MEMBERS PRESENT: C. Stone (Chair), S. Heminger

MEMBERS ABSENT: C. Chavez

STAFF PRESENT: M. Bouchard, D. Hansel, J. Harrison, S. Petty, C. Fromson, D. Santoro, D. Shockley, B. Tietjen, M. Jones, P. Shrestha, D. Seamans, S. Wong

1. CALL TO ORDER/PLEDGE OF ALLEGIANCE
Chair Charles Stone called the meeting to order at 3:08 p.m. and Director Heminger led the Pledge of Allegiance.

2. ROLL CALL
District Secretary Dora Seamans called the roll and confirmed a quorum was present.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA
Roland Lebrun, San Jose, commented on the Brown Act, Valley Transportation Authority (VTA) update on Diridon station, Kimley Horn, and the SamTrans organization chart.

4. APPROVE MEETING MINUTES OF SEPTEMBER 22, 2021
Motion/Second: Heminger/Stone
Ayes: Stone, Heminger
Noes: None
Absent: Chavez

5. STATE AND FEDERAL LEGISLATIVE UPDATE
Casey Fromson, Acting Chief Communications Officer, provided an update, which included the following:
- The November 15th infrastructure bill passed and roughly $9.5 billion is expected to come to California Bay Area
- Appropriations process with a full year long continuing resolution (CR)
- Build Back Better (BBB) bill passed the House and includes $10 billion for High-Speed Rail needs, and $10 billion for housing transit nexus
- There will be a state budget release on January 10th with a current surplus and regional transit efforts explaining the importance of the electrification project
The Committee members had questions for staff follow up, which included the following: whether high speed rail, transit, and the electrification project are eligible for the Build Back Better (BBB) bill money.

Public comment
Adina Levin, Friends of Caltrain, commented on federal funding, high speed rail, and grade separations.

Roland Lebrun, San Jose, commented on high-speed rail funding, authority, and designing planning.

6. 2022 DRAFT LEGISLATIVE PROGRAM
Casey Fromson, Acting Chief Communications Officer, provided an update, which included the following:
- Requested approval at this Committee and noted that this will also go to the Citizen’s Advisory Committee for any comments and to the full Board for final adoption
- Changes included funding packages, COVID language, Public Employees’ Pension Reform Act (PEPRA), and regulatory items

7. SAN FRANCISCO RAILYARDS PRELIMINARY BUSINESS CASE (PBC) - PROJECT UPDATE
Anthony Simmons, Director of System Wide Planning and Policy, provided an update which included the following:
- Background, SF Peninsula Rail Program, an on-going integrated decision-making process for major SF projects, and overlapping and coordinated roles with Caltrain and Prologis
- Three concurrent Work Elements for continued site development led by Prologis, joint endeavors, and operations, storage and maintenance analysis led by Caltrain
- Business case examining operations, goals, technical analysis, options, and next steps

The Committee members had a discussion and in response to the Committee comments and questions, staff provided clarifications on the following:
- Different governance approaches for each of these different projects
- Whether there any large-scale projects come in under budget and before deadlines and whether Caltrain’s budget and deadline situation is unique
- Caltrain relying on Measure RR to have a seat at the table when ridership has not returned to pre-pandemic levels and capital expenditures were not met this year
- Doubling contingency funds

Public comment
Roland Lebrun, San Jose, commented on project delivery by the private sector, consultant locations, Downtown Extension Project storage, and engineering standards.
Adina Levin, Friends of Caltrain, commented on megaproject delivery, regional discussions, and collegiality.

8. 22ND STREET STATION AMERICANS WITH DISABILITIES ACT (ADA) ACCESS IMPROVEMENT FEASIBILITY STUDY

Anthony Simmons, Director of System Wide Planning and Policy, introduced Nick Atchison from the Caltrain Modernization Planning team.

Nick Atchison, Caltrain Planning Analyst, provided the update, which included the following:
- Caltrain stations with ADA access and constraints with the 22nd Street physical layout
- Long range planning work at the Pennsylvania Ave Extension and Southeastern San Francisco Rail Station Study
- Scope determining the feasibility of street to platform ADA access
- Outreach to participants and stakeholder feedback
- Draft Recommended Alternative and next steps

Public comment
Roland Lebrun, San Jose, commented on planning versus engineering, doing this earlier, tunneling, and the life of this project.

Adina Levin, commented on the order of projects that could occur with 22nd Street station occurring after the Downtown Extension (DTX) project, and working with San Francisco to get this funded and built.

Adrian Brandt, San Mateo County, commented on a longer ramp for the southbound platform due to greater elevation levels on the southbound side and the number of pre-COVID boarding per day.

9. CAPITAL PROJECTS QUARTERLY STATUS REPORT – 1ST QUARTER FISCAL YEAR 2022 PROJECT

Michelle Bouchard, Acting Executive Director, stated this presents how Caltrain is retooling the Capital Program in light of the $23 billion worth of work identified by the business plan to deliver larger projects successfully.

Robert Barnard, Deputy Chief, Rail Development, provided the update, which included the following:
- Re-tooling Project Delivery, implementation, organizational development, and enhancement of reporting being critical to project delivery success
- Revised Capital Program Quarterly Report included summary to show trends for critical key performance indicators of safety, schedule, budget, and funding
- Next steps included providing regular updates and program level or project specific as requested
The Committee members had a discussion and in response to the Committee comments and questions, staff provided clarifications on the following:

- Ensuring this happens in practice through leadership and financial capacity
- Encouraging brevity and judgment in reporting and presenting information to the Board and to focus on managing problems and improving project delivery
- Improving project delivery by working with the private sector where appropriate
- Balance between being transparent and responsive to the public while also maintaining legal confidentiality when necessary to help ensure the best possible outcome

Public comment
Roland Lebrun, San Jose, commented on the Brown Act, capital project quarterly status, results, level boarding in South San Francisco station, and significance of mechanical independence between northbound and southbound tracks.

Adrian Brandt, San Mateo County, commented on bringing in experts, international capital transit projects, reporting green projects for accountability, PCEP software issues, and train speed versus warning time in graphs.

10. PENINSULA CORRIDOR ELECTRIFICATION PROJECT (PCEP) PROJECT UPDATE (oral)

Pranaya Shrestha, CalMod Chief Officer, provided the presentation, which included the following:

- Construction segment updates and progress supporting 2024 revenue service date
- Overhead contact system and Traction Power Facilities progress
- Electric trains production, testing, and schedule
- 2 Speed Check – 17 cutovers from Burlingame to Hillsdale until March 2022
- Key milestones, top risks, and immediate next steps

Public comment
Roland Lebrun, San Jose, commented on operating trains in different directions with mechanical independence between northbound and southbound categories, pole progress, segment 4 signaling, and single source versus request for proposal (RFP) testing with competing solutions in Colorado.

Adrian Brandt, San Mateo County, commented on the wireless signal solution, gate down times, and a train speed versus warning time graph.

a. **Change Management Board (CMB) Process Overview**

Chair Stone announced this would be presented at the full Board meeting.

Public comment
Roland Lebrun, San Jose, commented on public participation in the CMB process.
11. COMMITTEE MEMBER REQUESTS
Director Heminger requested a review of the 2 Speed Check presentation. Staff noted that it was presented at the November Board meeting and offered to provide any additional information directly.

12. DATE/TIME OF NEXT REGULAR WPLP COMMITTEE MEETING: WEDNESDAY, DECEMBER 22, 2021 AT 3:00 PM VIA ZOOM

13. ADJOURN
The meeting adjourned at 5:18 p.m.