



Agenda

Citizens Advisory Committee (CAC) Meeting San Mateo County Transit District

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).

Committee members, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92043867620?pwd=ZHplQnJQd0VwYWVWcydGJCdTRVVGd6UT09> or by entering Webinar ID: **920 4386 7620**, Passcode: **474781** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at at:

<https://www.samtrans.com/about-samtrans/video-board-directors-cac>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.samtrans.com/meetings>.

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The Board and Committee Chairs have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Wednesday, October 26, 2022

6:30 pm

1. Call to Order/Pledge of Allegiance
2. Roll Call
3. Public Comment for Items Not on the Agenda

Comments by each individual speaker shall be limited to three (3) minutes. Items raised that require a response will be deferred for staff reply.

SamTrans Citizens Advisory Committee Members 2022: Mary Adler, Steve Appenrodt, John Baker, Christopher Carey, Bob Gomez, Scott Johnston, Allie Juarez, Nancy Lacsamana, Michelle Lewis, Alex Madrid (Vice Chair), Meredith Park (Chair), Denise Seibert

Staff Liaison: Ana Rivas, Director of Bus Transportation

CAC Secretary: Jean Brook

4. Approval of Meeting Minutes from September 28, 2022
5. Approval of 2023 SamTrans CAC Meeting Calendar
6. Presentation: Transit Safety and Awareness – Sergeant Andy Ward and Detective Nick Kostielney
7. Report of the Chair
8. SamTrans Staff Update
9. CAC Member Comments/Requests
10. SamTrans Board Liaison Report – Meredith Park, Chair
11. Date and Time of Next Meeting: Wednesday, November 30, 2022 at 6:30 pm, via Zoom teleconference (additional location, if any, to be determined)
12. Adjourn

Information for the Public

If you have questions on the agenda, please contact the District Secretary at 650-508-6242. Agendas are available on the SamTrans website at <https://www.samtrans.com/meetings>. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm;
SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The public may not attend this meeting in person.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

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Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the public comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Upon request, SamTrans will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in and provide comments at/related to public meetings. Please submit a request, including your name, phone number and/or email address, and a description of the modification, accommodation, auxiliary aid, service or alternative format requested at least at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transit District
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

September 28, 2022

Members Present (Via Teleconference): M. Adler, S. Appenrodt, J. Baker, C. Carey, B. Gomez, A. Juarez, S. Johnston, N. Lacsamana (left at 7:29 pm), M. Lewis, A. Madrid (Vice Chair), M. Park (Chair), D. Seibert

Members Absent: None

Staff Present: A. Rivas, T. Dubost, J. Steketee, J. Epstein, S. van Hoften, D. Olmeda, J. Brook

1. Call to Order/Pledge of Allegiance

Chair Meredith Park called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. Roll Call

CAC Secretary Jean Brook called the roll and noted that a quorum was present.

3. Public Comment for Items Not on the Agenda

There were no comments.

4. Approval of Meeting Minutes from August 31, 2022

Motion/Second: Baker/Appenrodt

Ayes: Adler, Appenrodt, Baker, Cary, Juarez, Johnston, Lacsamana, Lewis, Madrid, Park, Seibert

Noes: None

Absent: Gomez

5. Presentations

a. 2022 Legislative Review

Jessica Epstein, Manager, Government and Community Affairs, provided the presentation.

Alex Madrid, Vice Chair, asked if there was any pending legislation regarding funding for accessibility. Ms. Epstein she was not aware of any paratransit bills from the past year and said she would like to hear from them. She said within the state program, there was some paratransit funding included in the Seamless Bill.

John Baker said he was a strong advocate for teaching students to ride transit. He asked if the District is working on anything in association with its partners that would help multimodal users. Ms. Epstein said that SamTrans did not take a position on the Seamless Bill but is working closely with their partners across the region. She noted that the amount of current regional participation is unprecedented.

Nancy Lacsamana said she supported improving connections between SamTrans and other modes.

Chris Carey said he was hopeful that legislative would continue to be supportive of SamTrans' goals.

b. CAC Public Role

Shayna van Hoften, Hanson Bridgett LLP, and Ms. Epstein discussed the role of CAC members in their interactions with the public.

Mr. Madrid asked how much the CAC gets involved with paratransit. Ms. van Hoften said that the Paratransit Coordinating Council (PCC) is the agency that is directly involved with paratransit and noted that Tina Dubost, Manager, Accessible Transit Services, is the staff liaison between the PCC and SamTrans.

Ms. Lacsamana asked if she could contact a member of the public as an individual. Ms. van Hoften said it was better to communicate to the member of the public through staff.

Chair Park asked how to respond if a CAC member receives correspondence from another board. Ana Rivas, Director of Bus Transportation, said to forward the communication to her and Ms. Brook for handling. She asked if the CAC was legally mandated like the PCC (Paratransit Coordinating Council) is. Ms. van Hoften said that the CAC was not legally mandated and briefly outlined the scope of the various agencies.

6. Report of the Chair

Chair Park said she had no report.

7. SamTrans Staff Update

Ms. Rivas reviewed the highlights of the staff report.

Mr. Madrid asked if there was any increase in paratransit ridership. Ms. Rivas said the increased overall ridership included paratransit and that she would contact Ms. Dubost to provide a breakout for paratransit ridership and get back to him.

8. CAC Member Comments/Requests

Michelle Lewis said she was pleased that ridership was up from last month.

Nancy Lacsamana left the meeting at 7:29 pm.

9. SamTrans Board Liaison Report

Chair Park provided a summary of the September 7 Board meeting.

10. Date and Time of Next Meeting

Chair Park said that the next meeting will be held Wednesday, October 26, 2022 at 6:30 pm via Zoom teleconference (additional location, if any, to be determined).

11. Adjourn

The meeting adjourned at 7:35 pm.

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Citizens Advisory Committee Meeting Calendar 2023

Wednesday – 6:30 PM
January 25
February 22
March 29
April 26
May 31
June 28
July 26
August 30
September 27
October 25
November 29
December – <i>No Meeting</i>

The CAC meets the last Wednesday of the month unless otherwise noted.

All meetings are held via Zoom (additional location, if any, to be determined), unless scheduled or stated otherwise at <https://www.samtrans.com/board-of-directors/meetings>.

Dates are subject to change.