



BOARD OF DIRECTORS 2022

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Agenda

Citizens Advisory Committee (CAC) Meeting San Mateo County Transportation Authority

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to [Assembly Bill 361](#) (Government Code Section 54953).

Directors, staff and the public may participate remotely via Zoom at <https://samtrans.zoom.us/j/92830199143?pwd=djhSTlhqTkV4alk3anVWRThWSXFnUT09> or by entering Webinar ID: **928 3019 9143**, Passcode: **602531** in the Zoom app for audio/visual capability or by calling **1-669-900-9128** (enter webinar ID and press # when prompted for participant ID) for audio only. The video live stream will be available during or after the meeting at <https://www.smcta.com/whats happening/boardofdirectors/video.html>.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the Board as soon as possible, while those received after an agenda item is heard will be included into the Board's weekly correspondence and posted online at: <https://www.smcta.com/whats-happening/board-directors-calendar>

Oral public comments will also be accepted during the meeting through Zoom* or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM. Use the Raise Hand feature to request to speak. For participants calling in, dial *67 if you do not want your telephone number to appear on the live broadcast. Callers may dial *9 to use the Raise Hand feature for public comment. Each commenter will be recognized to speak and callers should dial *6 to unmute themselves when recognized to speak for three minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

May 31, 2022 – Tuesday

4:30 pm

- 1) Call to Order/Pledge of Allegiance
- 2) Roll Call

TA Citizens Advisory Committee Members 2022: Barbara Arietta (Chair), Diana Bautista, An Chen, Ken Chin, John Fox (Vice Chair), Rich Hedges, Naomi Hsu, Karen Kuklin, Sandra Lang, Jeff Londer, Peter Ohtaki, Dave Reed, Mario Rendon

Staff Liaison: Joe Hurley, Transportation Authority Director

CAC Secretary: Jean Brook

3) Public Comment for Items Not on the Agenda

Public testimony by each individual speaker shall be limited to three (3) minutes

4) Consent Calendar

- a) Approval of Minutes of the CAC Meeting of May 3, 2022 Motion

TA Board Meeting Agenda for June 2, 2022

- b) **TA Board Item 5.a** Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person Motion
- c) **TA Board Item 5.c** Acceptance of Statement of Revenues and Expenditures for the Period Ending April 30, 2022 Motion
- d) **TA Board Item 5.d** Acceptance of Capital Projects Quarterly Status Report for 3rd Quarter Fiscal Year 2022 Motion
- e) **TA Board Item 5.e** Establishing the Appropriations Limit for Fiscal Year 2023 Motion
- 5) **TA Board Item 5.b** Approval of Minutes of the Board of Directors Meeting of May 5, 2022 Informational
- 6) **TA Board Item 10.a** Presentation on Current Market Conditions by Public Trust Advisors Informational
- 7) **TA Board Item 10.b** Program and Allocate \$3,499,200 in Measure A Ferry Program Funds to the Port of Redwood City for the Proposed Ferry Terminal in Redwood City Motion
- 8) **TA Board Item 10.c** Public Hearing: Adoption of Proposed Budget for Fiscal Year 2023 Motion
- 9) **TA Board Item 11** State and Federal Legislative Update Informational
- 10) Report of the Chair
- 11) Report from Staff
- 12) Member Comments/Requests

Committee members may make brief statements regarding CAC-related areas of concern, ideas for improvement, or other items that will benefit or impact the TA or the CAC

San Mateo County TA CAC Meeting
May 31, 2022

13) Date/Time of Next Regular Meeting: Tuesday, July 5, 2022, 4:30 pm
via Zoom teleconference (additional location, if any, to be
determined)

14) Adjourn

Information for the Public

All items appearing on the agenda are subject to action by the Board. Staff recommendations are subject to change by the Board.

If you have questions on the agenda, please contact the Authority Secretary at 650-508-6242. Assisted listening devices are available upon request. Agendas are posted on the TA website at www.smcta.com. Communications to the Board of Directors can be emailed to board@smcta.com.

