Citizens Advisory Committee & Bicycle Advisory Committee Joint Workshop 1250 San Carlos Avenue, San Carlos CA 94070

MINUTES OF APRIL 17, 2019

CAC Chair Shaw called the meeting to order at 5:51 p.m.

WORKSHOP PARTICIPANTS

Board Members Present: C. Brinkman, J. Bruins, G. Gillett

CAC Members Present: A. Brandt, K. Burke, P. Escobar, L. Fernandez, L. Klein, B. Shaw, C. Tucker, R. Valenciana

BAC Members Present: J. Alba, C. Bargar, J. Brazil, G. Guevara, M. Guevara, K Lyons, A. Olson, N. Rodia

BAC Members Absent: M. Velasco

Staff: M. Bouchard, C. David, P. Givens, C. Fromson, L. Low, R. McCauley, J. Navarro, D. Provence

PUBLIC COMMENT

James Rozzelle thanked Caltrain for increasing capacity and making it more reliable over the past 20 years. He noted that if wasn't able to bring his bike onboard it would impede his ability to use Caltrain. Mr. Rozelle encouraged creative thinking and accommodating as many cyclists as possible.

Cara Dodge, a Caltrain rider and a mom, thanked Caltrain for running one of the most reliable transit systems in the Bay Area and noted her excitement regarding electrification. She shared the experience of being bumped, because of which she was not able to pick up her child, and urged that capacity be considered.

Scott Yarbrough said special event trains can be crowded and with the Warriors coming the crowding may be year-round. He noted that people tend to stand and congregate in the bike cars, and encouraged that the space in those cars be considered multi-use space that can accommodate special event passengers, strollers, and other uses.

UPDATE ON TIRCP PROJECT: EMU CONFIGURATION & BIKE IMPROVEMENTS AT STATIONS

Director Brinkman thanked everyone for coming, including JPB Chair Gillett and Director Bruins, and said they are excited for this opportunity to improve bike access and bikes as a first and last mile solution. She noted there are constraints and that the reconfiguration does not have funding identified, but was optimistic that solutions could be found working with the bike community. Director Brinkman noted feedback, along with feasibility and financial impacts, would factor into the eventual Board decision.

Michelle Bouchard, Chief Operating Officer, Rail, provided a presentation and update on the Transit and Intercity Rail Capital Program, electric train configuration, and the bicycle and micromobility program at stations. Ms. Bouchard discussed current and future capacity, financial implications and its relation to the Caltrain Business Plan and projected growth in the corridor and security of bikes.

Ms. Bouchard introduced Dan Provence, Principal Planner, Station Access, who continued the presentation with the focus on the station bicycle and micromobility improvements he's working on.

Mr. Provence introduced Casey Fromson, Director of Government and Community Affairs, who presented the overall outreach process and details of the workshop.

Ms. Fromson led a station bike and micromobility improvement activity to get feedback on what station improvements are most important.

Ms. Fromson then led an interactive car reconfiguration exercise that provided the opportunity for participants to weigh in on bike security solutions that work for all riders. Working in small groups, participants received a set of train parts to arrange on train car layouts and were encouraged to create two different reconfiguration options which were shared with the larger group.

Miguel Guevara thanked staff for the opportunity for the workshop. He said he felt some of the checklist questions were biased and wanted more clarity on who were "all riders" and who are the critical users who take Caltrain everyday.

Kevin Burke said it's important to get a sense for who's the most affected, noting if a space was added for bikes, he would like to better understand how that impacts standing room, and found that information difficult to parse out.

CAC Chair Shaw thanked staff for putting together the workshop and the Board members for their input and observations.

JPB Chair Gillett thanked everyone for coming and staff for putting the workshop together. She encouraged the public to continue to offer feedback and noted that it's important to bring the public into the discussion as they contemplate increasing the ridership three or four-fold with the Business Plan.

Public Comment

Yoichi Shiga said as a daily commuter on Caltrain, he appreciates the workshop and that Caltrain has been a leader with bikes onboard. He noted that it's worth taking the time to be thoughtful, and worth investing in something that will keep Caltrain as a prominent leader in this area.

