

**Peninsula Corridor Joint Powers Board
Technology, Operations, Planning, and Safety (TOPS) Committee**

1250 San Carlos Avenue, San Carlos, CA 94070

Minutes of September 24, 2025

Members Present: Shamann Walton, Pat Burt (Vice Chair)

Members Present via Teleconference: Rico E. Medina (Chair)

Staff Present: N. Atchison, M. Bouchard, S. Bullock, J. Harrison, L. Ko, L. Lumina-Hsu, M. Meader, G. Rogers

1. Call to Order

Chair Medina called the meeting to order at 1:30 pm.

2. Roll Call

Loana Lumina-Hsu, JPB Deputy Secretary, called the roll and confirmed a quorum was present.

3. Pledge of Allegiance / Safety Briefing

Chair Medina led the Pledge of Allegiance and Ms. Lumina-Hsu delivered the safety briefing.

4. Public Comment on Items not on the Agenda

Aleta Dupree, Team Folds, commented on Caltrain Clipper 2 integration and renewable energy efforts.

5. Approval of Meeting Minutes for August 27, 2025

Motion/Second: Burt/Walton

Ayes: Burt, Walton, Medina

Noes: None

6. Receive Update on Rail Operator Re-Bid Process

Graham Rogers, Project Manager, provided the presentation that included the following:

- Operating costs totaling \$1.5 billion for Fiscal Year (FY) 2013 to FY25; five percent increase FY26) to FY35 and will exceed \$200 million by FY34
- Two-year solicitation timeline extension, with expected transition on July 1, 2029
- Financial transparency, competitive proposals, and handover efficiency

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Transit America Services, Inc. (TASI) involvement in procurement process
- Future contract costs above projected inflation
- Automated passenger counters (APC) and increasing service, resulting in higher costs and ridership

Motion/Second: Burt/Walton

Ayes: Burt, Walton, Medina

Noes: None

Public Comment

Aleta Dupree, Team Folds, commented on TASI rail personnel and the New Jersey rail strike.

Adrian Brandt commented on operations and maintenance cost reductions, contract staffing policies, and fare enforcement.

Roland commented on contract renewals, smaller contracts, and customer experience driven ridership.

7. Receive Update on Guadalupe River Bridge Project – August 2025

Sherry Bullock, Interim Chief, Design and Construction, and CalMod Program Director, provided the presentation that included the following:

- Continued construction on Main Track 1 (MT1) and MT 2
- Winterization Plan and Habitat Mitigation and Monitoring Plan (HMMP) finalization
- No Occupational Safety and Health Administration (OSHA) reportable incidents
- Activities with permit agencies
- Interim Milestone 1 completed by forecasted date
- No funds used from contingency and contractor risk pool; no changes to budget
- Considerations: permitted work, different site conditions, bird nesting, unpredictable environmental conditions, and approval timeline for HMMP
- Mid-dry season and post-dry season construction

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included shuttle ridership and performance, on-time project delivery, and project budget.

Public Comment

Roland commented on the Santa Clara Valley Transportation Authority (VTA) shuttle connectivity between Diridon and Tamien stations.

8. Receive Annual Tree Report and Status Update Regarding Tree Assessment, Pruning, and Removal Program, Including Effectiveness of Replacement Tree Incentive and Budget

Mike Meader, Chief Safety Officer, provided the presentation that included the following:

- Regular tree assessments along right-of-way (ROW); coordination with municipalities and private owners for adjacent trees
- Over 1,000 trees removed or pruned (142 removed by Caltrain, 127 trees removed on Caltrain property, 8 trees on municipal property, 7 trees on private property)
- \$306,000 spent for last 12 months; \$250,000 for FY25 budget; zero incentives distributed to date

9. Receive Fiscal Year 2025 Annual Ridership Report

Nicholas Atchinson, Planning Analyst, provided the presentation that included the following:

- Service and fare changes within FY25
 - Over one million riders in June 2025 – first time since pandemic
 - Weekend ridership increased post-electrification (Saturday at 101.7 percent, Sunday at 98 percent); weekday ridership increased by 46.3 percent
 - At least 15 percent increase seen for weekday and weekend Giants game ridership
- APC system configuration, validation, and troubleshooting

The Committee members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Comparison and calibration of previous ridership model to the APC data
- Projected ridership post electrification
- Increasing commute hour service; revenue and fare enforcement; hourly ridership for different parts of the day

Public Comment

Aleta Dupree, Team Folds, commented on post-Covid ridership, fares, and late-night service.

Roland commented on tagging, automated bicycle counters, and at-capacity trains.

Adrian Brandt commented on APC data collection, bicycle ridership, late-night service, and fare inspection.

10. Committee Member Requests - There were none.

11. Date/Time of Next Regular TOPS Committee Meeting: Wednesday, October 29, 2025, at 1:30 pm.

12. Adjourn - The meeting adjourned at 2:32 pm.