

Open Action Items

For closed action items, see the Closed Action Items tab.

#	Description	Owner	Priority	Date Assigned	Due Date	Status/Comment
100	What is the common practice or procedure for reviewing RFPs?	Tasha Bartholomew	Med	11/15/2012	3/21/2013	The evaluation committee, comprised of JPB staff and representatives from SFMTA and SFCTA, uses the following evaluation criteria: approach to scope of services; qualifications and experience of firm; qualifications and experience of the facility manager and key personnel; and cost proposal. More detailed information is available on the Caltrain website.
101	Will FRA change guidelines for EMUs?	April Maguigad	Low	11/15/2012	3/21/2013	The FRA does not regulate the guidelines, but when the time comes for review of the EMUs, the BAC and public will have an opportunity to review and comment.
102	On the January agenda: create a work plan for the year for the BAC	Tasha Bartholomew	High	11/15/2012	3/21/2013	In progress of creating a work plan. Staff liaison to discuss work plan with chair.
103	Could access issues relating to grade separation get reviewed by the BAC?	Tasha Bartholomew	Med	11/15/2012	3/21/2013	Yes, feedback is always welcomed by the BAC on Caltrain related projects.
104	What is the situation with destination tags? Warm Planet Bikes is out and conductors apparently have trouble getting them.	Tasha Bartholomew	High	11/15/2012	3/21/2013	The Marketing Department provided Warm Planets with a small supply of destination tags and let the operator know that we would be providing tags to our crews in SF and SJ, and customers. The conductors take them onboard and provide to customers upon request.
105	Could someone at Caltrain compile bump reports each month and report to the JPB?	Tasha Bartholomew	High	11/15/2012	3/21/2013	We will take that into consideration.
106	Could Caltrain create a Web form for reporting bumps and make the information publicly available and present to the JPB each month?	Tasha Bartholomew	Med	11/15/2012	3/21/2013	Executive level management is taking the request into consideration.
107	Re-analyze car parking subsidy by including capital expense, not just operating expense.	Tasha Bartholomew	Med	11/15/2012	3/21/2013	A request was sent to our Finance Department. At this time, the department does not have the resources to re-analyze car parking subsidy for capital expenses.
108	Provide parking capacity and data information on Caltrain website	Mike O'Donnell	Med	11/15/2012	3/21/2013	Data is available in the BAC packets and will be posted on the BAC Web page on the Caltrain website.