Janice Li of the San Francisco Bike Coalition thanked Chair Gillett, the CAC and BAC members, and staff. She noted the importance of working towards visionary goals, such as 20% of riders accessing Caltrain by bike. Ms. Li encouraged looking to 30% or even 50 plus percent or riders accessing transit by bike, noting that when envisioning

this not all bikes can be brought onboard, and that the workshop should think about the needs of today and the future. Ms. Li urged maximizing space for bikes on the electric trains and noted their desire for a third bike car.

Emma Shlaes, Director of Policy and Advocacy at the Silicon Valley Bike Coalition (SVBC), who rides the system everday—previously with a bike onboard and now with bike share—thanked everyone for participating. She said the exercise helped bring the decision-making to the public and urged staff to continue to bring the community and public into the process as it moves forward. She noted that SVBC would like more biking, more trains, and more capacity and encouraged everyone to continue to work together towards those shared goals.

Scott Yarbrough thanked everyone for their participation and discussed subsidies, noting those who drive to Caltrain and park have the biggest subsidy; therefore, those who access Caltrain by bike save the system money. He also said that the dip in bike boardings was a financial loss to Caltrain. He noted that it was not due to weather, but rather the lack of reliability, which causes people to then choose to drive.

Jeff Carter, a Caltrain rider since 1977, thanked everyone for a productive workshop. He said he uses a bike on both ends of his commute and can't do bikeshare or lock a bike at 22nd Street Station. He noted the importance of convenience to riders and applauds the expansion of wayside bike capacity and facilities.

Vincent De Martel noted the display boards some public members exhibited in the entryway. He said since only the electric train car shells are being built, the trains are not yet complete, and so there isn't a cost because it would only be a redesign. He noted that 4-car and 7-car reconfiguration options have been suggested and he would like a cost estimate done on those.

Curt Relick said the workshop was well run and that the public table outcome was good, noting that the staff member who handled the public table was impressive in her facilitation. He stated capacity is the most important issue in the short-term, and being bumped is upsetting. Mr. Relick also requested that Caltrain consider being more flexible, stating he understood why there were size limitations on the bikes, but when the cars are empty, longer bikes like a recumbent should be allowed onboard. He asked that the conductors be trained to be more empathetic.

Kyle Barlow said if the ratio doesn't make sense, a business or operational explanation should be able to stand on its own merit, rather than using the argument that it costs money to reconfigure something that doesn't exist yet. He noted that Copenhagen has a train system that has seen increases in ridership and revenue since increasing its onboard bike capacity. Mr. Barlow stated he would rather see quantitative rather than anedoctal evidence regarding losing riders due to crowding.

Theo Martinez said currently Caltrain enjoys a leadership position regarding bikes on board and he urged the position be enhanced, not retreated from. He suggested extending the trainsets to eight-cars during commute and smaller trains during the

midday for more flexibility. Mr. Martinez said he appreciates being able to take his bike on the train and it's worth pursuing another funding source.

Tian Harter said he's been bumped before and understands why bumps occur, but noted that on Saturdays there's often room in the bike car. He asked that he be allowed to bring a tandem bike onboard at that time, and that conductors learn to see that the bike car is empty rather than just think in terms of peak load.

Shirley Johnson thanked staff for the opportunity for public input and encouraged committee members to view the poster Mr. De Martel referred to and the handout they brought in. She said it includes a reconfiguration option with bikes in more cars and half as many seats in view of bikes. Ms. Johnson discussed the 8:1 ratio approved by the Board in 2015, and said she can appreciate the need for flexibility when brainstorming, but would have liked to have flexibility in the number of cars looked at as well. She said that the cost per seat should have included the infrastructure cost, and urged that retrofit costs be considered.

A workshop reflection questionnaire was distributed for the collection of additional feedback.

Meeting adjourned at 8:29 p.m.



