

**Peninsula Corridor Joint Powers Board
Citizens Advisory Committee
1250 San Carlos Avenue, San Carlos, CA 94070
FINAL Minutes of September 17, 2025**

Members Present: W. Abbott, M. Ayub, A. Brandt (Chair), P. Leung (Vice Chair), K. Linquist, M. Pagee, R. Sarathy (Alternate), M. Thurber, P. Wickman (Alternate)
Members Absent: D. Albohm, A. Kulkarni (Alternate), R. Kutler
Staff Present: T. Burgwyn, L. Ko.

1. Call to Order

Chair Brandt called the meeting to order at 5:40 pm.

2. Roll Call

Lauryn Ko, CAC Secretary, called the roll and confirmed a Committee quorum was present.

3. Pledge of Allegiance / Safety Briefing

Chair Brandt led the Pledge of Allegiance and delivered the safety briefing.

4. Consideration of requests, if any, of committee members to participate remotely due to Emergency Circumstances – There were none.

5. Approval of Meeting Minutes for August 20, 2025

Motion/Second: Sarathy/Wickman

Ayes: Abbott, Ayub, Brandt, Leung, Linquist, Pagee, Sarathy, Thurber, Wickman

Noes: None

Absent: Albohm, Kulkarni, Kutler

6. Public Comment for Items Not on the Agenda

Jeff Carter commented on Valkyries attendees riding Caltrain.

Doug DeLong commented on Electric Multiple Units (EMU) delivery updates.

Roland commented on the Tamien shuttle, on-time Caltrain schedules, and track speeds.

7. Report of the Chair

Chair Brandt reported the following:

- Senate Bill (SB) 63 pending Governor Gavin Newsom’s signature and bridge loan negotiations
- Tenant inquiries and incoming tenants at San Carlos station
- Palo Alto Rail Committee meeting on grade separations and train horn Quiet Zones; quad gate recommendation; wayside horns opposed by residents

- Increasing bicycle theft

The Committee Members commented on suicide incidents by Palo Alto High School students.

Public Comments

Jeff Carter commented on unstaffed meetings and meeting cancellations, horn usage, and bicycle theft.

Roland commented on public comment period, the SB 63 bridge loan, third-party tenant negotiations, San Francisquito project progress, and Palo Alto Rail Committee meeting horn discussions.

7.a. Meeting Cancellation Discussion – Chair Brandt addressed meeting coordination with considerations to staff availability and absence of agenda meeting items.

The Committee Members had a robust discussion which included the following:

- Timely cancellation notices, accounting for foreseeable events
- Monthly meeting importance
- Quorum requirements; meeting cancellations; committee member-led discussions
- Brown Act compliance and agenda itemization

Motion by Chair Brandt to have meetings with sufficient staff and quorum when there are no staff-led presentations/Second: Wickman

Ayes: Abbott, Ayub, Brandt, Leung, Linqvist, Pagee, Sarathy, Thurber, Wickman

Noes: None

Absent: Albohm, Kulkarni, Kutler

Public Comment

Roland commented on meeting stipulations, meeting minutes deferral, agenda itemization, and public-led presentations.

8. Brown Act Training (Anna Myles-Primakoff, Olson Remcho)

Anna Myles-Primakoff, Legal Counsel, Olson Remcho, and Quentin Barbosa, Legal Counsel, Olson Remcho, provided the presentation that included the following:

- Government transparency and public participation, providing public advocacy
- Brown Act notification requirements
- Public attendance and comments
- Items not on agenda
- Serial meeting violations
- Social media guidance
- Assembly Bill (AB) 557, 2449, 2302, and Senate Bills (SB) 1100 and 707
- JPB Code of Conduct

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Social and ceremonial gatherings exceptions
- Geographical limitations
- Voting requirements
- Alternate members contributing to quorum

Public Comment

Jeff Carter commented on carrying out meetings and public comments without official business, publicizing personal addresses, and social gatherings.

Roland commented on having an attorney attend the CAC meetings for when legal issues arise, presenting informational items without a quorum, and using alternates for a quorum.

9. Staff Report (Ted Burgwyn)

9.a. Customer Experience Task Force Update

9.b. JPB CAC Work Plan Update

Theodore Burgwyn, Director, Rail Network and Operations Planning, provided the presentation that included the following:

- 218 late trains; 97 due to trespassers and vehicles
- Stadler train set updates for upcoming arrivals and in-service trains
- Automated Passenger Counter data transfer issues; meeting 95 percent accuracy requirements
- Passenger Information System issues closeout
- Bathroom issues and preventive signage; cleaning equipment procurement, servicing increases, and bathroom data/ratings
- Tamien Mini-High Platform Project Initiation
- Bayshore station ridership correlation with Commute.org shuttle changes
- Quiet Car accommodations
- Electrification One-Year Anniversary events
- American Public Transportation Association Transform Conference – policy development for AI usage, new vehicle management, special event planning

The Committee Members had a robust discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Bay Area Rapid Transit (BART)-Caltrain transfers, integration fares, and wayfinding
- Rider climates influencing Quiet Cars
- Bait bicycle and transit police involvement addressing bicycle theft
- Fatality navigation and information dissemination during service interruptions
- Event outreach
- Train braking system and diesel fleet noise complaints and mitigation

Public Comment

Jeff Carter commented on the electrification anniversary, bathroom troubleshooting, event planning, international-riders wayfinding, and Project 529 bicycle registry.

Doug Delong commented on train sets and the logging of idling diesel fleets.

Roland commented on time performance, automatic passenger and bicycle counters, track incidents disclosure, bicycle theft, Stadler maintenance, and train connectivity.

CMF, Chris Florkowski, commented on real-time train capacity and Bayshore elevator service and accessibility.

- 10. Committee Member Requests** – Chair Brandt and Vice Chair Leong noted their absence for the October meeting. Chair Brandt relayed Asish Kulkarni’s JPB CAC resignation.

Public Comment

Roland commented on teleconference attendance.

- 11. Date/Time/Location of Next Regular Meeting: Wednesday, October 15, 2025 at 5:40 pm at via Zoom and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.**

- 12. Adjourn** – The meeting adjourned at 7:48 pm.