Free translation is available; Para traducción llama al 1.800.660.4287; 如需翻译 请电1.800.660.4287

Date and Time of Regular Meetings

The Transportation Authority (TA) meets regularly on the first Thursday of the month at 5:00 pm. The TA Citizens Advisory Committee (CAC) meets regularly on the Tuesday prior to the first Thursday of the month at 4:30 pm. Date, time and location of meetings may be changed as necessary. Meeting schedules for the Board and CAC are available on the TA website.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

*Should Zoom not be operational, please check online at <https://www.smcta.com/whats-happening/board-directors-calendar> for any updates or further instruction.

Public Comment

Members of the public are encouraged to participate remotely. Public comments may be submitted to publiccomment@smcta.com prior to the meeting's call to order so that they can be sent to the CAC as soon as possible, while those received during or after an agenda item is heard will be included into the Board's weekly correspondence and posted online at:

<https://www.smcta.com/whats-happening/board-directors-calendar>.

Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for two minutes or less. The CAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448.

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that the public records are distributed or made available to the legislative body.

**San Mateo County Transportation Authority
1250 San Carlos Avenue, San Carlos, California**

**Citizens Advisory Committee (CAC)
Meeting Minutes**

May 3, 2022

Members Present: B. Arietta (Chair)*, A. Chen, K. Chin, J. Fox (Vice Chair), R. Hedges, N. Hsu,
(Via Teleconference) S. Lang, J. Londer (left at 5:29 pm), M. Rendon

Members Absent: D. Bautista, K. Kuklin, P. Ohtaki, D. Reed

Staff Present: J. Hurley, P. Skinner, A. Chan, J. Epstein, J. Williams, J. Brook

* Vice Chair John Fox chaired the meeting in place of Chair Barbara Arietta due to the technical considerations of conducting the meeting via teleconference.

1) Call to Order/Pledge of Allegiance

Vice Chair John Fox called the meeting to order at 4:33 pm and led the Pledge of Allegiance.

2) Roll Call

CAC Secretary Jean Brook called the roll. A quorum was present.

3) Public Comment for Items Not on the Agenda

There were no comments.

4) Consent Calendar

a) Approval of Minutes of the CAC Meeting of April 5, 2022

TA Board Meeting Agenda for May 5, 2022

b) TA Board Item 5 (a) Adoption of Resolution Making Findings that the Proclaimed State of Emergency for COVID-19 Continues to Impact the Board's and Committees' Ability to Meet Safely in Person

c) TA Board Item 5 (c) Acceptance of Statement of Revenues and Expenditures for the Period Ending March 31, 2022

d) TA Board Item 5 (d) Acceptance of Quarterly Investment Report and Fixed Income Market Review and Outlook

e) TA Board Item 5 (e) Award of Contracts to Provide Real Estate and Other Legal Services

Chair Arietta said she supported #4b since San Mateo County had the highest COVID infection rate in the state. Sandra Lang requested to pull Item #4e from the Consent Calendar for further discussion. Ken Chin requested to pull Item #4a to note corrections.

The CAC made a motion to approve Items #4b-4d:

Motion/Second: Hedges (amended by Chen)/Arietta

Ayes: Arietta, Chen, Chin, Fox, Hedges, Hsu, Lang, Londer, Rendon

Absent: Bautista, Kuklin, Ohtaki, Reed

Regarding Item #4a, Mr. Chin said that his comment under Member Comments/Requests regarding having a discussion at a future CAC meeting about success metrics and summarizing how and where the TA spends its money was in regard to all programs and not limited to the Safe Routes to School program.

Motion/Second: Hedges/Chen

Ayes: Arietta, Chen, Chin, Fox, Hedges, Hsu, Lang, Londer, Rendon

Absent: Bautista, Kuklin, Ohtaki, Reed

Regarding Item #4e, Joe Hurley, TA Director, said that the contract provides for a bench of real estate and legal services to tap into should a conflict of interest arise with the TA's current legal counsel. Ms. Lang asked what the legal services would be and Mr. Hurley provided an example. Kevin Yin, Director, Contracts and Procurement, added that the go-to legal counsel is Hanson Bridgett and that the need to tap into the bench of other counsel would only occur if there was a conflict of interest. Vice Chair Fox asked if the TA had to pay a retainer regardless of whether services were used, and Mr. Yin said no.

