

Award of Contract for On-Call Alternative Project Delivery Support Services

**JPB Finance Committee
May 19, 2025**



Contract Goal

To provide the JPB with a qualified and experienced consulting firm that is well-versed in public transit capital projects to support the JPB during implementation of capital projects using alternative project delivery methods, which are expected to include development of independent cost estimates, cost validation and oversight services.

Solicitation Process

- On January 21, 2025, the JPB issued Request for Proposals (RFP) 25-J-P-064 for the Services.
- The RFP was advertised on the Agency's eProcurement website.
- In response to the RFP, the JPB received four proposals.
- Staff determined all four proposals were responsive to the requirements of the RFP.

Solicitation Process (cont.)

- A Selection Committee, composed of JPB staff, reviewed, evaluated, scored, and ranked these proposals in accordance with the evaluation criteria set forth in the RFP. The Committee determined the highest ranked firm to be Kelly McNutt Consulting, LLC of Vancouver, WA.
- The Committee determined that Kelly McNutt possesses the requisite experience and qualifications required for successful performance of the services as defined in the solicitation documents.

Price Analysis

Staff conducted a price analysis and determined the negotiated prices from Kelly McNutt are fair and reasonable.

Budget Impact

Funds for this contract are included in the JPB's current capital budget and will be included in future years' capital budgets.

Issuance of Work Directives

Staff will issue Work Directives on an as-needed basis. Award of this contracts will not obligate the JPB to purchase any specific level of service from the proposed firm.

Proposed Motion

1. Award an on-call contract to Kelly McNutt Consulting, LLC of Vancouver, WA to provide the Services for a total not-to-exceed amount of \$6,228,400 for a five-year term.
2. Authorize the Executive Director or designee to execute a contract with Kelly McNutt in full conformity with the terms and conditions of the solicitation documents and negotiated agreement, and in a form approved by legal counsel.

Questions

FOR MORE INFORMATION

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