

**Peninsula Corridor Joint Powers Board (JPB)
Board of Directors Meeting
1250 San Carlos Avenue, San Carlos CA 94070**

**Minutes
June 5, 2014**

MEMBERS PRESENT: J. Cisneros, M. Cohen, J. Deal, R. Guilbault, A. Kalra,
T. Nolan (Chair), A. Tissier, P. Woodward

MEMBERS ABSENT: K. Yeager

STAFF PRESENT: J. Averill, J. Cassman, A. Chan, M. Conneran, G. Harrington,
C. Harvey, R. Haskin, M. Lee, M. Martinez, N. McKenna,
D. Miller, S. Murphy, M. Scanlon, M. Simon

Chair Tom Nolan called the meeting to order at 10:00 a.m. and led the Pledge of Allegiance.

SWEARING IN OF ROSE GUILBAULT REPRESENTING SAMTRANS

JPB Secretary Martha Martinez administered the oath of office to Director Guilbault.

PUBLIC HEARING FOR PROPOSED CHANGES TO THE CODIFIED TARIFF

Chair Nolan said at this time the Board will conduct a public hearing to consider proposed changes to the Caltrain Codified Tariff to become effective as early as August 1, 2014.

Ms. Martinez said the public information campaign for today's public hearing began after the April 3, 2014 Board action to call for the public hearing. Notices were published in *El Observador*, *the Examiner*, *Gilroy Dispatch*, *San Jose Mercury News*, *San Francisco Chronicle*, and *Sing Tao*. The public hearing was also publicized through the JPB's printed agendas, Take Ones on the trains, flyers posted at stations, electronic message signs at stations, Tweets, Facebook postings, the *Caltrain Connection* newsletter, the Caltrain website, conductor announcements, and a news release. Ms. Martinez said staff conducted four community meetings: May 17 at the Gilroy Library where there were zero attendees; May 20 at the Mountain View City Hill where there were zero attendees; May 20 at Caltrain Headquarters in San Carlos where there were two attendees; and May 21 at the San Francisco Caltrain Station, under the clock, where there were zero attendees. A presentation was also given to the JPB Citizens Advisory Committee (CAC). To date, two comments have been received.

Rita Haskin, Executive Officer, Customer Service and Marketing, said staff is recommending four changes to the Codified Tariff:

1. The parking change would be effective August 1 and would provide the Executive Director with the authority to charge parking fees of up to \$25 at

stations impacted by special events at the San Mateo Event Center and professional venues.

2. Expand the youth pass eligibility age to 18 years effective January 1, 2015.
3. Increase the cost of the Go Pass Program effective October 5, 2014 from \$165 to \$180 per participant and to \$190 per participant in 2016.
4. Increase the cost of one-way paper tickets by 25 cents, effective October 5, 2014.

Staff was not surprised with the poor attendance at the public meetings because the changes are not big. The public can comment via email, mail or phone. Staff will be back at the July 3 meeting for action.

Public Comment

Adina Levin, Friends of Caltrain, said they support the changes. As an individual she said it may not be useful to raise the cost of the paper tickets because it penalizes people who do not want to use Clipper when purchasing a Day Pass.

Roland Lebrun, San Jose, said you cannot make a Day Pass work on Clipper.

Andy Chow, Redwood City, said he is concerned with the price of the paper tickets being raised. Caltrain should wait until there are new ticket vending machines (TVMs) before this is implemented.

Jeff Carter, Millbrae, said he does not support the increase in the cost of paper tickets until Clipper flexibility is available at the stations.

David Miller, Legal Counsel, said staff has presented the purpose of the hearing. The public has been afforded an opportunity to comment on the proposed changes and all legal requirements have been satisfied.

The Board closed the public hearing.

Motion/Second: Tissier/Deal

Ayes: Cisneros, Cohen, Deal, Guilbault, Kalra, Nolan, Tissier, Woodward

Absent: Yeager

Chair Nolan said the Board will consider this item at the July 3 meeting.

Director Jerry Deal asked if people will have to pay the higher parking rate if they park at the Mountain View Station and are not attending an event at Levi's Stadium.

Ms. Haskin said the same situation occurs at the San Jose Diridon Station. The SAP Pavilion takes over the parking lot about two hours before an event starts. Anyone who is already in the lot before the takeover is fine with the fee they paid. Those who enter after the takeover have to pay the higher fee. Customers could go to an adjacent station and still pay the \$5 dollar fee or use their monthly parking pass.

