

BICYCLE AND ACTIVE TRANSPORTATION COMMITTEE(BATAC)

DRAFT MINUTES November 16, 2023

Members Present: J. Bolka (Chair), C. Bargar (Vice Chair), K. Carpenter, M. Chin, S. Lacson, N. Rodia,

Member via

Teleconference: S. Atkinson

Member Absent: S. Shariati, R. Smith

Staff Present: J. Gibson (Kimley-Horn), L. Low, J. Navarrete, D. Pape, V. Pearson (Kimley-Horn), D. Provence, M. Tseng

Chair John Bolka called the meeting to order at 5:45 p.m. and led the Pledge of Allegiance.

CONSIDERATION OF REQUESTS, IF ANY, OF DIRECTORS TO PARTICIPATE REMOTELY DUE TO EMERGENCY CIRCUMSTANCES:

Member S. Atkinson invoked AB2449 Just Cause Exemption, and the Committee approved her remote participation.

Ayes: Bargar, Bolka, Carpenter, Chin, Lacson, Rodia

Noes: None

Absent: Shariati, Smith

PUBLIC COMMENT

There were none.

APPROVAL OF MINUTES OF SEPTEMBER 21, 2023

Motion/Second to correct spelling of Julian Jest's and Cliff Bargar's name: Rodia/Bargar

Ayes: Bargar, Bolka, Carpenter, Chin, Lacson, Rodia

Noes: None

Absent: Shariati, Smith

Abstain: Atkinson

Motion/Second to approve meeting minutes as amended: Bolka/Bargar

Ayes: Bargar, Bolka, Carpenter, Chin, Lacson, Rodia

Noes: None

Absent: Shariati, Smith

Abstain: Atkinson

CORRIDOR CROSSING STRATEGY

Vanessa Peers and Jill Gibson, Transit Planners for Kimley Horn provided a presentation that included the following:

- Program Refresher
- Project Progress
- Delivery Guide
- Next Steps

The Committee members had a discussion and the project team provided further clarification in response to Committee comments and questions on the following:

- Active transportation design guidance in the delivery guide to minimize conflicts between pedestrians and micro-mobility users, such as bicycle channels on the stairs.
- Comfortable street bike facilities as part of project design.
- Inclusion of outreach guidance for projects to be brought to Bicycle Pedestrian Advisory Committees and the BATAAC in the delivery guide.
- Prioritization of bike parking and placement of eLockers in bright and accessible places in the delivery guide.

PROPOSED ELECTRIFIED SERVICE PLAN FOR FALL 2024

David Pape, Policy and Program Manager, provided a presentation that included the following:

- Electrification Update and Service Planning
- Findings from Outreach
- Final Electrified Service Plan
- Service Expansion Possibilities
- Next Steps

The Committee Members had a discussion and staff provided further clarification in response to Committee comments and questions on the following:

- The total operating cost
- Possibility of running shorter train sets
- Incorporation of community feedback regarding weekend service
- Encouragement for a big marketing push on biking and walking to transit when electrified service rolled out
- Frequency of revisiting express service patterns.
- Bumpy rides on diesel trains, particularly just south of California Avenue on the northbound track.
- Planned adjustments to the track that would coincide with the rollout of the new trains

CHAIRPERSON'S REPORT

- a. 2023 Work Plan
 - Chair Bolka reported no adjustments to the work plan for this year
- b. 2024 Proposed Calendar
 - Vice Chair Bargar confirmed that meeting dates in 2024 did not coincide with Jewish holidays.
- c. 2024 Work Plan

- Lori Low, Manager of Government Affairs, reviewed the work plan and noted a few items, such as the Corridor Crossing, Access Policy, and bike marketing efforts

STAFF REPORTS

Lori Low, Manager, Government and Communication Affairs, reported the following:

- a. Bike Bumper Report
- b. BATAAC Recruitment
- c. Holiday Train

The Committee members had a discussion and staff provided further clarification in response to Committee comments in questions on the following:

- The threshold of overcapacity trains before an additional bike car is added
- Possibility of having conductors report when a train is close to full capacity
- Real-time EMU bike counters
- Upgraded alert system in 2024

WRITTEN CORRESPONDENCE

Chair Bolka noted items from Dan Lieberman, Public Information Officer.

COMMITTEE REQUEST

Member Chin requested to add the alert plan to the work plan.

Chair Bolka commented that he can no longer be voted as Chair as he has termed out.

DATE AND TIME OF NEXT MEETING: JANUARY 18, 2024, AT 5:45 P.M. AT 1250 SAN CARLOS AVE., SAN CARLOS, CA 94070.

ADJOURNMENT - The meeting was adjourned at 6:45 pm.