

**BOARD OF DIRECTORS 2025**

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## Agenda

### Citizens Advisory Committee (CAC) Meeting

#### San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos, CA

**April 30, 2025, 6:30 pm**

Members of the public may participate remotely via Zoom at <https://us02web.zoom.us/j/86409521366?pwd=cXE5c1h2MnM2dG9EbDBsTUttUtd3dxUT09> or by entering Webinar ID: **864 0952 1366**, Passcode: **085035** in the Zoom app for audio/visual capability or by calling 1-669-219-2599 (enter webinar ID and press # when prompted for participant ID) for audio only.

***Please Note the following COVID-19 Protocols for in-person attendance:***

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
  - Cough
  - Shortness of Breath
  - Fever
  - Chills
  - Muscle Pain
  - Sore Throat
  - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

**Public Comments:** Public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak.

**SamTrans Citizens Advisory Committee Members 2025:** Mary Adler, Steve Appenrodt, John Baker, Hana Estalilla, Dylan Finch, Scott Johnston, Alex Madrid (Chair), Ben Mangiafico, Max Mautner (Vice Chair), David Rabinovich, Denise Seibert

**Staff Liaison:** Ana Rivas, Director, Bus Transportation

**CAC Secretary:** Jean Brook

Each public comment is limited to three minutes or less on the agenda item being discussed. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at:

<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

**Wednesday, April 30, 2025**

**6:30 pm**

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda  
*Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.*
4. Approval of Meeting Minutes from March 26, 2025
5. Presentation: Dumbarton Busway Feasibility Study – Cassie Halls, Major Corridors Manager, Planning
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. SamTrans Board Liaison Report
10. Date and Time of Next Meeting: Wednesday, May 28, 2025 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
11. Adjourn

## Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).

*Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Board and Citizens Advisory Committee Meetings**

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

### **Location of Meeting**

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

\*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

### **Public Comment**

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to [publiccomment@samtrans.com](mailto:publiccomment@samtrans.com) so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**DRAFT March 26, 2025**

**Members Present (In Person):** M. Adler, S. Appenrodt, J. Baker (arrived at 6:34 pm), H. Estalilla, D. Rabinovich, D. Seibert, M. Mautner (Vice Chair), A. Madrid (Chair)

**Members Absent:** D. Finch, S. Johnston, B. Mangiafico

**Staff Present:** J. Brook, T. Dubost, A. Rivas, A. Vasudeo

**1. Call to Order/Pledge of Allegiance**

Chair Alex Madrid called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

**2. Roll Call**

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

**3. Public Comment for Items Not on the Agenda**

Geoff Smith, Democratic Socialists of America, commented on the Dumbarton Corridor Project.

Wen commented on reinstating the stops along Mission Street for Route FCX.

Ophélie Vico commented on the lack of bus stops on the Coastsides.

**4. Approval of Meeting Minutes from February 26, 2025**

Motion/Second: Mautner/Appenrodt

Ayes: Adler, Appenrodt, Baker, Estalilla, Rabinovich, Seibert, Mautner, Madrid

Absent: Finch, Johnston, Mangiafico

**5. Presentation: SamTrans Youth Engagement**

Ana Vasudeo, Manager, Government and Community Affairs, provided the presentation, which included the following:

- School Liaison – connects with schools and community organizations that serve youth, and County Office of Education; promotes SamTrans information and youth-serving programs
- Youth Unlimited passes for socioeconomically disadvantaged students – distribution and usage gauged by annual surveys, more outreach needed to English language learner families
- Qualifications include: eligible for free or reduced meals, homelessness, foster youth, migrant youth, parents did not graduate from high school, other criteria

- Annual School Bell Schedule survey, outreach to community colleges
- Coordinate with Safe Routes to School partners
- Free bus service for school field trips – schools must submit request 20 days prior to travel date
- Summer Youth Pass
- Outreach at schools, tabling at community and school events, and youth summits
- Potential issues: bus too crowded, safety while riding, bell schedule mismatch, changes to pick-up/drop-off locations, late buses

The Committee had a discussion and staff provided further clarification in response to the Committee comments and questions, which included the following:

- Accommodating regular school bell schedules, but not alternate schedules; must follow posted/printed route schedule
- Free/reduced meal qualification irrelevant now that all students in California receive free meals
- Free school-oriented routes
- Additional discounts for Youth Unlimited and Summer Youth Pass holders
- Promoting youth passes at beginning of school year – hold events including parents of younger students to allay their hesitation to let their children ride the bus
- Tracking of the number of passes distributed but not how often the passes are used

#### Public Comment

Noor Rizvi commented on changes to eligibility requirements for Youth Unlimited passes for low-income students.

#### **6. Report of the Chair** – There was none.

#### **7. SamTrans Staff Update**

Ana Rivas, Director, Bus Transportation, reviewed her report, which included the following:

- Average weekday ridership increased by 13.1 percent across all four modes
- Post-pandemic ridership increased by 97.1 percent
- New Ride Plus app launched January 20
- Youth Unlimited pass used increased by 35 percent
- Key performance indicators
- Safety campaign
- Employees of the month

#### **8. CAC Member Comments/Requests**

- Presentations on Route FCX, Coastside fixed route service, free bus passes for all youth
- Process for CAC to indicate their support of issues to the Board
- Flyers on buses or social media posts to invite public to comment at CAC meetings
- Rollout of zero-emission buses/phase out of diesel buses
- Effects of VTA (Santa Clara Valley Transportation Authority) buses on SamTrans service

**9. SamTrans Board Liaison Report** – There was none.

Vice Chair Mautner volunteered to act as CAC liaison and virtually attend SamTrans Board meetings.

**10. Date and Time of Next Meeting**

Wednesday, April 30, 2025 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

**11. Adjourn**

The meeting adjourned at 7:46 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to [cacsecretary@samtrans.com](mailto:cacsecretary@samtrans.com).