Director Guilbault asked when the Clipper fare machines will be available at the stations. Ms. Haskin said staff has done some cost analysis and it doesn't make sense to go ahead with it right now because the new machines will not be out until 2019. There are a number of ways to get a card or load a card. There is a vast retail network, cash can be loaded at any Bay Area Rapid Transit (BART) station, and there are Clipper add-value machines at the San Francisco and San Jose Caltrain stations and the Santa Clara Valley Transportation Authority (VTA) station across from the Caltrain Mountain View Station.

PUBLIC COMMENT

Roland LeBrun, San Jose, said there are a couple of places where the tracks are severely deranged. One is in the Sunnyvale area and when travelling on a gallery train there is a violent jerk to the right. He said that one day there is going to be a derailment. The other location is on Main Track One between Tamien and Diridon. He said at some point staff needs to issue a Request for Proposal (RFP) for an automated track geometry measurement system.

Greg Conlon, Atherton, said Watkins Avenue is one of two dangerous intersections in Atherton that has over 90 trains passing through each day. This week, the Atherton Rail Committee unanimously passed a resolution for the Board to fund up to \$1 million for quad gates at this location. At the June 4 Atherton Town Council meeting they put a placeholder for \$100,000 to start the funding. He said he is here today to request funding from the county or the JPB to get to the million dollars.

Jeff Carter, Millbrae, said he is sorry to hear of the passing of former employee Jim Gallagher. He would like to hear an update on the Predicative Arrival Departure System.

Paul Jones, Atherton, said on April 3 the Union Pacific sent a letter to Jeff Morales, Chief Executive Officer, California High-speed Rail Authority. Among the issues raised in the letter is the railroad's concern about interference of electronic fields of the 25,000 volt catenary to their train control and signaling systems.

Approval of Minutes of May 1, 2014

The minutes were removed from the consent calendar.

Motion/Second: Tissier/Deal

Ayes: Cisneros, Cohen, Deal, Kalra, Nolan, Tissier, Woodward

Absent: Yeager

Abstain: Guilbault

CONSENT CALENDAR

- a. Authorize Execution of Contracts of More than \$100,000 for Information Technology License Renewals, Maintenance Services and Professional services for Fiscal Year 2015 for an Aggregate Not-to-Exceed Amount of \$500,000

- b. Authorize Execution of Contracts for Technology Related Products and Services to Vendors Under Cooperative Purchasing Programs for Fiscal Year 2015 for an Aggregate Not-to-Exceed Amount of \$1 Million

Motion/Second: Tissier/Deal

Ayes: Cisneros, Cohen, Deal, Guilbault, Kalra, Nolan, Tissier, Woodward

Absent: Yeager

CHAIRPERSON'S REPORT

Chair Nolan said Mr. Gallagher will be greatly missed.

REPORT OF THE CAC

Adina Levin, Vice Chair, CAC, said at the May 21 meeting the committee received updates on Caltrain's incident response procedures and Strategic Plan.

REPORT OF THE EXECUTIVE DIRECTOR

Proclamation Declaring June 19th as Dump the Pump Day

Michael Scanlon, Executive Director, said this will be the 9th annual American Public Transportation Association's Dump the Pump Day. This year staff is asking local elected officials and Board members to make a commitment to use public transportation on June 19. Staff will be joining a national conversation via social media on the day.

Motion/Second: Tissier/Deal

Ayes: Cisneros, Cohen, Deal, Guilbault, Kalra, Nolan, Tissier, Woodward

Absent: Yeager

The proclamation was presented to Adrienne Etherton, Executive Director, Sustainable San Mateo County.

Ms. Etherton thanked the Board and staff for their work in keeping the region moving and offering alternatives beyond driving. She said that Sustainable San Mateo County is dedicated to improving the economy, environment, and social equity of the county through information and inspiration.

Mr. Scanlon continued:

- Key Caltrain Performance Statistics April 2014 compared to April 2013.
 - Monthly Performance Statistics:
 - Total Ridership was 1,474,751, an increase of 9.1 percent.
 - Average Weekday Ridership (AWR) was 55,269, an increase of 9.1 percent.
 - Total Revenue was \$6,555,780, an increase of 10.3 percent.
 - On-time Performance (OTP) was 88.8 percent, a decrease of 5.9 percent.
 - Caltrain Shuttle Ridership was 9,291, an increase of 35.6 percent.
 - Year-to-date Performance Statistics
 - Total Ridership was 13,931,291, an increase of 8.9 percent.
 - AWR was 52,450, an increase of 8.7 percent.

