



BOARD OF DIRECTORS 2021

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AGENDA

SAN MATEO COUNTY TRANSIT DISTRICT CITIZENS ADVISORY COMMITTEE (CAC) MEETING

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the [Governor's Executive Orders N-25-20 and N-29-20](#).

Committee members, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92043867620?pwd=ZHpLQnJQd0VwYWcydGJCdTNRVGd6UT09> or by entering Webinar ID: **920 4386 7620**, Passcode: **474781** in the Zoom app for audio/visual capability or by calling 1-669-900-9128 (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available after the meeting at <http://www.samtrans.com/about/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: http://www.samtrans.com/about/boardofdirectors/Board_of_Directors_Calendar.html

Oral public comments will also be accepted during the meeting through *Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment and press *6 to accept being unmuted when recognized to speak. Each commenter will be automatically notified when they are unmuted to speak for three minutes or less.. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

WEDNESDAY, APRIL 28 2021 – 6:30 pm

1. Call to Order/Pledge of Allegiance
2. Announcement of Continuing CAC Members for Terms Expiring April 2024
 - a. Bob Gomez
 - b. Nancy Lacsamana

SamTrans Citizens Advisory Committee Members 2021: Mary Adler, Steve Appenrodt, John Baker (Chair), Andrew Barnes, Iris Chan, Bob Gomez, Scott Johnston (Vice Chair), Allie Juarez, Alex Madrid, Nancy Lacsamana

Staff Liaison: Ana Rivas, Director of Bus Transportation

CAC Secretary: Jean Brook

3. Roll Call
4. Public Comment for Items Not on the Agenda
Public testimony by each individual speaker shall be limited to three (3) minutes
5. Approval of Meeting Minutes from March 31, 2021
6. Presentation: Reimagine SamTrans Update – Christy Wegener, Director of Planning
7. Report of the Chair
8. SamTrans Staff Update – Ana Rivas
9. CAC Member Comments/Requests
10. SamTrans Board Liaison Report – John Baker
11. Next Meeting: Wednesday, May 26, 2021 at 6:30 pm, via Zoom teleconference
12. Adjournment

INFORMATION FOR THE PUBLIC

If you have questions on the agenda, please contact the District Secretary at 650-508-6242. Agendas are available on the SamTrans website at. Communications to the Board of Directors can be emailed to board@samtrans.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Board and Citizens Advisory Committee Meetings

San Mateo County Transit District Committees and Board: First Wednesday of the month, 2:00 pm; SamTrans Citizens Advisory Committee (CAC): Last Wednesday of the month, 6:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the website.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@samtrans.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online

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Accessible Public Meetings/Translation

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Availability of Public Records

All public records relating to an open session item on this agenda that are not exempt from disclosure pursuant to the California Public Records Act and that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070 at the same time that the public records are distributed or made available to the legislative body.

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SAN MATEO COUNTY TRANSIT DISTRICT
1250 SAN CARLOS AVENUE, SAN CARLOS, CALIFORNIA

CITIZENS ADVISORY COMMITTEE (CAC) MEETING MINUTES

March 31, 2021

MEMBERS PRESENT (Via Teleconference): M. Adler, S. Appenrodt (left at 6:32, rejoined at 6:49 pm), J. Baker (Chair), A. Barnes, B. Gomez, A. Juarez, S. Johnston (Vice Chair), N. Lacsamana, A. Madrid

MEMBERS ABSENT: I. Chan

STAFF PRESENT: A. Rivas, D. Harbour, J. Brook

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE

Chair John Baker called the meeting to order at 6:30 pm and led the Pledge of Allegiance.

2. ROLL CALL

CAC Secretary Jean Brook called the roll. A quorum was present.

Steve Appenrodt left the meeting at 6:32 pm.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

- Brett Garrett spoke endorsing the use of autonomous vehicles on the Dumbarton rail corridor.
- Michelle Lewis commented via email requesting that Route 292 continue going to and from San Francisco.

4. APPROVAL OF MEETING MINUTES FROM FEBRUARY 24, 2021

Motion/Second: Lacsamana/Adler

Ayes: Adler, Baker, Barnes, Gomez, Juarez, Johnston, Lacsamana, Madrid

Noes: None

Absent: Appenrodt, Chan

5. PRESENTATION: BUS MAINTENANCE AND OPERATOR TRAINING

David Harbour, Director, Bus Maintenance, provided the presentation.

Steve Appenrodt rejoined the meeting at 6:49 pm.

Bob Gomez suggested that the bicycle racks on the buses be lubricated so that they are easier to operate. Mr. Harbour said he would spot check some of the bicycle racks. Mr. Gomez said that the operators are not illuminating the inside signs showing the destination.

Alex Madrid asked what happens if a bus breaks down or has an accident while operating. Mr. Harbour said the bus may be driven back to the yard if minor. Otherwise, transportation dispatch sends out a maintenance person out to the bus or tow it back to the yard. He said that another operator may be dispatched.

Mary Adler asked what the term "cutaway" referred to. Mr. Harbour said it refers to Redi-Wheels vehicles that are converted Ford vans.

Vice Chair Scott Johnston asked if the electric buses affected route planning due to range limits. Mr. Harbour said that battery capacity has greatly improved over the last few years.

Chair Baker said that he agreed with Mr. Gomez that the telescoping action of the bike racks was difficult to operate. He asked about how much extra training is required for mechanics as the District transitions to using hybrid and battery-powered vehicles. Mr. Harbour noted that there are additional hazards involved with the high voltage used in battery electric buses, which will require additional personal protective equipment. He also said there will be new tooling and diagnostic software and equipment.

Chair Baker asked if the operator barriers would be in place following the pandemic. Mr. Harbour said the barriers would be removed post-COVID. David Olmeda, Chief Operating Officer/Bus, noted that the barriers were designed to be user-friendly.

6. REPORT OF THE CHAIR

There was no report.

7. SAMTRANS STAFF UPDATE

Ana Rivas, Director of Bus Transportation, presented her report on the February 2021 bus statistics.

Chair Baker asked Ms. Rivas to pass on the CAC's best wishes to Jim Hartnett

Nancy Lacsamana said that it was commendable that drivers were able to be taken to receive their COVID vaccines while at work.

Chair Baker asked if riders needed to show proof of a vaccine appointment in order to receive a free bus ride. Ms. Rivas said that the operator requests proof of a vaccine appointment for the first injection and a vaccine card for the second appointment.

8. CAC MEMBER COMMENTS/REQUESTS

Ms. Adler and Mr. Madrid said they had both attended the first meeting of the Measure W Citizens Oversight Committee on March 15.

Ms. Lacsamana thanked Andrew Barnes for serving as chair in 2020. She said she had reached out to the City of Brisbane regarding maintaining Route 292 going into San Francisco. Ms. Rivas encouraged her to bring that issue up during the upcoming Reimagine SamTrans workshop at the April 28 CAC meeting.

Mr. Barnes thanked David and Andrew for the presentation.

9. SAMTRANS BOARD LIAISON REPORT

Chair Baker provided a summary of the March 3 Board meeting.

10. NEXT MEETING

Chair Baker said that the next meeting will be held Wednesday, April 28, 2021 at 6:30 pm, via Zoom teleconference.

11. ADJOURNMENT

The meeting adjourned at 7:37 pm.