



Bicycle Advisory Committee
1250 San Carlos Avenue, San Carlos, CA 94070
Bacciocco Auditorium, 2nd Floor

July 15, 2021 - Thursday 5:45 p.m.

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the provisions of the [Governor's Executive Orders N-25-20](#) and [N-29-20](#). Committee members, staff, and the public may participate remotely* via the Zoom website at <https://us06web.zoom.us/j/91651610618?pwd=WjdTa1VQVXlpdXYwb05CcEI5bTBOQT09> for audio/visual capability, or by calling 669-900-6833 for audio only. Webinar ID: 916 5161 0618; passcode: 426351.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to bac@caltrain.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the correspondence and posted online. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

AGENDA

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes
4. Approval of Minutes of May 20, 2021 Meeting
5. Rengstorff Grade Separation Project
6. Caltrain Station and Terminal Planning
7. Subcommittee on the Inclusion of Active Transportation in the BAC's Charter Update
8. Chairperson's Report
 - a. 2021 Work Plan
9. Staff Report
 - a. Bike Bump Report
 - b. San Mateo 28th Avenue/Hillsdale Station & Bikes Update
 - c. San Francisco 22nd Street Study
 - d. San Francisco Station Scooter Pilot Update
10. Written Correspondence

11. Committee Requests

Committee members may make brief statements regarding BAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BAC.

12. Date and Time of Next Meeting: September 16, 2021 at 5:45 p.m.

13. Adjournment

All Items on this agenda are subject to action

BAC MEMBERS

County

San Francisco

San Mateo

Santa Clara

Public Agency

Monica Munowitch

Julia Malmo-Laylock

John Brazil

Bike Organization

Cliff Bargar (Chair)

Nadia Woodmansee

Diego Ortiz

General Public

John Bolka

Jessica Alba

Nicole Rodia

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the staff at 650.508.6495 or bacs@caltrain.com. Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

Date and Time of Regular Meetings

The JPB Bicycle Advisory Committee) meets regularly on the third Thursday of the month at 5:45 p.m.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to bac@caltrain.com.

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to bac@caltrain.com or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body.

**BICYCLE ADVISORY COMMITTEE (BAC)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF MAY 20, 2021

MEMBERS PRESENT: J. Alba, C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, M. Munowitch, D. Ortiz, N. Rodia, N. Woodmansee

STAFF PRESENT: L. Low, D. Provence

Chair Bargar called the meeting to order at 5:47 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES OF MARCH 18, 2020

Motion/Second: J. Alba / J. Bolka

Ayes: J. Alba, C. Bargar, J. Bolka, J. Malmo-Laycock, M. Munowitch, D. Ortiz, N. Rodia, N. Woodmansee

Abstain: J. Brazil

BICYCLE E-LOCKER UPDATE

Dan Provence, Principal Planner, Station Access, presented:

- Funding
- E-Locker Station Installations
- Use Data
- Next Steps

Public Comment

None.

Mr. Ortiz asked about promotional plans beyond "Bike to Wherever Day."

Mr. Provence said there was a press release and social media posts. He noted he's looking forward to in-person outreach as ridership returns, and asked for people to share their ideas.

Chair Bargar said he rides the train about once a week and noted the bike car was getting more full. He suggested eLocker signage in the bike car.

Chair Bargar asked for clarification about the keyed lockers at San Bruno.

Mr. Provence said there was federal money that paid for the keyed lockers at San Bruno and they still have useful life. Mr. Provence said they will be developing a strategy for those lockers.

Chair Bargar asked what is the useful life of a keyed locker.

Mr. Provence said 15 years.

Ms. Rodia asked about California Ave.

Mr. Provence said they do not have plans for it right now. He noted that at the other end of the station there is a bridge and they are having conversations with the City to make that more bike friendly. Mr. Provence said they anticipate putting more eLockers in the future.

Ms. Rodia said it would be nice to have more amenities at the station.

Chair Bargar thanked Mr. Provence for his work to install eLockers.

BIKE BUMP PRESENTATION FOR 2020

Lori Low, Government & Community Affairs Officer, presented:

- Overview
- Bumps by Station
- Bumps by Month

Public Comment

None.

Chair Bargar noted it was nice to see there were so few bike bumps in January and February prior to shelter in place and thanked Ms. Low for the presentation.

LETTER REGARDING SAN JOSE DOWNTOWN WEST AND DIRIDON STATION AREA PLAN

Chair Bargar noted they received a request in the correspondence packet; however, he was not able to write the letter prior to the meeting.

Mr. Brazil offered an update to the Committee on the project noting Google engaged the public and the plan is focused on transit, walking, biking, green space and is car light.

Mr. Ortiz asked if there was communication between Caltrain and the San Jose Sharks.