Name	Email	Photo Release (Initial)
Scott Verbrough		
Karen Stevenson		
Alan William		
BRIAN OCOHEM	Tara	
James Rozzelle		
MIGHEL LOPEL SAENZ		
CURT RELICK		
thra lateral		
Andrew Hsu		
Kyle Barlow		
Tian Harter		
Emma Shker		
Jared Jeliny		



Name	Email	Photo Release (Initial)
ZOLTAN DEWITT		
Yorchi Shiga		
Clif Baya		
Catherne pand		
DUNCAN KERFR		
Teodoro Martinez		
Shannon FireME		
SAGUAL EDNARDS		
Soma Elkes		
	7.61	



Name	Email	Photo Release (Initial)
Chegl Binkman		
Coillian Coillet		
Janice Li		
CARA DODGE		
JUSTIN VERDONGEN		
JUNN LINE		
VINCENT DE MARTEL		
Jeremy Frisch		
CHRIS DEMBIA		
JEFFCARTER		
Shirley Johnson		

CAC/BAC Joint Workshop: April 17, 2019

Station Bike Improvements Activity

BAC/CAC Sticky Notes		
Motivators	Barriers	
 Seamless switching between platforms. Discounts for microtransit coming from Caltrain (public-private partnerships?) Reliability of connecting transit options (buses) Micromobility availability 	 Lack of options Secure parking Lack of information/barriers to enter Need a bike on 6th car 	
 Signage and talking to people Apps/tech vs. keys for one-time use Non commercial bike share Bike valet Reliability/quick for commuters 	 Security/theft Habits for the 85% that access the station and figure out other modes than driving Need to have bikes on both ends Financial Contractual - working with cities and vendors Space and maintenance Origin of bike first mile/owner's home too far from bike share 	
 Coupons Discounts tied to monthly Clipper 	 Parking bikes - secure, convenient Need for last mile Using bike share/micromobility - parking availability access/safe/convenient facilities at stations Bike parking options 	
 Availability Security Weather proof Quick in and out Bike share - availability, discount with Caltrain pass 	 Need bike at both destinations Lack of availability No safe parking No docks for micromobility 	

 Day use, first-come, first serve lockersmight be insufficient #s to rely on getting one Subsidize folding bikes Must solve problem at both ends 	 No bike share in my town No secure bike parking Some days I will ride my bike one way, train the other way
 Partnering with cities E-bike pilots - participation and incentives More options "Try free for a month" Secure bike stations Lots of micromobility devices, not a broken one three blocks away Access to stations 	 Not enough space for storage Presence of micromobility options at stations (diversity/disparate offerings) Finances Security
 Automated (all bikes) non-keyed bike locker system Bike share available at all systems Publicized which station Discount if Caltrain and biking (partnership) 	 Knowledge/awareness Commitment and flexibility (parking lockers) Both ends
 Ensure access to last-mile options at all stations Offer incentives (fare discount/credit) 	 Never know if your bike will be there when you return If you're late maybe there won't be any shared bikes left Capacity
 Safe increased parking (shared) Available options on both ends Safe routes for riding Education at stations/campaign Spending: parking improvements/bike/micromobility share partnerships education/outreach 	 Security: bike, accessories, components Weather: rain and sun Time: adds to commute time Cost Requires asymmetric commute Availability - both ends of commute Reliability
 Offer discount fares for bike parking Offer free shuttle service No scooter, not safe 	 Not secure enough (type) Not enough spaces (quantity) Not enough options at other ends of trip for last mile E.g.: scooter, bike share, second bike

