report

Dan Provence, Principal Planner Station Access, presented:

- b. Bike Parking Vendor Update
- c. VTA Bike Highway Update

Mr. Brazil noted the west end of the planned super highway would connect with Caltrain.

Mr. Ortiz said he was on the VTA BPAC (Valley Transportation Authority Bicycle and Pedestrian Advisory Committee) and could send out a reminder or resource to that group.

WRITTEN CORRESPONDENCE

Chair Bargar summarized the correspondence

COMMITTEE REQUESTS

Chair Bargar requested an update from the TransBay or SF Transit Center.

Mr. Ortiz invited everyone to the Silicon Valley Bicycle Coalition's (SVBC) open house December 4th and announced the opening of the new stretch of the Coyote Creek Trail.

Chair Bargar announced San Francisco Bicycle Coalition (SFBC) WinterFest December 12th at San Francisco County Fair Building

Ms. Low announced the return of the Annual Holiday Train.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BAC meeting is on January 20, 2022.

Meeting adjourned at 7:40 p.m.

DRAFT