

**Peninsula Corridor Joint Powers Board
Citizens Advisory Committee**

1250 San Carlos Avenue, San Carlos, CA 94070

FINAL Minutes of December 17, 2025

Members Present: D. Albohm, R. Kutler, K. Linqvist, M. Pagee (Alternate), M. Thurber, P. Wickman (Alternate), P. Leung (Vice Chair), A. Brandt (Chair)

Members Absent: W. Abbott, M. Ayub, R. Sarathy

Staff Present: T. Burgwyn, A. Feng, T. Huckaby, L. Ko, B. Tietjen, H. Zhu

1. Call to Order

Chair Brandt called the meeting to order at 5:43 pm.

2. Roll Call

Lauryn Ko, CAC Secretary, called the roll and confirmed a Committee quorum was present.

3. Pledge of Allegiance / Safety Briefing

Chair Brandt led the Pledge of Allegiance and delivered the safety briefing.

4. Consideration of requests, if any, of committee members to participate remotely due to Emergency Circumstances – There were none.

5. Report of the Nominating Committee

a. Election of the 2026 Chair and Vice Chair

Member Linqvist reported that the Nominating Committee selected Patricia Leung as Chair and Adrian Brandt as Vice Chair.

Motion/Second: Linqvist/Thurber

Ayes: Albohm, Kutler, Linqvist, Pagee, Thurber, Wickman, Leung, Brandt

Noes: None

Absent: Abbott, Ayub, Sarathy

6. Approval of Meeting Minutes for November 19, 2025

Motion/Second: Pagee/Wickman

Ayes: Albohm, Kutler, Linqvist, Pagee, Thurber, Wickman, Brandt

Noes: None

Abstain: Leung

Absent: Abbott, Ayub, Sarathy

7. Public Comment for Items Not on the Agenda

Jeff Carter commented on 2026 CAC elections and ridership growth with upcoming major events.

Roland commented on the London's Crossrail and Tokyo Metro.

8. Report of the Chair

Chair Brandt reported on holiday train feedback, grade separation and quiet zone updates, Clipper 2 issues, and ongoing electric municipal unit (EMU) maintenance concerns.

Public Comment

Roland commented on Castro station gate crossing safety, cost-efficient improvements, and EMU maintenance.

9. Brown Act Amendments

Anna Myles-Primakoff, Legal Counsel, Olson and Remcho, and Quentin Barbosa, Legal Counsel, Olson Remcho, provided the presentation that included the following:

- Senate Bill (SB) 707 expansion of Brown Act exceptions, including remote meetings for subsidiary bodies
- CAC can meet fully remote for 6 months; staff and public must have on-site access
- Board approval needed; reviewed every 6 months

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Physical location requirement with remote meeting flexibility
- Preference for in-person attendance when possible
- Technology requirements and member-only video/audio rules
- Public participation

Public Comment

Jeff Carter commented on quorum requirements, public participation, and remote meeting requirements.

Roland commented on relocating meetings further south to ensure fair representation along the Caltrain corridor.

Adina Levin commented on member participation flexibility.

10. Next Generation Clipper Update

Taylor Huckaby, Deputy Chief, Communications; Hui Zhu, Data Analyst, Finance; and Angus Davol, Metropolitan Transportation Commission (MTC), provided the presentation that included the following:

- Clipper scanner issues and identified issues on the backend

- Staff training and communications (web, social, signage, multilingual)
- Phase 1: Caltrain user conversion by February 2026
- Phase 2: promotions after system stability; tap-on/tap-off messaging planned post-conversion

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Transition to end-zone passes with grace period
- Automatic refunds during transition
- Monthly pass holders tapping behavior
- Real-time account balance visibility; minimum balance and overall tagging policies
- Accessibility and customer service considerations
- Scanner battery and signal reliability
- Senior discount implementation

Public Comment

Jeff Carter commented on monthly zone pass Clipper usage and Clipper 2 bugs.

Roland commented on scanners, Clipper Executive Board and MTC feedback opportunities, and tapping procedures and benefits.

Adina Levin commented on fare and payment issues, public feedback involvement, open payment issues, discount accessibility, and vendor accountability.

11. Major Events 2026

Brent Tietjen, Manager, External Affairs, provided the presentation that included the following:

- Local and visitor transportation services and language accessibility for 2026 Super Bowl and Federation Internationale de Football Association (FIFA) events
- Half-hourly trains with on-call pre/post-event service
- Increased staffing, patrols, security, and interagency coordination
- Enhanced communication, wayfinding, and rider outreach
- Promotion of open payment and Next Generation Clipper options
- Funding support sources

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Super Bowl ridership slightly above typical 49ers game
- Bathroom services and placement
- Connection coordination with Santa Clara Valley Transportation Authority (VTA), Bay Area Rapid Transit District (BART), and Capitol Corridor

- Late night service provisions

Public Comment

Jeff Carter commented on late night service provisions, event-related bottlenecks, coordination, and equitable fare costs.

Adina Levin commented on open payment promotion, clear signage, and multi-agency game-day pass availability.

Roland commented on past proposals for special rail service to Great America and related infrastructure challenges.

12. Staff Report (Ted Burgwyn)

10.a. Customer Experience Task Force Update

Theodore Burgwyn, Acting Chief Operating Officer, provided the presentation that included the following:

- Stable on-time performance (OTP), with November at 94 percent, December to date at 96.6 percent; delays mostly from trespassers and vehicles
- Average weekday ridership around 37,800; seasonal dip expected
- Restored electric service to Tamien Station on January 31, 2026; holiday schedules updated
- Holiday Train experience
- Spares accommodating ongoing Federal Railroad Administration (FRA) inspections
- Restroom monitoring and automatic passenger counter (APC) system in-progress improvements
- Train car display troubleshooting and re-prioritization
- Wireless crossing updates
- Quiet car initiatives

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Holiday train feedback
- Alma Street pedestrian strike transparency
- Quiet car preparation
- Handbraking solutions
- Track restroom issues via data/statistics
- EMU maintenance issues
- Received correspondence

Public Comment

Roland commented on bike occupancy displays and proper maintenance of bathrooms and flat spots.

10.b. JPB CAC Work Plan Update

Chair Brandt requested that CAC be included in policy changes.

Public Comment

Adina Levin commented on open seats for Network Management Customer Advisory Group reserved for transit agency advisory bodies.

Roland commented on Union Pacific (UP) nighttime activities around the Port of San Francisco.

13. Committee Member Requests – There were none.

14. Date/Time/Location of Next Regular Meeting: Wednesday, January 21, 2026 at 5:40 pm at via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

15. Adjourn – The meeting adjourned at 8:22 pm.