



**BOARD OF DIRECTORS 2023**

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EMILY BEACH  
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APRIL CHAN  
EXECUTIVE DIRECTOR

## Agenda

### Citizens Advisory Committee (CAC) Meeting

**April 4, 2023, 4:30 pm**

### San Mateo County Transportation Authority

The Governor has announced that the State of Emergency due to COVID-19 will be lifted on February 28, 2023. Accordingly, this CAC Meeting will be held in-person at:

**San Mateo County Transit District  
Bacciocco Auditorium, 2nd Floor  
1250 San Carlos Avenue, San Carlos, CA**

Members of the public may attend in-person or participate remotely via Zoom at <https://us06web.zoom.us/j/81661671711?pwd=b1Boemd4WG1wUEtrMEo3Y1cyd1ZSQTO9> or by entering Webinar ID: **816 6167 1711**, Passcode: **244123** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only.

***Please Note the following COVID-19 Protocols for in-person attendance:***

1. Visitors experiencing the following symptoms of COVID-19 may not enter the building:
  - Cough
  - Shortness of Breath
  - Fever
  - Chills
  - Muscle Pain
  - Sore Throat
  - Loss of Taste or Smell
2. Visitors must use the hands-free temperature scanners upon entry. An alert will occur and entrance will be prohibited if a person's temperature is measured at 100.4 or above.
3. Visitors must show proof of Covid-19 vaccination or a negative COVID-19 PCR test (with results obtained within last 7 days). Masks will be required for visitors who do not show proof of full vaccination (defined as two weeks after the second dose in a two-dose series, such as for the Pfizer-BioNTech and Moderna vaccines, or two weeks after a single dose of the J&J/Janssen vaccine)

**TA Citizens Advisory Committee Members 2022:** Barbara Arietta (Chair), Diana Bautista, Doug Bojack, Ivan Bucio, Ken Chin, John Fox (Vice Chair), Karen Kuklin, Sandra Lang, Jeff Londer, Gus Mattammal, Ethan Mizzi, Peter Ohtaki, Dave Reed, Mario Rendon, Mike Swire

**Staff Liaison:**  
Peter Skinner, Executive Officer, Transportation Authority

**CAC Secretary:**  
Jean Brook

**Public Comments:** Public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Committee as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting in person and through Zoom\* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial \*67 if you do not want your telephone number to appear on the live broadcast. Callers may dial \*9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial \*6 to unmute themselves when recognized to speak.

Each public comment is limited to three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

The video live stream will be available during or after the meeting at <https://www.smcta.com/about-us/board-directors/video-board-directors>.

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**April 4, 2023 – Tuesday**

**4:30 pm**

1. Call to Order/Pledge of Allegiance
2. Announcement of New CAC Member
  - 2.a. Doug Bojack
3. Roll Call
4. Public Comment for Items Not on the Agenda

*Public testimony by each individual speaker shall be limited to three (3) minutes*
5. Consent Calendar
  - 5.a. Approval of Minutes of the CAC Meeting of February 28, 2023      Motion

**TA Board Meeting Agenda for April 6, 2023**

- 5.b. **TA Board Item 5.b** Acceptance of Statement of Revenues and Expenditures for the Period Ending February 28, 2023      Motion
  - 5.c. **TA Board Item 5.c** Acceptance of Measure A & Measure W Semi-Annual Program Status Report for July to December 2022      Motion
  - 5.d. **TA Board Item 5.d** Adoption of Resolution to Enable Receipt of One Bay Area Grant Funds from the Metropolitan Transportation Commission for the 19<sup>th</sup> Avenue/Fashion Island Boulevard Complete Street Class IV Bikeway Project      Motion
6. **TA Board Item 5.a** Approval of Minutes of the Board of Directors Meeting of March 2, 2023      Informational

7. **TA Board Item 10.a** US 101 Cordilleras Creek Bridge Replacement Informational
8. **TA Board Item 11.a** US 101 Express Lanes: Quarterly Update on Variable Rate Bond and Operations Informational
9. **TA Board Item 12** State and Federal Legislative Update and Approval of Legislative Proposals: Support Assembly Bill (AB) 817 (Pacheco) and Assembly Constitutional Amendment (ACA) 1 (Aguiar-Curry) Motion
10. Report of the Chair Informational
11. Report from Staff Informational
12. Member Comments/Requests

*Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC*

13. Date/Time of Next Regular Meeting: Tuesday, May 2, 2023, 4:30 pm

*The meeting will be accessible via Zoom teleconference and/or in person at the San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Please see the meeting agenda for more information.*

14. Adjourn

### **Information for the Public**

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at <https://www.smcta.com/whats-happening/board-directors-calendar>. Communications to the Board of Directors can be emailed to [board@smcta.com](mailto:board@smcta.com). *Free translation is available; Para traducción lláma al 1.800.660.4287; 如需翻译 请电1.800.660.4287*

### **Date and Time of Regular Meetings**

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

### **Location of Meeting**

**The meeting will be conducted both in person and via teleconference as per the information provided at**

This meeting will be held in-person at: San Mateo County Transit District, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA. Members of the public may attend in-person or participate remotely via Zoom as per the information provided at the top of the agenda.

\*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

### **Public Comment**

**Members of the public may participate remotely or in person.** Public comments may be submitted by comment card in person and given to the CAC Secretary. Prior to the meeting's call to order, public comments may be submitted to [publiccomment@smcta.com](mailto:publiccomment@smcta.com) prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting in person, through Zoom, or the teleconference number listed above. Public comments on individual agenda items are limited to three minutes and one per person PER AGENDA ITEM. Each online commenter will be automatically notified when they are unmuted to speak. The Board Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

### **Accessible Public Meetings/Translation**

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email [titlevi@samtrans.com](mailto:titlevi@samtrans.com); or request by phone at 650-622-7864 or TTY 650-508-6448.

### **Availability of Public Records**

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority  
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)  
Meeting Minutes**

**February 28, 2023**

**Members Present:** B. Arietta (Chair)\*, I. Bucio (joined at 4:37 pm), K. Chin, J. Fox (Vice Chair),  
**(In Person)** K. Kuklin, S. Lang, G. Mattammal, E. Mizzi, P. Ohtaki, D. Reed (joined at  
5:01 pm)

**Members Present:** None  
**(Via Teleconference)**

**Members Absent:** D. Bautista, J. Londer, M. Rendon, M. Swire

**Staff Present:** P. Skinner, P. Gilster, A. Linehan, K. Scribner, J. Brook

**1. Call to Order/Pledge of Allegiance**

Chair Barbara Arietta called the meeting to order at 4:35 pm and led the Pledge of Allegiance.

**2. Roll Call**

Jean Brook, CAC Secretary, called the roll and confirmed that a quorum was present.

**3. Public Comment for Items Not on the Agenda**

There were no comments.

*Ivan Bucio joined the meeting at 4:37 pm.*

**4. Consent Calendar**

**4.a. Approval of Minutes of the CAC Meeting of January 31, 2023**

**TA Board Meeting Agenda for March 2, 2023**

**4.b. TA Board Item 5.b Acceptance of Statement of Revenues and Expenditures for the  
Period Ending January 31, 2023**

**4.c. TA Board Item 5.c Acceptance of Capital Projects Quarterly Status Report for 2nd  
Quarter Fiscal Year 2023**

Regarding Item 4.c (TA Board Item 5.c), Sandra Lang asked about the purpose of the Broadway grade separation project status key on Table 1. Peter Skinner, TA Executive Officer, explained the report was a reproduction of Caltrain's report and the green, yellow, and red status indicators match the TA's stoplight reports.

Motion/Second: Kuklin/Mattammal

Ayes: Arietta, Bucio, Chin, Fox, Kuklin, Lang, Mattammal, Mizzi, Ohtaki

Absent: Bautista, Londer, Reed, Rendon, Swire

**5. TA Board Item 5.a Approval of Minutes of the Board of Directors Meeting of February 2, 2023**

There were no comments.

**6. TA Board Item 11.a Program Report: Redwood City Grade Separations**

Mr. Skinner introduced Jessica Manzi, Transportation Manager, City of Redwood City, who provided the presentation.

Peter Ohtaki asked if the Grade Separation study included consideration for possible future Dumbarton Rail integration. Ms. Manzi said there would be an opportunity to integrate the two projects if the Dumbarton Rail project does materialize.

Vice Chair John Fox asked if the grade separations are wide enough to accommodate the four-track service or would they need to be reconfigured. Ms. Manzi indicated that the station area is configured for four tracks but not the entire corridor.

