

Authorize Executive Director to Execute Information Technology Contracts and Amendments

**JPB Finance Committee
May 19, 2025**



Background

Resolution No. 2023-37 authorized the Executive Director or designee to execute certain agreements and amendments not exceeding \$250,000.

Background (cont.)

- Since 2010, the Board has granted the Executive Director or designee authority to execute information technology contracts and amendments in the formal threshold (currently, contract value greater than \$250,000)
- In FY 2023, the Board approved one resolution rather than breaking the items below into two separate resolutions:
 - (1) Licenses, maintenance services, and professional services; and
 - (2) Cooperative programs and piggyback contracts

Solicitation Process (cont.)

- A Selection Committee, composed of staff from the Agencies, reviewed, evaluated, scored, and ranked these proposals in accordance with the evaluation criteria set forth in the RFP. The highest ranked firms are as follows:
 - **AppleOne, Inc.** of Glendale, CA
 - **SearchPros Staffing, LLC** of Sacramento, CA
 - **Tellus Solutions, Inc.** of Santa Clara, CA
- The Committee determined that the above three firms possess the requisite experience and qualifications required for successful performance of the services as defined in the solicitation documents.

Budget Impact

These purchases will be funded by the current and future operating and/or capital budgets.

Proposed Motion

- Staff proposes the Finance Committee recommend that the Board continue to grant the Executive Director or designee authority execute information technology contracts and amendments in the formal threshold for an aggregate not-to-exceed \$3 million for fiscal year 2026, as outlined in the proposed Resolution.
- Continue to direct staff to provide a report to the Board of Directors on a quarterly basis advising of actions taken pursuant to the authority conferred by this proposed Resolution.

Questions

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