

***First Amendment to the
Memorandum of
Understanding with the
City of Menlo Park in
Support of the Middle
Avenue Undercrossing
Project***

**JPB TOPS Committee
May 27, 2026**



Recommended Board Action

Staff recommends that the Board:

- Authorize the Executive Director, or designee, to execute the **Amendment 1** to the Memorandum of Understanding (MOU) with the City of Menlo Park for activities undertaken in support of the Middle Avenue Undercrossing Project in the amount of **\$6,050,015**, for a total agreement amount of **\$8,050,015**; and
- Approve an amendment to the Fiscal Year (FY) 2026 Capital Budget in the amount of **\$6,050,015**.

Background Project Objective



- A proposed new pedestrian and bicycle rail undercrossing in the Caltrain ROW near Middle Avenue in Menlo Park
- The undercrossing will **improved connectivity** for neighborhoods on both sides of the Caltrain tracks
- The original 2024 MOU advanced the Project to the completed 35% design milestone utilizing a CMGC delivery approach
- The Amendment 1 to the MOU will continue advancement of final design, environmental clearance, utility coordination, and CMGC preconstruction services for the Project

Background

- **Caltrain is the lead delivery agency, working with Menlo Park as the Project Sponsor**
- 2022: Planning coordination and technical review of the City's preliminary engineering (30% design)
- 2023: Alternative delivery analysis and procurement support for CMGC implementation
- 2024: Advanced the Project from 30% to 35% design, including environmental clearance support and CMGC preconstruction services
- 2026 Amendment 1: Advancement of the Project through final design and completion of environmental clearance

MOU Amendment 1 Scope and Schedule

Scope:

- Final design advancement (65%, 95%, and IFC)
- CMGC preconstruction services
- Utility coordination and potholing investigations
- Environmental clearance and permitting support
- Railroad operational analysis and construction access coordination
- Grant support and funding coordination
- Public outreach and stakeholder coordination

Estimated schedule:

- June 2026 through August 2027

MOU Budget & Funding

Phase	Budget
Initial Design Support	\$0.57M
Preliminary Design 35 (Current MOU)	\$2.0M
Final Design – (MOU Amendment 1)	\$6.05M
Construction Cost Estimate	~\$38M–\$47M
Total Project Cost	~\$47M–\$56M

Construction costs include construction contract, construction management, flagging, contingency, and Caltrain construction phase soft costs.

Current Available Funding	Amount
Measure A	\$1.13M
Transportation Impact Fee	\$5.66M
Middle Plaza Development	\$6.00M
Stanford Rec Grant	\$1.00M
OBAG	\$5.00M
Federal Earmark	\$4.00M
Total Available Funding	\$22.8M



Staff Request Board Action

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FOR MORE INFORMATION

WWW.CALTRAIN.COM