Mr. Provence said the planning group has been working with the City and developers. He noted that at the next BAC meeting there will be a presentation on some of the larger projects, including Diridon.

SUBCOMMITTEE ON THE INCLUSION OF ACTIVE TRANSPORTATION IN THE BAC'S CHARTER UPDATE

Chair Bargar reported on the Subcommittee's work.

Mr. Bolka said he looked into how many other groups were adopting active transportation terminology, and noted that it looked like a significant number were.

Vice Chair Alba made a motion to approve the changes except for the revision in section 1 where it mentions the name change.

Chair Bargar seconded the motion.

Mr. Brazil asked if electric assist devices would be included.

Chair Bargar replied in the affirmative.

Mr. Brazil asked that it be more specifically stated.

Vice Chair Alba suggested language with "electric."

Chair Brazil suggested "including electric" with parenthesis.

Mr. Brazil agreed to the change.

Chair Bargar made a motion to approve the changes with the amendment "(including electric)", with the exception of the name change in section 1.

Vice Chair Alba seconded the motion.

Motion/Second: C. Bargar/J. Alba

Ayes: J. Alba, C. Bargar, J. Bolka, J. Brazil, J. Malmo-Laycock, M. Munowitch, D. Ortiz, N. Rodia, N. Woodmansee

Chair Bargar summarized the name change discussion that occurred at the last BAC meeting.

Ms. Malmo-Laycock suggested they use the process of elimination to narrow down the possible names.

Chair Bargar agreed to the process.

Ms. Malmo-Laycock suggested eliminating the second page, as well as "sustainable transportation committee" and "micromobility committee."

Ms. Rodia suggested the Committee focus on the first three possible names.

Chair Bargar asked if anyone wanted to keep any of those or had thoughts on the first three.

Public Comment

Mr. Jeff Carter suggested they keep Bicycle Advisory Committee because it's recognizable and the bike community is passionate, and any name should include "bicycle."

Ms. Munowitch said her preference would be for the third one, but she's fine with the top three.

Vice Chair Alba asked if there was feedback from the bike coalitions.

Chair Bargar said he did not hear anything explicitly, but he'd be happy to talk to them.

Mr. Brazil noted that the third option is repetitive, but he understood why it's a good compromise.

Chair Bargar noted he felt the same way.

Mr. Ortiz said he agreed with Mr. Brazil, and that while not having a name that's standard across agencies is a con, he comes from a place where he would like to keep things as recognizable as possible to the public.

Ms. Woodmansee noted the third option is the happy medium.

Chair Bargar said he would like to get more input outside the committee.

Mr. Ortiz said he'd be happy to run the three options by SPUR and the bike coalition.

Chair Bargar suggested this be brought back at the next meeting. He asked if Caltrain could post the question on their social media channel.

Ms. Low said she would look into that possibility.

CHAIRPERSON'S REPORT

- 2021 Work Plan

Mr. Ortiz asked about DTX.

Ms. Malmo-Laycock noted MTC's mobility hub grant program.

Mr. Provence said they don't have concrete plans right now, but they are looking into it.

Mr. Ortiz asked about the equity policy implementation item and wanted insight into the impetus of it.

Mr. Provence noted it's been a big effort under the planning department.

Ms. Low offered the site www.caltrain.com/equity as a resource.

STAFF REPORT

Lori Low, Government & Community Affairs Officer, presented:

- a. New Hillsdale Station Open

Public Comment

Mr. Jeff Carter noted the six bus connections at Hillsdale Station, and that making the bus connection to Caltrain as seamless as possible is important so it can be utilized by more people. He also noted that when he was on the train from Millbrae it looked like bike ridership was picking up as there were 15 bikes in the bike car.

Chair Bargar asked about the bus access.

Ms. Low shared a map of the new station where the bus connections are shown, noting the map is available at www.caltrain.com/HillsdaleOpening.

Mr. Ortiz said he liked the video.

WRITTEN CORRESPONDENCE

Chair Bargar summarized the correspondence packet.

Chair Bargar noted the bike channel at 22nd Street Station correspondence.

Mr. Provence noted that there is currently a 22nd Street accessibility study underway.

Chair Bargar asked if they could possibly get a presentation on that study.

Public Comment

Mr. Jeff Carter said he would like to hear more about the accessibility study, in terms of ramps for wheelchairs and bikes.

COMMITTEE REQUESTS

Chair Bargar noted the social media comment on the SF Station bathrooms.

Ms. Low confirmed that there are still bathrooms at San Francisco Station; however they have been undergoing renovation.

Chair Bargar encouraged clarifying information to be shared via social media.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BAC meeting is on July 15, 2021.

Meeting adjourned at 7:06 p.m.