Motion/Second: Hedges/Lang

Ayes: Arietta, Chen, Chin, Fox, Hedges, Hsu, Lang, Londer, Rendon

Absent: Bautista, Kuklin, Ohtaki, Reed

5) TA Board Item 5 (b) Approval of Minutes of the Board of Directors Meeting of April 7, 2022

There were no comments.

6) TA Board Item 10 (a) Preliminary Budget for Fiscal Year 2023

Grace Martinez, Acting Chief Financial Officer, provided the presentation.

Mr. Hedges said that the voters had been very generous and applauded the Wayfair decision, which has resulted in an increase of sales tax revenue for San Mateo County.

Vice Chair Fox noted the stability of sales tax revenues in the county.

7) TA Board Item 11 (a) San Mateo 101 Express Lanes Quarterly Project Update

Leo Scott, Co-Project Manager, Gray-Bowen-Scott, provided the presentation. He noted that there had been issues regarding the installation of the fiber optic cable. Chair Arietta asked if the TA was the agency that was always responsible for paying for any damages. Mr. Scott said if the damage was done by anyone besides the contractors, then the project would be

responsible while it is still under construction and that if the damage was a result of contractors' work, then the contractor would be responsible. He added that the responsibility for repairs will ultimately be with the San Mateo County Express Lanes Joint Powers Authority (SMCEL-JPA) once the toll lanes are operational.

Vice Chair Fox asked what were the best outreach methods. Mr. Scott said that his team would consider having such an evaluation.

Mr. Hurley said the marketing team is emphasizing to the public that they must have transponders to use the express lanes and that effort has proven effective as evidenced by an increase in the use of transponders.

Public Comment:

Drew noted that on the south section of the express lanes that several lights are out on the poles supporting the median signs. Mr. Scott said he would look into that.

Vice Chair Fox said he was looking forward to see the public acceptance of the project over time.

8) TA Board Item 12 State and Federal Legislative Update

Jessica Epstein, Manager, Government and Community Affairs, provided a summary of federal and state legislation.

She said there was a lack of funding for pandemic relief. She said the TA has made a request for earmarks for the 101/92 Area Improvement Project.

She said at the state level, they are looking to the May revision of the Governor's budget. She said both the Governor and the Senate had put out their own budgets, both of which have a lot of money for transportation. She provided an overview of bills that they are currently watching.

Mr. Hedges asked if the bill that supported reduction of greenhouse gases would be anti-highway. Ms. Epstein said CAPTI (Climate Action Plan for Transportation Infrastructure) projects support highways that included transit and other multimodal components.

Ms. Lang asked about the Governor's gas tax proposal. Ms. Epstein said there are a number of proposals, including a flat rebate. There is another proposal for all transit to provide three months of free fares. She said anything related to the gas tax is not fully agreed to in Sacramento.

Jeff Londer left the meeting at 5:29 pm.

9) Report of the Chair

Chair Arietta provided an update on the California High Speed Rail Project milestones, which included the completion of several major environmental reports.

10) Report From Staff

Mr. Hurley said applications due on May 27 for the ACR/TDM (Alternative Congestion Relief/Transportation Demand Management) call for projects. He said there had been a

successful ribbon-cutting ceremony on April 8 of the new South San Francisco Caltrain Station. He encouraged the members to provide feedback on the new TA website.

11) Member Comments/Requests

Mr. Hedges said that the decision to have a future high-speed rail go to Las Vegas versus Southern California is likely in response to alleviating the traffic between Barstow and Las Vegas. He requested to hear further details about the equity program the next time the TA receives a report on the 101 Express Lanes. Chair Arietta said her husband was very pleased with Caltrain service.

12) Date, Time, and Place of Next Regular Meeting

Vice Chair Fox announced that the next meeting would be held on Tuesday, May 31, 2022 at 4:30 pm, with teleconference or location details to be provided prior to the meeting.

13) Adjourn

The meeting adjourned at 5:48 pm.

DRAFT