

**Peninsula Corridor Joint Powers Board
Citizens Advisory Committee**

166 North Rollins Road, Millbrae, California 94030

Minutes of July 15, 2026

Members Present: William Abbott, Davis Albohm, Madeeha Ayub, Rosalind Kutler, Kristopher Linquist, Melody Pagee (Alternate), Rohit Sarathy, Mark Thurber, Peter Wickman (Alternate) (arrived at 5:44 pm), Adrian Brandt (Vice Chair)

Members Absent: Patricia Leung (Chair)

Staff Present: T. Burgwyn, S. Cocke, A. Feng

1. Call to Order

Acting Chair Adrian Brandt called the meeting to order at 5:41 pm.

2. Roll Call

Alice Feng, CAC Secretary, called the roll and confirmed a Committee quorum was present.

3. Pledge of Allegiance / Safety Briefing

Acting Chair Brandt led the Pledge of Allegiance and delivered the safety briefing.

Member Wickman arrived at 5:44pm

4. Approval of Meeting Minutes for June 17, 2026

Motion/Second: /Linquist/Pagee

Ayes: Abbott, Albohm, Kutler, Linquist, Pagee, Thurber, Wickman, Brandt

Noes: None

Absent: Leung

Abstain: Ayub, Sarathy

5. Public Comment for Items Not on the Agenda

Jeff Carter commented on Caltrain boarding procedures, transit funding, and the San Mateo County Transit District's (District's) bicycle policy.

Roland commented on train restroom maintenance and fare inspection procedures.

Aleta Dupree commented on positive experiences using Caltrain and Clipper.

6. Report of the Chair

Acting Chair Brandt reported on the ongoing CAC member recruitment, Caltrain operations, transit funding, and transit-oriented development (TOD).

7. Adoption of CAC Charter & Bylaws Amendment

Anna Myles-Primakoff, Legal Counsel, Olsen Remcho, provided the presentation that included the following:

- Clarification of bylaw amendment procedures, meeting time changes, Board authority over CAC appointments, and renaming the committee from Citizens Advisory Committee to Community Advisory Committee
- CAC charter outlining committee roles, member expectations, and staff support responsibilities

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- CAC alternate member voting eligibility and county representation requirements
- Public comment time limits; maintain default three-minutes
- Accessibility of CAC governing documents

Public Comment

Jeff Carter commented on CAC bylaws accessibility and maintaining public comment time limits.

Christina F commented on Zoom display issues.

Roland commented on maintaining three-minute public comments and Zoom display issues.

8. Amendment of Code of Conduct for Public Meetings

Quentin Barbosa, Legal Counsel, Olson Remcho, provided the presentation that included Public Hearing Room access and safety updates related to the new headquarters and continued public participation under the Brown Act.

Public Comment

Roland commented on updates to the Code of Conduct and implementation of Senate Bill (SB) 707

Christina F commented on Zoom display issues.

9. Baseline Safety Enhancement Program

Stacy Cocke, Grade Crossing and Rail Systems Delivery Director, provided the presentation that included the following:

- Baseline and advanced at-grade crossing safety improvements
- Program schedule and funding updates
- RailSentry and anti-trespass panel pilot programs

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Public art, wayfinding, and pavement marking enhancements at grade crossings
- Signal timing adjustments and automated crossing enforcement
- Delineator effectiveness, RailSentry costs, and crossing safety priorities

Public Comment

Jeff Carter commented on delineator installation and automated photo enforcement at grade crossings.

Roland commented on Santa Clara Valley Transportation Authority (VTA) funding allocation, grade crossing markings, and regional rail management.

10. Staff Report

10.a. Customer Experience Task Force Update

Theodore Burgwyn, Chief Operating Officer, provided the presentation that included the following:

- June on-time performance at 93.2 percent; delays due to trespassers, vehicles on track, equipment issues, and operational impacts
- Two fatal trespasser incidents and safety improvement efforts
- Electric Multiple Unit (EMU) fleet updates, maintenance activities, and Stadler vehicle deliveries
- Record June ridership with nearly 1.3 million passenger trips, Fédération Internationale de Football Association (FIFA) and Pride events increased ridership
- Special event service updates, including FIFA and July 4th operations
- Clipper Next Generation updates, Fare Inspection Management System (FIMS) software improvements, and testing
- EMU restroom improvements and customer information updates

10.b. JPB CAC Work Plan Update

Mr. Burgwyn provided the presentation that included meeting start time, remote attendance, safety updates, feedback forums, ridership growth strategy, and paid fare zone pilot project.

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- July 4th service response and event coordination
- Boarding procedures, fare inspection, and clipper validation
- EMU fleet reliability and maintenance updates
- Safety, fare enforcement, and restroom improvements

Public Comment

Jeff Carter commented on July 4 service coordination, portable Clipper scanners, train configurations, boarding procedures, and accessibility considerations.

Roland commented on train capacity, on-time performance standards, Rail Operations Control System (ROCS) reliability, and fare enforcement at 4th and King station.

11. Committee Member Requests – There were none.

- Train amenities and passenger comfort
- Safety reporting options
- Boarding efficiency concerns
- Future safety/security update

12. Date/Time/Location of Next Regular Meeting: Wednesday, August 19, 2026 at 5:40 pm at via Zoom and in person at the San Mateo County Transit District, Public Hearing Room, 5th Floor, 166 North Rollins Road, Millbrae, CA 94030.

13. Adjourn – The meeting adjourned at 7:31 pm.