

Bicycle and Active Transportation Advisory Committee (BATAAC)
San Mateo County Transit District Administrative Building
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070

Draft Minutes of July 21, 2022

MEMBERS PRESENT: C. Bargar (Vice Chair), J. Bolka (Chair), J. Brazil, J. Hyde, S. Atkinson, R. Mohtashemi, D. Ortiz, N. Rodia

MEMBERS ABSENT: D. Ortiz

STAFF PRESENT: J. Lipps, L. Low, D. Provence, S. Wong

Chair John Bolka called the meeting to order at 5:47 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

There was no public comment.

APPROVAL OF MINUTES OF MAY 19, 2022

Motion/Second: Atkinson/ Bolka moved to approve and amend the header from BAC to BATAAC

Ayes: C. Bargar, J. Bolka, J. Hyde, S. Atkinson, R. Mohtashemi, D. Ortiz, N. Rodia

Absent: D. Ortiz

Abstain: J. Brazil, N. Opfell

NEW MEMBER INTRODUCTION

Natasha Opfell said she was a resident in Daly City, and her primary station is Millbrae Station. Ms. Opfell said she's excited to be a part of this committee and support pedestrians and other active forms of transportation.,

**CITY/COUNTY ASSOCIATION OF GOVERNMENTS OF SAN MATEO COUNTY (C/CAG)
MICROMOBILITY STUDY**

Kim Wever, C/CAG Transportation Specialist, provided a presentation on the new bicycling incentive online application (app) including information on the following:

- Micromobility Overview
- Study Background
- Ad Hoc advisory Group (AHAG) Members
- Program Feasibility
- Draft Program Goals
- Plan & Policy Review
- Demand Analysis
- Barriers Analysis
- Equity Analysis
- Program Opportunity & Resource Analysis

The committee members had a discussion and the presenters provided further clarification in response to committee comments and questions on the following topics:

- Defining shared micromobility as 1-3 miles
- Barriers – what happens when they are reduced
- Best practices regarding access
- Whether BayWheels is included in the list of potential vendors and compatibility across vendors for seamless experience
- Framework/guidelines for how to adopt a policy or sample policy
- San Jose as a resource

Public Comment

Adina Levin commented that micromobility should be considered transit. She also was supportive of off-the-shelf programs that could help cities, and commented on mixed use development putting private money into the system.

REDWOOD CITY ACTIVE TRANSPORTATION UPDATES

A. REDWOOD CITY WALK BIKE THRIVE PLAN

B. SHARED MICROMOBILITY PROGRAM

Malahat Owrang, Redwood City Transportation Planner, provided a presentation that included information on the following:

- Walk Bike Thrive Plan
 - Overview
 - Objectives
 - Needs Assessment
 - Community Outreach Results
 - Recommended Projects
 - Project Prioritization
 - Vision Zero Programs
- Shared Micromobility Program
 - Adopted Fees
 - Equity

The committee members had a discussion and staff provided further clarification in response to committee comments and questions on the following:

- Identification of high priority projects around the downtown Caltrain Station
- Scooter share – general use versus first/last mile solution
- Requirement for Transportation Demand Management (TDM) programs
- The connection between downtown Bayshore Road and employment center north of Menlo Park

CHAIRPERSON'S REPORT

A. 2022 WORK PLAN

Chair Bolka noted the updates to the workplan, including the single tracking way-finding committee suggestion.

Member Raayan Mohtashemi requested a staff presentation on improved wayfinding at Millbrae including improving transfers between BART & Caltrain.

Public Comment

Adina Levin, Friends of Caltrain, commented on the BART and Millbrae connection, Caltrain schedule, and suggested bringing in BART staff to discuss.

STAFF REPORT

Lori Low, Government & Community Affairs Officer, provided updates on the following:

- a. Bike Bump Report YTD 2022 – 6 bike bumps reported (1 may be a duplicate)
- b. Millbrae Transfer multidisciplinary visit
- c. *Follow up from previous meeting:*
 - Bike link cards versus Clipper
 - 22nd street station

Public Comment

Ian Griffiths, Seamless Bay Area, commented on a negative transfer experience at Millbrae Station.

Adina Levin, Friends of Caltrain, commented on providing single tracking information where agencies may share a transfer space.,

The committee members had a discussion and staff provided further clarification in response to:

- Three bike cars on the bombardiers
- Signage in shared agency spaces
- Millbrae site visit with BART
- Ideas on how to better communicate single-tracking and wayfinding with customers
- Possible letter to the board

WRITTEN CORRESPONDENCE

There were no comments on correspondence.

COMMITTEE REQUESTS

Vice Chair Cliff Bargar requested Atherton be removed from bike bump form, that in regards to single-tracking “difficult” stations be prioritized for messaging with signs and ambassadors

Member Mohtashemi requested exploring longer term solutions in regards to infrastructure to facilitate easier wayfinding. For example he mentioned larger electronic signs, increasing the volume & frequency of announcements, and cross communication between BART & Caltrain dispatch.

Vice Chair Bargar announced local corporate bikeshare company www.HandleBikes.com.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BATAC meeting is on September 15, 2022 via Zoom.

Meeting adjourned at 7:28 p.m.

DRAFT