Karen Kuklin asked how it impacted the Caltrain electrification. Ms. Manzi said that along with the elevated structure, all of the overhead catenary system within the project area would need to be rebuilt.

*Dave Reed joined the meeting at 5:01 pm.*

Ken Chin asked if they were planning on connecting the bikeways. Ms. Manzi said they had received community feedback about having a bike/pedestrian crossing at Hopkins Avenue. Mr. Chin also asked if the Broadway Burlingame grade separation was coming up next. Mr. Skinner discussed the TA's grade separation policy and pipeline of grade separation projects, indicating the City of Burlingame's project is the furthest along being shovel-ready for construction.

Ethan Mizzi asked when the design report would be done. Ms. Manzi said the next phase would be a combined project study that would roll directly into the environmental phase, followed by detailed design work.

Ms. Lang asked how each of the grade separations were prioritized. Ms. Manzi said that safety was one of the key criteria when developing the feasibility study.

**7. TA Board Item 12.a Program and Allocate \$450,000 for the Development of the Regional Transit Connections Plan**

Patrick Gilster, Director, Planning and Fund Management, provided the presentation. He noted that since this is a new project category, they were seeking to include full community engagement in addition to hearing from stakeholders.

Mr. Chin asked if the Regional Transit Connections category generated approximately \$9 million per year, which Mr. Gilster confirmed.

Gus Mattammal asked how much of the allocation for the planning study goes to the consultants. Mr. Gilster said the majority of the funding will be for consultants, with a significant share earmarked for public outreach.

Dave Reed asked if the consultants will present to the TA CAC, which Mr. Gilster confirmed. Mr. Reed asked if they would conduct outreach to local businesses. Mr. Gilster said yes, that they actively seek out public-private partnerships both for projects and to provide input into the planning process.

Mr. Ohtaki asked if there were any way to include the northern cities in Santa Clara County such as Palo Alto and Mountain View in the plan. Mr. Gilster said they would be working with the various county transportation agencies, including the Valley Transportation Authority which covers regionally significant transit services in those cities.

Mr. Mizzi asked about funding smaller projects in advance of the planning effort that do not necessarily need much additional work on their own. Mr. Gilster said the Regional Transit Connections category is competitive and without scoring criteria, which will be developed by the study, and that there is no way to evaluate the effectiveness of such projects.

Motion/Second: Kuklin/Lang

Ayes: Arietta, Bucio, Chin, Fox, Kuklin, Lang, Mattammal, Mizzi, Ohtaki, Reed

Absent: Bautista, Londer, Rendon, Swire

## **8. TA Board Item 13 State and Federal Legislative Update**

Amy Linehan, Government and Community Affairs Officer, provided a summary of federal and state legislation.

At the federal level, she said Congress is getting off to a slow start and appear to be waiting for the President to release his budget on March 9. She that the deadline for earmarks (individual funding requests) is March 13.

She said the TA is working to submit their earmark requests by the stated March deadlines.

She said the state has introduced a large number of bills, which the TA's lobbyists are currently working through to find bills the TA may want to take action on. She said the Governor announced a number of CTC (California Transportation Commission) appointments.

Mr. Mattammal asked which earmarks the TA was requesting, and Ms. Linehan said the TA was requesting funding to complete construction of a separated bikeway from 19<sup>th</sup> Avenue to Fashion Island Boulevard in San Mateo.

Ms. Lang asked what kind of maneuverability happens in the budget revision process. Ms. Linehan said the revisions are based on advice from his advisors, not discussions in the legislature.

## **9. Report of the Chair**

Chair Arietta said that she had received notice from the Metropolitan Transportation Commission (MTC) advising the public that they are currently in the process of planning for transportation, housing, economic development, and environmental needs for the next three decades in the Bay Area. She said they had released their Draft 2023 Public Participation Plan for the San Francisco Bay Area on February 20, adding that public comment on the plan will be accepted until April 10.

## **10. Report From Staff**

Mr. Skinner thanked the CAC for attending in person and congratulated Mr. Gilster on his recent promotion to Director, Planning and Fund Management.

## **11. Member Comments/Requests**

Ms. Lang requested an overall summary cover sheet at the front of the Board packets.

Mr. Ohtaki said he was pleased to hear from Executive Director April Chan about the Menlo Park undercrossing earmark.

Mr. Chin asked about the TA CAC reapplication process, and Ms. Brook said she would be sending applications to all the incumbent members whose terms were set to expire at the end of June 2023.

