



JPB Board of Directors  
Meeting of November 5, 2026

Correspondence as of October 2, 2026

#     Subject

1.     what is the exact location of the board meeting in palo alto?
2.     Board public comment regarding CAC meeting minutes

**From:** [Roland Lebrun](#)  
**To:** [Board \(@caltrain.com\)](#)  
**Cc:** [Brent Tietjen](#); [Casey Fromson](#); [Gonzalez-Estay, Manolo \[manolo.gonzalez-estay@vta.org\]](#)  
**Subject:** what is the exact location of the board meeting in palo alto?  
**Date:** Thursday, October 1, 2026 9:16:25 AM

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i am inside the palo alto court house building 270 grant avenue

where is the meeting room?

**From:** [Adrian Brandt](#)  
**To:** [Medina, Rico \[rmedina@sanbruno.ca.gov\]](#); [Board \(@caltrain.com\)](#)  
**Cc:** [Harrison, James \[JHarrison@olsonremcho.com\]](#); [Patricia Leung](#)  
**Subject:** Board public comment regarding CAC meeting minutes  
**Date:** Thursday, October 1, 2026 12:38:43 PM

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Honorable Caltrain Board Chair Rico Media,

As you expressed some uncertainty regarding my 60-second limited comment at the committee report section at the end of your board meeting today, I am writing to clarify.

I was briefly describing the lengthy discussion and resolution the CAC voted on at our August meeting (2 meetings ago now) concerning the staff-proposed move to abbreviated action minutes.

If you haven't already, I invite you and all interested board members to review the meeting video recording as I believe it is the only available published record reflecting the resolution and substance of the CAC discussion preceding it.

Since the decades-old traditional oral report of the CAC has been removed from the board meetings, the concern the unanimous CAC vote reflected is that such abbreviated action minutes could have the likely effect of making the lengthy meeting video recordings the only means for members of the public, committee members, staff, and, most importantly, the board to whom we serve as community advisors, to learn about the most substantive details raised and discussed at our meetings.

Further, if sufficiently detailed CAC meeting minutes (or AI-assisted meeting summaries as some other entities have Zoom automatically generate), are no longer published and memorialized on the Caltrain website, there would no longer be a human or machine-readable and searchable text record of when and which issues, concerns, or suggestions were raised, presented, or discussed by committee members, staff, or the public.

I hope you agree that it is still important for board members and all other interested parties to have a more practical and time-efficient way to access and review substantive CAC meeting highlights than sitting through 2+ hour video recordings.

So I was heartened to hear James Harrison's reply to you that staff plans to address the CAC concern I merely wanted to highlight and bring to the board's attention at your meeting today.

Cheers, and thank you for allowing me to clarify!  
Adrian Brandt, CAC vice chair