- Total Revenue was \$61,053,377, an increase of 8.5 percent.
- OTP was 92.3 percent, an increase of 1 percent.
- Caltrain Shuttle Ridership was 8,223, an increase of 1.6 percent.
- The Bicycle Advisory Committee met on May 15. Presentations were given on annual passenger counts and the Bicycle Access and Parking Plan.
- Special service:
 - Bay to Breakers northbound ridership decreased 23 percent, but southbound ridership increased 44 percent. Northbound special service was eliminated at the Santa Clara Station in the morning and alcohol was prohibited on special trains.
 - Sunday service was provided on Memorial Day, Monday, May 26, but extra service was added for Giants baseball.
 - Giants' baseball ridership is up 10 percent year-to-date, just under 220,000 additional riders.
 - San Jose Earthquakes will be playing at Stanford Stadium on June 28. Extra stops will be made before and after the game at the Stanford Station.
 - Gay Pride weekend is June 28 and 29 and extra capacity will be added.
 - A Sunday schedule with extra service post-fireworks will be added on July 4.
 - Staff continues to work with VTA on Levi's Stadium planning. Extra service will be provided to Mountain View where passengers will transfer to the VTA light rail.
- A big community celebration was held on May 10 for the opening of the San Bruno Caltrain Station.
- The Quint Street Bridge repair was completed in May and the maximum speed has been raised to 45 miles per hour.
- There will be a schedule change on October 15. Staff is working on an analysis that will shift some peak trains and add some time because of the San Mateo Bridges Replacement Project.

Caltrain Modernization (CalMod) Update

Marian Lee, Executive Officer, CalMod, said the Communications-based Overlay Signal System/Positive Control (CBOSS/PTC) Project continues with installation work in the southern corridor between San Jose and Redwood City. Work has begun in the Dumbarton spur area to connect the system to the backup control facility located in Menlo Park. No complaints have been received since the May meeting.

Ms. Lee said that last month staff released a Request for Qualifications (RFQ) for the electrification system and a Request for Information from potential vehicle manufacturers. Both efforts will provide staff the ability, in a transparent and fair way, to have early conversations with the potential builders. This will provide information that will help shape the eventual release of the Request for Proposal (RFP) from the design-build team. The RFP is scheduled to be released in early 2015.

Ms. Lee said the Local Policy Maker Group (LPMG) meets every other month and is made up of elected officials from the 17 cities and three counties that will be directly

impacted by the electrification project. The group met on May 22 and staff provided them with information on the securing of key members of the owner's team and the upcoming procurement schedule. Staff also presented the Strategic Plan (Plan) and laid out the draft objectives. The LPMG expressed concern with the growing ridership, capacity issues, and station improvements. The Plan discusses supporting the ongoing services of the rail tenants, including freight, and the group would like this highlighted more in the Plan. A presentation was given on having longer trains for the Caltrain system. The idea of longer trains is a strategy to provide more seats, but still keep intact the commitment to high-speed rail (HSR) and providing them with a sufficient number of slots. Ms. Lee said there are cost implications for getting more electric multiple units beyond what will be purchased for the electrification project, and the subsequent requirement to lengthen existing platforms.

Rich Walters, Consultant, ICF International, said he is leading the CalMod group for the Environmental Impact Report (EIR) for the electrification project. The 60-day comment period closed on April 29 and approximately 230 letters were received containing about 1,500 comments. Some of the key themes were explaining the relationship between this project and HSR, environmental review of the electrification project versus subsequent environmental review of HSR service on the Caltrain corridor, the aesthetics of the overhead contact system, impacts of tree removal, noise, localized traffic impacts, freight, overhead height concerns, bike capacity, right of way tracks, funding, and what benefits of the project should be included in the final EIR. Staff is targeting a Final EIR in early November with Board certification and adoption of the project in December 2014.

Public Comment

Adina Levin, Friends of Caltrain, said there is a potential ballot measure in Santa Clara County to raise money for transportation. The two biggest items are funding for the BART extension to Silicon Valley and Caltrain.

Roland Lebrun, San Jose, said he was on the San Francisco Municipal Railway on June 2 and 3 and there were people trying to get to Sunnydale, but trains were being turned around at 4th and King streets. There should be an agreement with Caltrain that people should be able to ride to the Bayshore Station. He said staff needs to be reminded that an EIR is a legal document and if there are suggestions or alternatives that cannot be ignored.

