

**Peninsula Corridor Joint Powers Board (JPB)  
Board of Directors Meeting  
1250 San Carlos Avenue, San Carlos CA 94070**

**MINUTES OF JUNE 1, 2017**

**MEMBERS PRESENT:** J. Bruins, D. Davis, J. Gee (Chair), G. Gillett, R. Guilbault, D. Pine, J. Ramos, K. Yeager, M. Zmuda

**STAFF PRESENT:** M. Bouchard, J. Cassman, A. Chan, D. Couch, J. Hartnett, K. Kelly, M. Martinez, N. McKenna, S. Murphy, L. Scanlon, M. Simon, S. van Hoften

Chair Jeff Gee called the meeting to order at 10:01 a.m. and Director Rose Guilbault led the Pledge of Allegiance.

**SWEARING-IN OF GILLIAN GILLETT, REPRESENTING SAN FRANCISCO BOARD OF SUPERVISORS**

Director Gilliett was sworn in.

**PUBLIC COMMENT**

Vaughn Wolffe, Pleasanton, said a few months ago he commented on the Short-Range Transit Plan and the goal of reducing congestion. He said Caltrain needs to be concentrating on the corridor it is serving, not reducing traffic congestion.

Roland Lebrun, San Jose, said staff responded to the Board on capacity. Since that time, he has submitted a public records request with no response and the numbers given to the Board last month may already be obsolete. Mr. Lebrun said the passenger counts posted last week show baby bullets are 130 percent over capacity.

Drew, San Mateo, said at the May meeting he spoke about the 25<sup>th</sup> Avenue Grade Separation Project and the new Hillsdale Station. He asked for Board support to improve the pedestrian and bike access on the south side, including a bridge overcrossing at 31<sup>st</sup> Avenue. He has spoken to the city of San Mateo and they will be speaking to the project team on this issue.

**CONSENT CALENDAR**

- Approval of Minutes of May 4, 2017
- Acceptance of Statement of Revenues and Expenses for April 2017
- Receive Key Caltrain Performance Statistics – April 2017
- Proclamation Declaring June 15, 2017 as National Dump the Pump Day
- Authorize Execution of a Cooperative Agreement with the Santa Clara Valley Transportation Authority for a Funding Exchange in Order to Construct a Modified Retaining Wall at Los Gatos Creek Passed by Resolution No. 2017-22

Public Comment

Jeff Carter, Millbrae, asked why the key statistics are now part of the consent calendar as they use to be a separate item.

Motion/Second: Yeager/Guillbault

Ayes: Bruins, Davis, Gillett, Guillbault, Pine, Ramos, Yeager, Zmuda, Gee

**CHAIR REPORT**

Chair Gee reported:

- Thanked Jim Hartnett, Executive Director, and the entire team for the award for the Full Funding Grant Agreement (FFGA). This is a great accomplishment for Caltrain and the Peninsula.
- The Board will be working with staff to organize and streamline the agenda so the meetings don't go extensively long.

**REPORT OF THE EXECUTIVE DIRECTOR**

**Peninsula Corridor Electrification Project (PCEP) Monthly Report**

Dave Couch, Director, Project Delivery, provided an update on the progress of the project through April and showed the paint scheme selected for the new electric multiple units (EMU). Mr. Hartnett said the Full Notice to Proceed (FNTP) will be issued today to the EMU contractor, Stadler and to Balfour Beatty by June 19.

**PCEP FFGA Update**

Mr. Hartnett said the award and signing is a testament of the efforts of everyone and never giving up. It was tough at times, but this is a great project that met all regulatory requirements, but was just lacking a signature. There was tremendous support from the partners, congressional leaders, State support from Governor Jerry Brown and Secretary Brian Kelly, San Mateo County Economic Development Association, Silicon Valley Leadership Group, Bay Area Council and American Public Transportation Authority.

Mr. Hartnett said he will provide a written report on the routine items to the Board.

Public Comment

Jeff Carter, Millbrae, said the FFGA is great news and appreciates all the work by the Board, staff, local politicians and community groups.

Roland Lebrun, San Jose, said Secretary Kelly's letter is excellent and holds people accountable. He said the May Citizens Advisory Committee meeting was cancelled again due to lack of quorum. Mr. Lebrun said the May Local Policymakers Group meeting had multiple violations of the Brown Act.

Andy Chow, Redwood City, said congratulations to staff and the Board on the FFGA.

Adina Levin, Friends of Caltrain, wanted to congratulate everyone involved with the FFGA and looking forward to the project moving forward.

**APPROVAL OF PROJECT BUDGET TOTALING \$1.98 BILLION FOR PCEP**

April Chan, Chief Officer, Planning, Grants and Transportation authority presented this item. The approval will provide the authority of the JPB to proceed with the design-build and rail car construction phases of PCEP for the duration of Project through completion.

Public Comment

Roland Lebrun, San Jose, asked why the oversight group is not open to the public. He said there is \$200 million for contingency missing in the budget. Mr. Lebrun said there is no way to use these trains to replace Baby Bullet trains as these trains are not able to travel through construction zones. He said there is no way to get rid of the 4<sup>th</sup> and King rail yard with these specifications.

