



JOB OPENING ANNOUNCEMENT

Apply On-line at <https://www.caltrain.com/about-caltrain/jobs>

Employment Hotline (650) 508-6308

January 8, 2024

TITLE: Engineer III, Third Party
EMPLOYMENT TYPE: Exempt
DIVISION: Rail Design & Construction
APPLICATION DEADLINE: Continuous Recruitment Until Filled
PAY RANGE: \$2117-\$3175 weekly (\$110,089 - \$165,134 estimated annual)
WORK LOCATION: San Carlos, CA

JOB SUMMARY: The Engineer III (Third-Party) reports to the Deputy Director, Infrastructure and is responsible for providing project management and engineering support, coordinating construction and encroachment activities with federal, state, local public works agencies, regulators, contractors and third parties for the Peninsula Corridor Joint Powers Board (Caltrain).

EXAMPLES OF ESSENTIAL FUNCTIONS:

- Ensure all required right of entry and other agreements are in place prior to access to Caltrain property by third-party.
- Ensure third-party designs that impact our Right of Way (ROW) are in compliance with all Caltrain engineering design criteria and specifications.
- Ensure all third-party personnel undergo Caltrain safety training before being allowed entry onto the Caltrain right of way.
- Coordinate with other agencies such as: California Public Utilities Commission, Federal Railroad Administration, Union Pacific Railroad, and other interested parties pertaining to third-party project issues.
- Provide engineering support to Capital Projects, Construction Management and other Caltrain departments as assigned.

EXAMPLE OF DUTIES:

- Conduct project meetings and field meetings with third-party.
- Perform site inspections relating to third-party projects, which may include nighttime and weekend work.
- Conduct design reviews by appropriate subject matter experts in the Engineering and Maintenance Department to ensure third-party designs are in compliance with all Caltrain standards.
- Prepare service agreements and develop cost estimates for engineering support and train protection. Provide budget updates as needed.
- Oversee and facilitate third party ROW access approval process and assist in developing work plans and contract documents on third-party projects.
- Collaborate with Rail Operations, Capital Projects, Real Estate, Safety, Construction Management and other Caltrain departments to achieve department goals.
- Review project design documents, including plans, specifications, and calculations.
- Perform all job duties and responsibilities in a safe manner to protect one's self, fellow employees, and the public from injury or harm. Promote safety awareness and follow safety procedures in an effort to reduce or eliminate accidents.
- Perform other duties as assigned.

San Mateo County Transit District, 1250 San Carlos Ave., San Carlos, CA 94070-1306

SUPERVISION: Works under the general supervision of the Deputy Director, Infrastructure Engineering who establishes goals and objectives and evaluates performance.

MINIMUM QUALIFICATIONS: Sufficient experience, training and/or education to demonstrate the knowledge and ability to successfully perform the essential functions of the position. In lieu of a degree, work-related experience that demonstrates the skills and experience necessary to perform this role will be accepted. Development of the required knowledge and abilities is typically obtained through but not limited to:

- Bachelor's degree in civil engineering, structural engineering, or related field.
- Five years of engineering and Project Management experience including railroad, transit, utility, or other public works.

PREFERRED QUALIFICATIONS:

- Professional Engineering License desirable.
- Understanding the safety of high-voltage transmission systems.
- Possess a valid California driver license with safe driving record.
- Possess effective written, verbal communication and presentation skills.

SELECTION PROCESS:

The process may include written and skills test assessments or supplemental questions and will require a panel interview. Only those candidates who are the most qualified will continue in the selection process. Meeting the minimum qualifications does not guarantee an invitation to continue in the process.

CURRENT EMPLOYMENT BENEFITS:

For further Benefits details please go to: <https://www.caltrain.com/about-caltrain/jobs/employee-benefits>

Holidays:	Seven (7) paid holidays, plus up to four (4) floating holidays per year
Paid Time Off:	Up to 26 days per year
Cafeteria Plan:	Medical, dental, vision care, group life insurance, and more
Transportation:	Free transportation on Caltrain for employees. Free bus transportation for employees and qualified dependents
Retirement:	Social Security and California Public Employees Retirement Systems (CalPERS) <ul style="list-style-type: none">○ Classic Members – 2% @ 60 benefit formula, 3-year average of highest compensation○ New Members – 2% @ 62 benefit formula, 3-year average of highest compensation

HOW TO APPLY:

- To apply, please visit the <https://www.caltrain.com/about-caltrain/jobs>. Complete an online employment application and supplemental questionnaire, **Open until filled**. A resume will not be accepted in lieu of the application and supplemental questionnaire (If required). Incomplete application will not be considered.
- The Human Resources Department will make reasonable efforts in the recruitment/examination process to accommodate applicants with disabilities upon request. If you have a need for accommodation, please contact the Human Resources Department on (650) 508-6308.
- SamTrans celebrates diversity and is committed to creating an inclusive, and welcoming workplace environment. We are an Affirmative Action/Equal Opportunity Employer. Minorities, Women, Persons with Disabilities and Veterans are encouraged to apply.