Greg Conlon, Atherton, said grade separations are being proposed in Palo Alto and Menlo Park and he is not sure if electrification can be completed unless these separations are considered. He said the ultimate solution is trenching between the six to eight intersections in Palo Alto, Menlo Park and Atherton. The time to look at this is now and not later.

ACCEPTANCE OF STATEMENT OF REVENUES AND EXPENSES FOR APRIL 2014

Gigi Harrington, Deputy CEO, said April revenues are over budget by \$2.5 million and on the expense side there is \$4.2 million in savings. Ms. Harrington said fuel was \$3.08 per gallon last week and year-to-date is \$3.06 per gallon. The JPB received \$10,000 in April

from the fuel hedge and year-to-date has received \$202,000. She said the economic environment has changed and there are problems with placing the fuel hedge this year.

Motion/Second: Cisneros/Tissier

Ayes: Cisneros, Cohen, Deal, Guilbault, Kalra, Nolan, Tissier, Woodward

Absent: Yeager

Director Ash Kalra left at 10:59 a.m.

**ADOPTION OF THE FISCAL YEAR 2015 OPERATING BUDGET IN THE AMOUNT OF
\$125,736,026**

Ladi Bhuller, Director, Budgets, said at the May Board meeting staff presented a balanced Fiscal Year (FY) 2015 preliminary Operating Budget. The budget presented today is unchanged. Staff Coordinating Council recommends adoption of the FY2015 budget.

Public Comment

Adina Levin, Friends of Caltrain, said she is happy to see a balanced FY2015 Operating Budget.

Motion/Second: Tissier/Deal

Ayes: Cisneros, Cohen, Deal, Guilbault, Nolan, Tissier, Woodward

Absent: Kalra, Yeager

Director Kalra returned at 11:01 a.m.

LEGISLATIVE UPATE

State Update

Seamus Murphy, Director, Government and Community Affairs, said the Legislature is considering three Cap and Trade proposals. Staff supports President Pro Tem Darryl Steinberg's (D-Sacramento) proposal for a long-term ongoing Cap and Trade Revenue Allocation Program. It guarantees transit will get 25 percent of the funding through the life of the program. It also includes a 15 percent allocation for high-speed rail and a 5 percent allocation for inter-city rail providers. Staff would support a proposal to make the 5 percent component available for commuter-rail providers as well.

Mr. Murphy said the Senate and Assembly have approved basic Cap and Trade plans, and the details about this proposal will get worked out in conference committee. One Bay Area representative, Senator Mark Leno (D-San Francisco), is a member of that committee.

Federal Update

Mr. Murphy said the Senate Appropriations Subcommittee has approved a 2015 spending bill that is \$2.5 billion higher than the House version. It funds TIGER and New Starts programs where the House version significantly cuts discretionary programs. None

of the funding can be spent until a reauthorization proposal is available since Moving Ahead for Progress in the 21st Century expires in October.

Mr. Murphy said a group of House Republican legislators are pushing for a short-term bailout of the surface transportation authorization programs. This funding would be provided through the elimination of U.S. Postal Service delivery on Saturdays, combined with a transfer of funding used for the Leaking Underground Storage Tank Program. This is not enough funding to support the Highway Trust Fund in the long term, but it is encouraging they are making an effort to address the deadlines coming up. In July, the Highway Trust Fund will run out of money.

CAPITAL PROJECTS QUARTERLY STATUS REPORT – 3RD QUARTER FISCAL YEAR 2014

No discussion.

Public Comment

Roland LeBrun, San Jose, said on page 8, under Schedule for CBOSS/PTC, the data communication and base station was supposed to be in by January and hasn't started. Under Issues, the final design completion is forecasted later than originally planned due to Federal Railroad Administration final design review comments. Fiberoptics installation production rate is lower than the original plan due to existing field conditions that boring crews have encountered. The second issue is on page 9, item six, "continue to address CBOSS functionality issues related to crossing activations." He said that looking at the budget, the owners' costs are up from \$49.7 million to \$57.8 million. This \$8 million was compensated by procuring options and using contingency.

CORRESPONDENCE

No discussion.

BOARD MEMBER REQUESTS

Director Malia Cohen said she would like a copy of the data and findings for the track geometry car testing that Caltrain is doing.

DATE/TIME/PLACE OF NEXT MEETING

The next meeting will be Thursday, July 3, 2014, 10 a.m. at San Mateo County Transit District Administrative Building, Bacciocco Auditorium, 2nd Floor, 1250 San Carlos Avenue, San Carlos, CA 94070.

Adjourned at 11:08 a.m.