



Agenda

Citizens Advisory Committee (CAC) Meeting

San Mateo County Transit District

Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos, CA

August 30, 2023, 6:30 pm

Members of the public also may attend the meeting via teleconference at the following location:

402 E. O'Keefe Street #12, East Palo Alto, CA 94303

Members of the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92043867620?pwd=ZHpLQnJQd0VwYWcydGJCdTNRVGd6UT09> or by entering Webinar ID: **920 4386 7620**, Passcode: **474781** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only.

Please Note the following COVID-19 Protocols for in-person attendance:

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
 - Cough
 - Shortness of Breath
 - Fever
 - Chills
 - Muscle Pain
 - Sore Throat
 - Loss of Taste or Smell
2. Wearing of masks is recommended but not required.

Public Comments: Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting in person and through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Participants using Zoom over the Internet should use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak.

SamTrans Citizens Advisory Committee Members 2023: Mary Adler, Steve Appenrodt, John Baker, Christopher Carey (Vice Chair), Bob Gomez, Scott Johnston, Nancy Lacsamana, Judith Lamarre, Alex Madrid (Chair), Ben Mangiafico, Denise Seibert

Staff Liaison: Ana Rivas, Director, Bus Transportation

CAC Secretary: Jean Brook

Each public comment is limited to three minutes or less. The CAC Chair has the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available after the meeting at:

<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

Wednesday, August 30, 2023

6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda
Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.
4. Approval of Meeting Minutes from July 26, 2023
5. Presentation: SamTrans Strategic Plan Introduction – Millie Tolleson, Director, Planning
6. Report of the Chair
7. SamTrans Staff Update
8. CAC Member Comments/Requests
9. SamTrans Board Liaison Report – John Baker
10. Date and Time of Next Meeting: Wednesday, September 27, 2023 at 6:30 pm, via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.
11. Adjourn

Information for the Public

If you have questions on the agenda, please contact the CAC Secretary at 650-508-6223. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the CAC can be emailed to cacsecretary@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

This meeting will be held in person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

*Should Zoom not be operational, please check online at: <https://www.samtrans.com/meetings> for any updates or further instruction.

Public Comment

Members of the public may participate remotely or in person. Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to publiccomment@samtrans.com so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at <https://www.samtrans.com/meetings>.

Public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

July 26, 2023

Members Present (In Person): M. Adler, J. Baker (arrived at 6:32 pm), C. Carey (Vice Chair), N. Lacsamana, J. Lamarre, A. Madrid (Chair), B. Mangiafico, D. Seibert

Members Present (Via Teleconference): B. Gomez (left at 7:13 pm), S. Johnston

Members Absent: S. Appenrodt, A. Juarez

Staff Present: T. Dubost, D. Harbour, L. Larano, K. Longa, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Alex Madrid called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. Roll Call

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

John Baker arrived at 6:32 pm.

3. Public Comment for Items Not on the Agenda

Marlon said that certain homeless riders have been disruptive on Routes 292, 397, ECR and requested that the CAC recommend to the Board that social workers ride on those buses for safety reasons.

4. Approval of Meeting Minutes from June 28, 2023

Motion/Second: Baker/Adler

Ayes: Adler, Baker, Carey, Gomez, Johnston, Lacsamana, Lamarre, Madrid, Mangiafico, Seibert

Absent: Appenrodt, Juarez

5. Presentation: SamTrans Emission Zero Program Update (Vehicles and Infrastructure)

Liria Larano, Deputy Chief, Bus Fleet/Facilities and Dave Harbour, Director, Maintenance, provided the presentation

Scott Johnston asked how many buses are articulated and Mr. Harbour 55 in their fleet. He asked how much heavier the battery-electric buses (BEBs) are. Mr. Harbour said they are

heavier, but he did not have the exact vehicle weigh, but the gross vehicle weight is a bit higher for the fuel cell electric buses (FCEBs) and BEBs versus diesel.

Mary Adler asked if they had considered advocating for dedicated bus lanes, such as on El Camino Real. Mr. Harbour said he would pass the question on to Operations Planning.

John Baker asked if the BEBs or FCEBs would be articulated. Mr. Harbour said articulated BEBS and FCEBs are available, but the diesel articulated buses are not slated for replacement until 2034. He added that justification would need to be provided to increase the current articulated fleet size. Mr. Baker asked about the total infrastructure costs, and Ms. Larano gave a ballpark figure of \$30 to 35 million. She said there was a design component and a time component to build the infrastructure. Mr. Baker asked if SamTrans used a joint procurement system with other agencies. Mr. Harbour said they take advantage of piggybacking off existing contracts with other public agencies such as the State of Virginia.

Bob Gomez left at 7:13 pm.

Nancy Lacsamana asked what the most important safety concerns for the staff were. Mr. Harbour said the safety standards are evolving. He noted personal protective equipment, and slowing down to do the maintenance work safely. Ms. Lacsamana asked if the District would consider leasing charging space to other companies to recoup the cost of fueling. Ms. Larano said for the hydrogen fuel cell, it might be a possibility.

Ben Mangiafico asked if they were considering using trolley buses as they do in San Francisco. Mr. Harbour said infrastructure would be the biggest challenge for that.

Chair Madrid asked how they mitigate issues with chargers going forward. He said one of the difficulties is the timing of charging the buses. He said they planned to purchase a charge management system.

Public Comment:

Marlon expressed concerns that the electric bus rollout would negatively impact service on popular routes and asked the CAC to recommend to the Board that the diesel buses not be fully retired until the new electric buses have been in service for at least 10 years.

6. Report of the Chair

Chair Madrid said he had no report.

7. SamTrans Staff Update

Tina Dubost, Manager, Accessible Transit Services, reviewed the June performance statistics and employees of the month. She said there were only eight DNOs in June, which is 98 percent less than in June of 2022.

She said the number of preventable accidents had increased, and that they were conducting ongoing safety campaigns.

8. CAC Member Comments/Requests

Ms. Lacsamana said she had attended a mobility hub meeting, whose main goal is having a safe, convenient infrastructure for transit riders in the San Mateo area.

Mr. Baker said regarding Route 292 if it were possible to route it into the rear of the Millbrae Station instead of the front.

9. SamTrans Board Liaison Report

John Baker provided a summary of the July 12 SamTrans Board meeting.

10. Date and Time of Next Meeting

Chair Madrid said that the next meeting will be held Wednesday, August 30, 2023 at 6:30 pm via Zoom teleconference and in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA.

11. Adjourn

The meeting adjourned at 7:32 pm.

An audio/video recording of this meeting is available online at <https://www.samtrans.com/about-samtrans/video-board-directors-cac-and-measure-w-coc>. Questions may be referred to the CAC Secretary's office by phone at 650-508-6223 or by email to cacsecretary@samtrans.com.