Amendment No. 2 to Contract #15-J-P-031 On-Call Railroad Business Operations and Systems Support Services
In March 2016, the Board awarded a six-year base term contract for the provision of **On-Call Railroad Business Operations and Systems Support Services**, with up to two 2-year option terms.

The base term included $5,500,000 for Category 1 (Railroad Operations Planning Support Services), to be shared as a pool for authorized task among five approved consultant firms.

In 2020, the Board authorized Amendment 1 to increase the base contract term not-to-exceed amounts of Category 1 by $1,260,000, from $5,500,000 to $6,760,000.

Option 1 was subsequently exercised to increase the Category 1 authority by $1,800,000, from $6,760,000 to $8,560,000.
Significance

• The initial contract authority estimates from 2016 are insufficient to address ongoing, unanticipated operational needs in Category 1.

• Since 2016, Caltrain has had to bring on additional rail operations and planning support services to address the COVID-19 pandemic and launch of the rebaselined PCEP program schedule.

• Based on work directives issued to date for Category 1 support services, only $38k in contract authority remains from the total approved Category 1 capacity of $8.56M.
Amendment 2 Justification

• Additional Category 1 contract capacity will allow Caltrain to maintain uninterrupted services in connection with current and upcoming on-call rail operations and planning efforts through the current end date of April 2024.

• Ongoing support needs from the Category 1 consultant firms include:
  
  o Subject matter expertise to successfully prepare for the transition to electrified service
  o Construction coordination for Rail Operations in support of the PCEP program
  o Rail customer experience coordination
  o Project management and inspection services
  o Operational assessments and reporting functions
1. **Approve an amendment** to the On-Call Railroad Business Operations and Systems Support Services contract with HDR, Stantec, CDM, WSP, and Hatch to increase the not-to-exceed contract capacity amount of Category 1 Railroad Operations Planning Support Services by $3,700,000, from $8,560,000 to **$12,260,000** to be shared as a pool for authorized tasks.

2. **Authorize** the Executive Director or designee to **execute the contract amendment** in a form approved by legal counsel.
Questions
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