



**BOARD OF DIRECTORS 2021**

CHARLES STONE, CHAIR  
PETER RATTO, VICE CHAIR  
MARINA FRASER  
JEFF GEE  
CAROLE GROOM  
ROSE GUILBAULT  
RICO E. MEDINA  
DAVE PINE  
JOSH POWELL

CARTER MAU  
ACTING GENERAL MANAGER/CEO

**A G E N D A**

**BOARD OF DIRECTORS MEETING**

**Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the [Governor's Executive Orders N-25-20 and N-29-20](#).**

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/91275606315?pwd=L09zRIAweUpSVUg3L1V5U1RoUXFrzd09> or by entering Webinar ID: **912 7560 6315**, Passcode: **064030** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <http://www.samtrans.com/about/boardofdirectors/video.html>.

**Public Comments:** Members of the public are encouraged to participate remotely. Public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

[http://www.samtrans.com/about/boardofdirectors/Board\\_of\\_Directors\\_Calendar.html](http://www.samtrans.com/about/boardofdirectors/Board_of_Directors_Calendar.html)

Oral public comments will also be accepted during the meeting through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak for two minutes or less. The Board and Committee Chairs have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

**WEDNESDAY, MAY 5, 2021**

**2:00 PM**

- 1. CALL TO ORDER/PLEDGE OF ALLEGIANCE**
- 2. ROLL CALL**

Note: All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

**3. CONFERENCE WITH LEGAL COUNSEL – REPORT FROM CLOSED SESSIONS AT APRIL 7 BOARD MEETING:**

- a. Conference with Labor Negotiator - Pursuant to Government Code Section 54957.6

Agency-designated Representatives: Pat Glenn and David Olmeda

Employee Organizations: Amalgamated Transit Union Local 1574 (Bus Operators, and Maintenance and Customer Service Employees)

- b. Anticipated Litigation: Initiation of Litigation - Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

**4. CONSENT CALENDAR**

**MOTION**

- a. Approval of Minutes of the Board of Directors Meeting of April 7, 2021
- b. Acceptance of Statement of Revenues and Expenses for the Period Ending March 31, 2021
- c. Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook for the Period Ending March 31, 2021
- d. Acceptance of Quarterly Fuel Hedge Update
- e. Adoption of the San Mateo County Transit District Energy Policy
- f. Award of On-Call Contracts to Provide Printing Services
- g. Award of Contract for Paratransit Eligibility Assessment Services
- h. Authorization of the Application for and Receipt of Annual Cap and Trade Funding for Battery Electric Buses

**5. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

*Comments by each individual speaker shall be limited to two (2) minutes. Items raised that require a response will be deferred for staff reply.*

**6. REPORT OF THE CHAIR**

**7. REPORT OF THE GENERAL MANAGER/CEO**

**8. BOARD MEMBER REQUESTS/COMMENTS**

**9. RECESS TO COMMITTEE MEETINGS**

**A. COMMUNITY RELATIONS COMMITTEE / COMMITTEE OF THE WHOLE\***

**(R. Guilbault, Chair, M. Fraser, R. Medina, P. Ratto)**

1. Call to Order

**MOTION**

2. Proclamation Declaring May as Older Americans Month

3. Approval of Minutes of Community Relations Committee Meeting of April 7, 2021

**INFORMATIONAL**

4. Accessible Services Update
5. Paratransit Coordinating Council Update
6. Citizens Advisory Committee Update
7. Mobility Management Report – Bus Simulator
8. Monthly Performance Report – March 2021
9. Adjourn

**B. FINANCE COMMITTEE / COMMITTEE OF THE WHOLE\*  
(J. Powell, Chair, J. Gee, R. Guilbault)**

1. Call to Order

**MOTION**

2. Approval of Minutes of Finance Committee Meeting of April 7, 2021
3. Award of Contract for Dumbarton Rail Corridor Program Consultant Support Services

**INFORMATIONAL**

4. Financial Reserve Policy
5. Preliminary Fiscal Year 2022 Operating and Capital Budgets
6. Adjourn

**C. LEGISLATIVE COMMITTEE / COMMITTEE OF THE WHOLE\*  
(M. Fraser, Chair, C. Groom, R. Medina)**

1. Call to Order

**MOTION**

2. Approval of Minutes of Legislative Committee Meeting of March 3, 2021
3. State and Federal Legislative Update and Approval of Legislative Proposals: Support AB 917 (Bloom) and AB 1499 (Daly)

**INFORMATIONAL**

4. SamTrans Federal Advocacy Update – May 2021
5. Adjourn

**10. RECONVENE BOARD OF DIRECTORS MEETING**

**11. MATTERS FOR BOARD CONSIDERATION: COMMUNITY RELATIONS COMMITTEE**

**MOTION**

- a. Proclamation Declaring May as Older Americans Month

**SUBJECTS DISCUSSED**

- b. Accessible Services Update
- c. Paratransit Coordinating Council Update
- d. Citizens Advisory Committee Update
- e. Mobility Management Report – Bus Simulator
- f. Monthly Performance Report – March 2021

**12. MATTERS FOR BOARD CONSIDERATION: FINANCE COMMITTEE**

**RESOLUTION**

- a. Awarding a Contract to Kimley Horn and Associates for Consultant Support Services for the Dumbarton Rail Corridor Program for a Total Not-to-exceed Amount of \$300,000 for a Two-year Term

**SUBJECTS DISCUSSED**

- b. Financial Reserve Policy
- c. Preliminary Fiscal Year 2022 Operating and Capital Budgets

**13. MATTERS FOR BOARD CONSIDERATION: LEGISLATIVE COMMITTEE**

**MOTION**

- a. State and Federal Legislative Update and Approval of Legislative Proposals: Support Support AB 917 (Bloom) and AB 1499 (Daly)

**SUBJECT DISCUSSED**

- b. SamTrans Federal Advocacy Update – May 2021

**14. COMMUNICATIONS TO THE BOARD OF DIRECTORS**

**15. DATE, TIME AND PLACE OF NEXT REGULAR MEETING** – Wednesday, June 2, 2021  
at 2:00 pm, via Zoom teleconference

**16. RECESS TO SPECIAL BOARD OF DIRECTORS MEETING**

**17. RECONVENE REGULAR BOARD OF DIRECTORS MEETING**

**~~16.~~18. GENERAL COUNSEL REPORT – CLOSED SESSIONS**

- a. Closed Session: Threat to Public Services or Facilities – Pursuant to Government Code Section 54957(a)  
Consultation with: General Counsel
- b. Closed Session: Conference with Legal Counsel – Anticipated Litigation. Initiation of Litigation Pursuant to Government Code Section 54956.9(d)(4): One Potential Case

**~~17.~~19. ADJOURN**

## **INFORMATION FOR THE PUBLIC**

If you have questions on the agenda, please contact the District Secretary at 650-508-6242. Agendas are available on the SamTrans website at:

[http://www.samtrans.com/about/boardofdirectors/Board\\_of\\_Directors\\_Calendar.html](http://www.samtrans.com/about/boardofdirectors/Board_of_Directors_Calendar.html).

Communications to the Board of Directors can be emailed to [board@samtrans.com](mailto:board@samtrans.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Board and Citizens Advisory Committee Meetings**

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00

pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm.

Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

### **Location of Meeting**

**Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.**

\*Should Zoom not be operational, please check online at:

[http://www.samtrans.com/about/boardofdirectors/Board\\_of\\_Directors\\_Calendar.html](http://www.samtrans.com/about/boardofdirectors/Board_of_Directors_Calendar.html) for any updates or further instruction.

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### **Accessible Public Meetings/Translation**

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.