

Revised Code of Conduct for Board, Committee, and Advisory Committee Meetings

Citizens Advisory Committee
July 15, 2026
Agenda Item 8



Background

- JPB meetings are subject to the Brown Act, which permits:
 - Agencies to adopt/enforce policies for orderly, decorous meetings
 - Removal of disruptive individuals to preserve order
- After CAC review, the Board adopted the Code of Conduct in response to Brown Act changes in 2023

Proposed Amendments to Code of Conduct

- Staff seek input on the attached revised Code of Conduct for Public Meetings
- Proposed amendments will be presented to the Board August 6, 2026, and are needed to:
 - Update the address to Caltrain's new headquarters
 - Address access issues in the new Board Room

Issues with Board Room Access

- The new Board Room in Millbrae has a unique layout issue
- Amendments prohibit standing or congregating in the glass-wall hallway opposite the Board Room
 - Intended to prevent issues with ingress and egress from the Board Room and in the hallway generally
 - Safety concern
 - Prevent disruptions to Caltrain and SamTrans operations

Rights of Public Under Brown Act Unchanged

- Preserves the right to:
 - Express public criticism of the Board and agency
 - Comment on matters within the body's jurisdiction
 - Receive notice, agendas, and meeting materials
 - Attend without fee or registration

FOR MORE INFORMATION

WWW.CALTRAIN.COM