Ms. Kuklin noted that each of the County's cities have different transportation priorities, so she advocated an approach for each CAC member to look at the County's needs as a whole.

Mr. Mizzi asked Chair Arietta where he could obtain a copy of the MTC Draft 2023 Public Participation Plan. She said she would email the information to Ms. Brook to distribute to the Committee.

Mr. Mattammal said he enjoyed the quality of the presentations from the TA.

Mr. Reed said he was pleased to attend in person.

Vice Chair Fox asked how the TA responds to articles about local transportation projects in the media. Mr. Skinner said that members could send articles or links to Ms. Brook to forward to the membership.

## **12. Date/Time of Next Regular Meeting**

Chair Arietta announced that the next meeting would be held on Tuesday, April 4, 2023, at 4:30 in person at the SamTrans Auditorium and via Zoom teleconference.

## **13. Adjourn**

The meeting adjourned at 6:11 pm.

An audio/video recording of this meeting is available online at <https://www.smcta.com/about-us/board-directors/video-board-directors-cac-and-smcel-jpa>. Questions may be referred to the Authority Secretary's office by phone at 650.508.6242 or by email to [board@smcta.com](mailto:board@smcta.com).



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APRIL CHAN  
EXECUTIVE DIRECTOR

## **Memorandum**

**Date:** March 30, 2023  
**To:** TA Board of Directors  
**From:** April Chan, Executive Director

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### **Completion of the San Pedro Creek Bridge Replacement Project**

The San Pedro Creek/State Route 1 Bridge Replacement Project in the City of Pacific was funded through the 2012 Highway Program call for projects, with \$10 million being provided by Measure A highway program and \$5.4 million in matching funds from the City of Pacifica, Caltrans and the Federal Highway Administration for a total project cost of \$15.4 million. While construction of the bridge was successfully completed in October 2015, environmental mitigations were required as part of the project to restore the creek plant habitat and to ensure establishment of the plants for a five-year period following the landscaping completion. Caltrans conducted the first two years of restoration monitoring, and the City of Pacifica completed the last three years. All conditions for all environmental permits have now been met and the project is officially complete. The project was also completed below the original budget and \$2.1 million in Measure A highway program category funds will be returned to the TA and will be made available for future highway program calls for projects.

### **Completion of Ralston Avenue Segment 3 Project**

As part of the TA's Cycle 5 Pedestrian and Bicycle Program, the City of Belmont was awarded \$1,000,000 in Measure W funding toward the construction of the Ralston Avenue Segment 3 project. The \$2.3 million project, which runs between South Road and Alameda de las Pulgas, also received a \$1 million One Bay Area Grant Cycle 2 award and \$300,000 in local matching funds. The project installed new sidewalks, ADA-compliant curb ramps, enhanced crosswalks, and a new flashing crossing beacon at Chula Vista Drive. Class II Bike Lanes were also installed in both directions to close existing gaps in the bike network. Construction was substantially completed in late 2022 and the project is now in the close-out phase. While final project close-out has not been completed, the TA is expecting the project to come in slightly under budget and any remaining funds will be returned to the Measure W pedestrian and bicycle category. Project highlights and before/after pictures will be shared at the next Pedestrian and Bicycle Program Update.

## **US 101 Multimodal Strategy**

We recently kicked off an effort called the “US 101 Multimodal Strategy” which will take a holistic, multimodal approach to addressing transportation needs along the entire length of the US 101 corridor within San Mateo County. This effort is funded through the Measure A and W highway program oversight funds and will build on larger efforts such as the US 101 South Comprehensive Multimodal Corridor Plan (which was led and completed by Caltrans) and the US 101 Mobility Action Plan (which was led and completed by SamTrans) that addressed San Francisco, San Mateo, and Santa Clara counties together.

The goal of the US 101 Multimodal Strategy is to identify mobility needs throughout the corridor and develop a cohesive grant funding strategy to tie together how all highway, and non-highway transportation improvements along the corridor will relieve congestion, improve local connectivity and safety for all communities within San Mateo County.

The timeline for the study includes conducting a branding effort in Spring/Summer 2023, followed by the North County Multimodal Strategy from Fall 2023 to Summer 2024, and then the Central and South County Multimodal Strategy from Spring 2024 to Winter 2024. TA staff will provide updates to the TA Board and Citizen’s advisory committee as the Multimodal Strategy work progresses.