	Not enough reliability for 1-3 I.e. needs to be available all the time, not most of the time
Free secure parking close to platform	 Security of my bike while on Caltrain Not enough lockers or not convenient location Can't guarantee to have a bike storage Not bike share at start or end of commute predicament
 Provide more secure, convenient and inexpensive bike parking at stations Provide more last mile solutions on other end of train that are reliable, inexpensive, and reach all destinations 	 Lack of availability Day-use lockers Rich, useable bike share network (not just at station) Need for use of bike at both ends Speed, convenience, predictability, cost, security
 Ban bikes on crowded trains More frequent bus service Pulse with train arrival Charge more for car parking 	 Smaller stations have very limited spacing Any loss to parking spots would not be good Security and theft Availability of secure bike storage Need for bikes at both ends of trip Lack of bike share Last mile and end
 More bike lockers or bike cages or daily storage Have micromobility at key stations Improve bike storage with bike stations/cages 	 On mobility Existing last-mile services don't have an acceptable coverage Bike share does not exist at many stations Station areas prioritize cars (Hillsdale, SSF, SC, Belmont)
A reliable and secure parking system, that is easy to use and enroll to.	 Security + theft Availability of secure bike stroage Need to bike both ends of trip Lack of bike share Last mile end
 Secure parking, bike share Awareness Easier access to bikes at stations Additional comments illegible 	 Lack of options Secure parking Need a bike on both ends Lack of information Barrier for entry

General Public		
 Encourage more use of folding bikes Run more trains More bike storage like the one at 4th and King 	Theft/securityIn view of populated area	
 Discounted rides Incentives Hours/times that are below capacity 	 Bike secure parking I have personal bike that I cannot replace Security and cage availability 	
 Guidance with signage in Caltrain App, etc. Ubiquity/reliability Also real-time status Secure/monitor storage of personal bikes Free no-cost options Volunteer staff "guarding" bikes 	 Availability of parking (actual as well as perceived) Availability of share/mobility options of at mile Payment "friction" 	
Clipper discounts for Caltrain and bike share	Road/bike infrastructure near Caltrain stations	
Bike parking to count towards a discount on bike share	 I need to rely on a bike being there on both ends of my trip Not enough density to support bike share 	
Cash subsidies for bike share	Opportunity cost of not using an owned bike	
 Attended bike parking Reliable micromobility at destinations 	 Unreliable - micromobility Companies come and go Having my own bike is the only reliable way to commute 	
Bike share options at other end	Vandals/thiefsReliability of other options	
Free bike lockers	 First mile and last mile requires bikes at both ends Bike share is not reliable or cost effective 	
 Work with companies like Apple and Google to integrate and improve their bike share 	Cost on passengersSecurity	

Bike reservationsBRTSafer bike infrastructure	
 Better security and protection from weather/physical damage More last mile options bike ride/share etc. Online/app sharing parking availability in real-time 	 Lack of apparent options No signage that explains what to do or how to use lockers, where bike share is, etc. Security for own bike
Bike parking with security guard	CostParking
Free bike share use (included in price of ticket)	 Locking/secure parking I have a \$3000 bike that I can't replace Security is huge and only second to availability
Moticate perhaps free bike share/lockers	 Cost of parking/bike share Security Need bike on both ends for medical reasons Availability of bike share
	 Bikesharing is not financially viable for any operator along stops on the entire Peninsula No one will want to run these businesses
	For bike share, riders getting off a train all at once will create a lot of competition for a limited # of bikes to make the last miles

Group #1



Group Member Names, Affiliations:	
John Brazil	Nicole Rodia Andrew Olson
Brian Shaw	Andrew Olson
Kevin Burke	
CHECKLIST - DESIGN OPTION 1	CHECKLIST - DESIGN OPTION 2
☐ Configuration type for this option (circle one):	☐ Configuration type for this option (circle one):
No Change Two-car Three-car	No Change Two-car Three-car
Note: You must explore two different reconfiguration types	Note: You must explore two different reconfiguration types
\square How many seats are there in this reconfiguration? 8×2^{-1}	☐ How many seats are there in this reconfiguration? 20 x2 + 12
Did you maximize seat capacity?	Did you maximize seat capacity?
Did you enhance security for bike riders?	☑ Did you enhance security for bike riders?
How many bikes fit in this reconfiguration?	\Box How many bikes fit in this reconfiguration? 72
Does the solution work for all riders?	Does the solution work for all riders?
☐ Which cost category does this option fall into (circle one): Neutral (no change) medium-impact (2-car) high-impact (3-car)	☐ Which cost category does this option fall into (circle one): Neutral (no change) medium-impact (2-car) high-impact (3-car)
Notes about this design: Potentially condense bike spaces to gallery size to get extens seat?	□ Notes about this design:
Je Call	

