

**Peninsula Corridor Joint Powers Board
Staff Report**

To: JPB Bicycle and Active Transportation Advisory Committee (BATAC)

Through: Michelle Bouchard, Executive Director

From: James C. Harrison, General Counsel

For: September 2026 Bicycle and Active Transportation Advisory Committee (BATAC) Meeting

Subject: **Reapprove Remote Meetings for the Bicycle and Active Transportation Advisory Committee Under Senate Bill 707**



Finance Committee
Recommendation



Technology, Operations, Planning,
and Safety Committee
Recommendation



Advocacy and Major Projects
Committee Recommendation

Purpose and Recommended Action

At the February 2026 meeting of the Board of Directors (Board) of the Peninsula Corridor Joint Powers Board (JPB or Caltrain) amended its Remote Meeting Policy. One amendment added a new exception from teleconferencing requirements for remote meetings conducted by eligible subsidiary bodies. At the February meeting, the Board made findings to permit its eligible subsidiary bodies to meet remotely pursuant to Senate Bill 707. The Brown Act requires the Board to renew those findings six months thereafter.

The Board renewed its findings at the August 2026 Board meeting. Therefore, members of the Community Advisory Committee (CAC) and the Bicycle and Active Transportation Committee (BATAC) may vote to approve the use of this more flexible remote meeting exception.

Discussion

Meetings of the JPB and its Committees are subject to the Brown Act, which requires that meetings of local legislative bodies be open to the public. California Government Code § 54950 *et seq.* Generally, when legislative bodies meet via teleconference, all agendas must be posted at the remote meeting site, the locations must be noticed in the agenda, and the locations must be accessible and open to the public.

One exception applicable to “eligible subsidiary bodies,” such as the CAC and BATAC, requires the Board to renew findings every six months. After the Board makes their findings, the subsidiary body must approve remote meetings by majority vote.

If the legislative body of a local agency adopts a resolution approving remote meetings for eligible subsidiary bodies, members of subsidiary bodies of local agencies may meet remotely for an unlimited number of meetings in a six month period, provided that the subsidiary body cannot take final action, is purely advisory, and does not have “primary subject matter jurisdiction” over the following topics: elections, budgets, police oversight, privacy, removal or access to materials in public libraries, or taxes or related spending proposals. Therefore, this would permit the CAC and BATAC to meet remotely. Staff recommend that the BATAC vote to approve the use of the eligible subsidiary bodies exception for the six months following the August 6, 2026 Board meeting.

Budget Impact

There is no budget impact associated with renewing these findings.

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