Approved by Resolution No. 2017-23

Motion/Second: Yeager/Davis

Ayes: Bruins, Davis, Gillett, Guilbault, Pine, Ramos, Yeager, Zmuda, Gee

**ADOPTION OF FISCAL YEAR (FY) 2018 OPERATING BUDGET IN THE AMOUNT OF \$148,193,564**

Kathleen Kelly, Interim Chief Financial Officer, presented this item. The FY2018 budget has a deficit of \$17.8 million.

Questions and concerns from the Board included shuttle revenue, insurance reserves, the fuel budget, wages and benefits, Positive Train Control costs, future fare increase, Senate Bill 1 funding.

Public Comment

Roland Lebrun, San Jose, said previously fuel has been inflated. He said Altamont Commuter Express (ACE) and Capitol Corridor administration fees are way less.

Adina Levin, Friends of Caltrain, thanked the Board for the attention to detail on the budget. Friends of Caltrain has been very concerned of the structural problems of the partner agencies.

Jeff Carter, Millbrae, thanked Chair Gee for his comments on the instability of funding and the need for a dedicated funding.

The motion to adopt the FY2018 Operating Budget includes staff providing an update at the September meeting with answers to the Board's concerns.

Adopted by Resolution No. 2017-24

Motion/Second: Yeager/Pine

Ayes: Bruins, Davis, Gillett, Guilbault, Pine, Ramos, Yeager, Zmuda, Gee

**ADOPTION OF FISCAL YEAR 2018 CAPITAL BUDGET IN THE AMOUNT OF \$64,959,720**

Ms. Kelly presented this item. Since the May meeting staff has been able to balance the budget by adding new projects with additional revenues and project savings from prior years have been identified.

Public Comment

Roland Lebrun, San Jose, asked where the money is coming from for the Hillsdale Station. Mr. Lebrun said ACE is going to be getting rid of locomotives that pull seven car trains.

Adina Levin, Friends of Caltrain, said she is concerned about deferring revenue on the aging fleet which causes breakdowns and delays. Friends of Caltrain supports the South San Francisco Project, but recommends deferring the project and put the money into State of Good Repair (SOGR).

Adopted by Resolution No. 2017-25

Motion/Second: Yeager/Davis

Ayes: Bruins, Davis, Gillett, Guilbault, Pine, Ramos, Yeager, Zmuda, Gee

**UPDATE ON CALTRAIN FARE STUDY**

Liz Scanlon, Manager, Caltrain Planning, presented this informational item. The Study will look at Caltrain fare policies and structure to identify potential opportunities to maximize revenue, enhance ridership and safeguard social and geographic equity.

Concerns from the Board included not having the elasticity information before raising fares, how this Study is linked to the upcoming public hearing for a fare increase and the value of the GO Pass now versus when it was established.

Director Davis left at 12:50 p.m.

Director Guilbault left at 12:58 p.m.

Public Comment

Jeff Carter, Millbrae, said Caltrain has the highest farebox recovery in the United States. He said the Metropolitan Transportation Commission is looking at means based fares.

Adina Levin, Friends of Caltrain, said the GO Pass looks significantly underpriced, but increasing fares without having the elasticity information is an issue. She said 25 percent of riders are low income and not having the elasticity and raising fares is a problem.

Roland Lebrun, San Jose, said the private sector is going to eat Caltrain alive.

Drew, San Mateo, said he would ride Caltrain more if the system was station-to-station and not zones.

### **CAPITAL PROJECTS QUARTERLY STATUS REPORT – 3<sup>rd</sup> QUARTER FISCAL YEAR 2017**

No discussion.

#### Public Comment

Roland Lebrun, San Jose, said the CBOSS status should match what the Board hears in closed session.

### **BOARD MEMBER REQUESTS**

Director Gillett asked if there could be an update on the Business Plan at the July meeting and the relationship to the Short-Range Transit Plan. She would like to understand how bullet point 3 in Secretary Kelly's letter feeds into the Business Plan. Director Gillett said she would like to understand how the Business Plan is going to help maximize competitiveness for discretionary SB1 funding and how the Business Plan is resourced. She said the Business Plan is critical to the member agencies doing their due diligence going forward and plan for the partner contributions.

### **GENERAL COUNSEL REPORT**

- a) **Closed Session: Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Peninsula Corridor Joint Powers Board. v. Parsons Transportation Group et al; San Mateo County Superior Court Case No. Case No. 17CIV00888**
- b) **Closed Session: Conference with Legal Counsel - Existing Litigation Pursuant to Government Code Section 54956.9(d)(1): Parsons Transportation Group v. Peninsula Corridor Joint Powers Board et al; San Mateo County Superior Court Case No. Case No. 17CIV00786**

Recessed to closed session at 1:11 p.m.

Reconvened to open session at 1:30 p.m.

Joan Cassman, Legal Counsel, said the Board received a status on both items involving the CBOSS project and no action was taken.

### **DATE/TIME/PLACE OF NEXT REGULAR MEETING**

Thursday, July 6, 2017, 10 a.m. at San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2<sup>nd</sup> Floor, 1250 San Carlos Avenue, San Carlos, CA 94070.

Adjourned at 1:31 p.m.