Group#2



M:4

Croup Mombar Names Affiliations:	F: (
Group Member Names, Affiliations:	Adrian Brandt
Cliff Bargar	Paul Escobar
CHECKLIST - DESIGN OPTION 1	CHECKLIST - DESIGN OPTION 2
Configuration type for this option (circle one): No Change (Two-car) Three-car	Configuration type for this option (circle one): No Change Two-car Three-car
Note: You must explore two different reconfiguration types (2)	Note: You must explore two different reconfiguration types
How many seats are there in this reconfiguration? Did you maximize seat capacity?	
Did you enhance security for bike riders? Some & Mes	Did you maximize seat capacity? No, he helped Did you enhance security for bike riders? Yes
How many bikes fit in this reconfiguration? 35 can 10 train	How many bikes fit in this reconfiguration?
☐ Does the solution work for all riders? ₺ 亿	Does the solution work for all riders?
Which cost category does this option fall into (circle one): Neutral (no change) medium-impact (2 car) high-impact (3-car)	Which cost category does this option fall into (circle one): Neutral (no change) medium-impact (2-car) high-impact (3-car)
□ Notes about this design:	□ Notes about this design:
* Question about flipsi bile sharing * How mex space/leaning space when no biles	Standard Standard Cosine in flip

Group #3



Group Member Names, Affiliations: Ricardo Valenciana Cat Tucker Miguel Gruevara	Lauren Fernandez Kaley Lyons Giovanna Givevara
CHECKLIST - DESIGN OPTION 1	CHECKLIST - DESIGN OPTION 2
Configuration type for this option (circle one): No Change Two-car Three-car	☐ Configuration type for this option (circle one): No Change Two-car Three-car
Note: You must explore two different reconfiguration types	Note: You must explore two different reconfiguration types
How many seats are there in this reconfiguration?	How many seats are there in this reconfiguration?
□ Did you maximize seat capacity? №0	□ Did you maximize seat capacity? №0
□ Did you enhance security for bike riders? 🌿	Did you enhance security for bike riders?
☐ How many bikes fit in this reconfiguration?	☐ How many bikes fit in this reconfiguration? 1115
Does the solution work for all riders? ON WY FOY bikes	Does the solution work for all riders? Riders that PHERN TOURIES,
☐ Which cost category does this option fall into (circle one): Neutral (no change) medium-impact (2-car) high-impact (3-car)	PHLW TUDIES, Which cost category does this option fall into (circle one): Neutral (no change) medium-impact (2-car) high-impact (3-car)
□ Notes about this design:	□ Notes about this design:
- Bike security - wad bikes faster - maximize for flexibility of spa - maximize for flexibility of spa	- Does not maximize bike ce capacity. - flexible space

* consider straps for standing riders

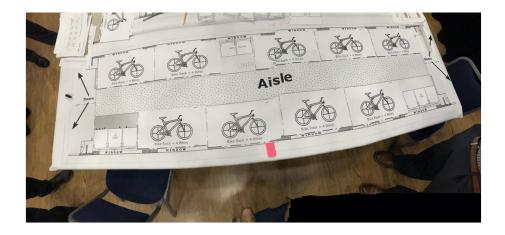
Group: Public Cal Mod Caltrain



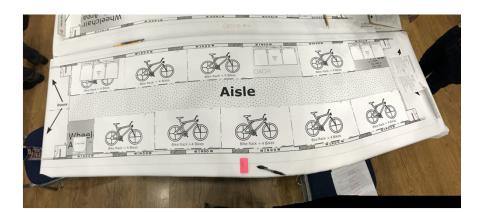


Group Member Names, Affiliations:	Public
CHECKLIST - DESIGN OPTION 1	CHECKLIST - DESIGN OPTION 2
□ Configuration type for this option (circle one): No Change Two-car Three-car Note: You must explore two different reconfiguration types	Configuration type for this option (circle one): No Change Two-car Three-car
 □ How many seats are there in this reconfiguration?	Note: You must explore two different reconfiguration types How many seats are there in this reconfiguration? Did you maximize seat capacity? Did you enhance security for bike riders? How many bikes fit in this reconfiguration? Does the solution work for all riders? Which cost category does this option fall into (circle one):
Neutral (no change) medium-impact (2-car) high-impact (3-car) Notes about this design: Scurry Camera, all emigrates for arrows	Neutral (no change) medium-impact (2-car) high-impact (3-car) Notes about this design: Life Security Camera by emerging butter More Jesyn Options

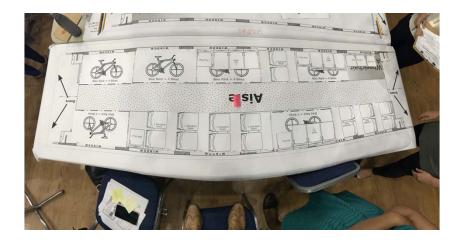
Group #1: Two-Car Reconfiguration



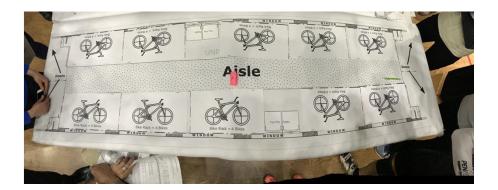
Group #2: Two-Car Reconfiguration



Group #3: Two-Car Reconfiguration



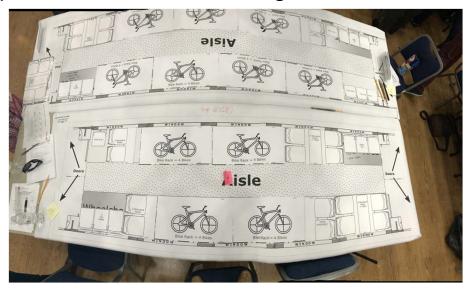
Public Group: Two-Car Reconfiguration

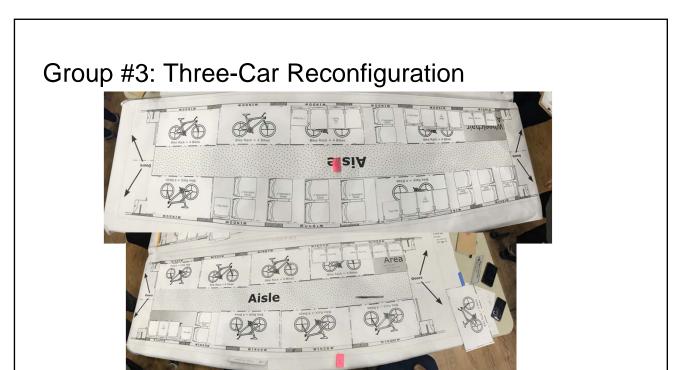


Group #1: Three-Car Reconfiguration

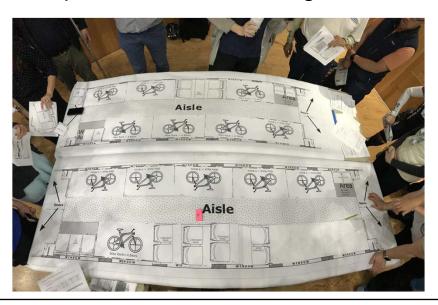


Group #2: Three-Car Reconfiguration





Public Group: Three-Car Reconfiguration



Electric Configuration and Station Bike Improvement Workshop							
Entry#	Do you feel many riders would be well- served by bike parking improvement and bike share micro mobility programs? Why?	Do you have a better understanding of the elements, constraints and challenges that go into electric train bike car configuration after completing this workshop?	Did this workshop give you an opportunity to share your viewpoints and concerns?	Additional Comments			
1	Yes	Yes	Most of them, yes	In order to have more ecofriendly commute options, havign bikes aboard is essential, given the limited trains frequency, location, distance from destination. Rode careless for three years and connect to marin county, by bike and mass transit. To support carbon neutrality and lead, to do this sooner than 2045 more bike not fewer are needed.			
2	Some will, some won't depends where they live	Yes it was helpful to walk through	Somewhat wish had more time for public comments during the configuration. *I really appreciate the work of the staff to promote this opp.	NA			
3	Yes, but I worrk this is morea bout the cities on the Peninsula and land use decision than Caltrain	Yes	Yes	My priority would be to fit as many humans on board as possible and reduce dwell(?) time as much as possible. I wish Caltrain would take a more active role in local land use decisions along the corridor. Caltrain pays a penalty because cities aren't interested in building good bike infrastructure.			
4	Some, yes. Many, no. We are a state, national, and international leader by allowing onboard bicycles. We should be advancing our leadership position, not retreating from it.	Slightly	Yes	I'm guess that this is late in the game, but I'm going to say it anyway. Have you thought about opportunities in boarding platform height and door floor height? While other agencies have had problems with hgih platforms, I still think they are worth considering. High boarding platforms and matching door floor heights serve both bicyclists and disabled riders.			
5	Yes! Better station access as ridership increases.	No, felt that the problem addressed in the workshop was overly constrained.	Yes	NA			
	Yes. They might be more likely to ride on a bike to the station	Yes	Yes Thank you so much for organizing this! It was great.	NA			
7	Yes. Provide more options to just bringing bike on board.	Yes. Very helpful and enlightening	Yes! Well done and throughful workshop	NA			

				Checklist was biased:
				1. Define "user" 2. Maximize seats vs A) maximize bike storage B) maximize all passenger (bike riders, seated, standing, luggage, wheelchair)
				Would have loved to be able to check plans out beforehand. Current layout was available, but a few other options to ruminate over.
	YES! we're #1 in carrying bikes last-mile 8 solutions suck.	Not reallywasn't really clear what the original design was vs what we're actually changing.	YEP	Why limited to only resdesign <u>one</u> ? We wanted to design both as a complimentary pair: one tomaximize seats, the other to bike storage.
	Yes, but only to a certain degree. (what does 9 "many" mean" Not ">50%")	Yes	Somewhat public table was overloaded; let to "too many cooks" problem and an incomplete solution (that siad this a was a terrific exercise kudos to staff)	NA
	With a holistic approach and strong collaboration with corridor cities to improve	Vos	Voc. con following cide for langer(2) comment	Since we are lookign significant budget implication if we were to change the configuration in the new cars, could staff analyze the RETROFIT cost implication of removing a few seats in all cars to reach capacity of 72 bikes by spreading them accross all seven cars. This way one minimize dwell time, which should also be estimated.
1	access to stations, yes.	Yes	Yes, see following side for longer(?) comment.	Thanks for a great workshop!
1	I feel that some riders will be served by there alternatives, but that the nurses, teachers, police officers, and others who work/live too far from the station will be forced back into their cars.	Yes knowing that there are not any seats in cars being build makes it essential to expand options to 5, 5, 6, or 7 cards w/ bikes on board.	Yes & grateful to all of the participants for their collaborative approach. My concern that the discussion was a forced choice between 2 options that fail to meet the requirements that Caltrain "shall" ensure the 8:1 seat to bike ratio was disappointing and of questionable legality.	NA
1	Yes but need time to test. Not mature enought yet.	Only partially no clarity on actual costs.	Only partially. It was very good to spend an evening talking about bikes.	NA
1	13 Yes, of course! More people could ride trains.	I am already deep tinot this and had read everything before :)	First, thanks for doing this! In the future, I would like to see a more open feedback process, with less bias about what the parameters of the exercise were. It seemed like staff was trying to push a preconeived narrative.	
1	Yes confidence, reliability, flexible	YES!	waiting to comment	NA
1	Bike parking improvement should be top priority. Insufficient secure parking primary reason for not taking trips on Caltrain to desirable destinations (SF). Bike share/metro mobility not robust enough.	Yes, definitely learned how we're optimizing useability for all users, including cyclists demographic	Attended to catch up on Caltrain/Bike developments. I live next to a Caltrain station, at great cost, to reduce the friction of getting around by Caltrain instead of dealing with these last mile/first mile scenarios.	NA