CalMod Local Policy Maker Group (LPMG)

Thursday, January 30, 2014
6:00 PM – 7:30 PM
SamTrans Offices - Bacciocco Auditorium 2nd Floor
1250 San Carlos Ave., San Carlos

Agenda

1. JPB Staff Report

2. Information
   a. Caltrain Strategic Plan (Attachment A)
   b. LPMG Role / Structure (Attachment B)

3. Public Comments

4. LMPG Member Comments/Requests

5. Next In-Person Meeting: March 27, 2014 @ 6:00PM, SamTrans Office Auditorium
Memorandum

Date: January 30, 2014

To: CalMod Local Policy Maker Group (LPMG)

From: Marian Lee, CalMod Executive Officer

Re: Caltrain Strategic Plan

Caltrain’s current Strategic Plan was adopted by the Peninsula Corridor Joint Powers Board in 2004. Since that time, Caltrain’s customers, services, policies and future plans have evolved. It is timely for Caltrain to update the Strategic Plan to look ahead and develop appropriate policies to guide decision-making.

The LPMG received a Strategic Plan presentation at the November meeting as part of the first wave of public input on the update effort. The strategic plan development will continue through 2014 and the LPMG will receive several updates before the plan is finalized.

The January LPMG Strategic Plan presentation will provide an overview of the proposed strategic plan structure and a series of draft proposed guiding principles and goals for comment by the LPMG.
About Caltrain

• Diesel commuter rail system
• San Francisco to San Jose area
• 77 mile corridor, 33 stations
• 92 trains / weekday
• Ridership: ~ 50,000 / weekday

Caltrain Challenges / Opportunities

• Increasing demand
• Capacity constraint
• Aging system
• Growing safety regulations
• Funding constraints
Commitments

- Safety
- On-time quality service
- State of good repair / maintenance
- Modernization
  - Advanced Signal System
  - Corridor Electrification and EMUs
- HSR/Caltrain Blended System

Strategic Plan Framework
Strategic Plan Update

• 10-year Outlook
• Key Questions to Address:
  – What do we want to become?
  – How are we doing?
  – What's ahead of us?
  – What do we need to do?
  – How are we going to do it?

Plan Structure

- **Guiding Principles**: Broad value statements pertaining to general Caltrain business areas
- **Goals**: Open-ended, aspirational statements supporting each guiding principle
- **Objectives**: Specific, measurable statements that support goals by describing desired outcomes
- **Actions**: Plans, policies, programs and projects that Caltrain will undertake to achieve one or more objectives
Draft
Guiding Principles & Goals

Guiding Principle: Ensure the safety of customers, employees and the community

Goals:
• Promote a safety culture
• Support safety regulations
• Educate customers, employees and communities
• Support and plan for safe infrastructure
Goals:
• Deliver services and projects efficiently
• Maximize revenues within context of larger system goals
• Stabilize and expand funding sources
• Develop a funding plan for long-range improvements

Guiding Principle: Establish a long-term, stable financial plan

Guiding Principle: Drive growing customer demand with expanded and enhanced service

Goals:
• Meet customer mobility needs
• Maximize system capacity
• Operate a punctual and dependable service
• Provide a comfortable and convenient travel experience
Guiding Principle: Maximize utility of system infrastructure

Goals:
• Maintain state of good repair
• Invest to improve reliability
• Modernize corridor to enhance safety and capacity
• Prepare for High Speed Rail

Guiding Principle: Serve as a critical element within the region’s transportation and land use system

Goals:
• Improve connectivity to other systems
• Encourage alternative modes of station access
• Promote transit supportive development
Guiding Principle: Achieve consensus through effective relationships with communities, partner agencies and stakeholders

Goals:
• Be transparent, consistent and fair
• Support effective participation
• Identify common goals

Guiding Principle: Conduct all business in a socially responsible way

Goals:
• Minimize environmental footprint
• Address environmental justice
• Promote social equity
Discussion
Memorandum

Date: January 30, 2014

To: CalMod Local Policy Maker Group (LPMG)

From: Marian Lee, CalMod Executive Officer

Re: LPMG Role / Structure

There has been discussion at previous Peninsula Cities Consortium (PCC) meetings about the purpose, function, management and effectiveness of the Caltrain Modernization (CalMod) Local Policy Maker Group (LPMG). To date, Caltrain has received letters from the City of Palo Alto and the Town of Atherton on this topic.

The LPMG was created in October 2012 as the venue for local policy makers to discuss and inform the CalMod Program, specifically implementation of the advanced signal system by 2015 and Caltrain electrified service by 2019.

Agenda items are identified to provide timely input to the Peninsula Corridor Joint Powers Board (JPB) in their actions and discussions regarding the CalMod Program. The Caltrain Modernization Executive Director provides regular updates to the JPB on the LPMG meeting discussions.

As requested by the City of Palo Alto and Town of Atherton, this topic is agendized for the January LPMG meeting. The attached presentation outlines the context for how and why the LPMG was created and opens the discussion for the role and structure of the LPMG moving forward.
Local Policy Maker Group (LPMG)
Role / Structure

Context
San Mateo County Transit District

- SamTrans
- San Mateo County Transportation Authority (TA)
- Caltrain

Caltrain

- Peninsula Corridor Joint Powers Board (JPB)
  - Three counties represented
  - 9 board members (3 from each county)

- Citizens Advisory Committee (JPB CAC)
  - Selected by the JPB (3 from each county)
  - Informs JPB directly

- Bicycle Advisory Committee (JPB BAC)
  - Selected by the Staff Coordinating Council (3 from each county)
  - Informs JPB and CAC through staff
JPB Considerations

- Policies
- Planning (Short- and Long-Term)
- Budgets / Financial Plans
- Capital Projects
- Operations and Maintenance

Caltrain Modernization Program (CalMod)

- ~$1.5 Billion Early Investment Program
  - Advanced Signal System (2015)
  - Corridor Electrification and EMUs (2019)

- HSR/Caltrain Blended System Planning
Local Agency Input

CAC  JPBC

Other Stakeholders
Advocacy/Policy Groups
Business Associations
Chambers of Commerce
Friends of Caltrain
Neighborhood Groups
Peninsula Corridor Consortium
Peninsula Freight Rail Users Group

CalMod*

LPMG* Elected/Appoint

CSCG
City/County Staff

PCWG
Funding Partner Staff

*CalMod Executive Director reports on LPMG discussions to JPB bi-monthly

LPMG: 20 Members + Chair

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<td>Councilmember Gary Wind</td>
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LPMG Context

- San Mateo County Corridor Rail Working Group request
- Create regular venue for city dialogue and participation
- LPMG formed in late 2012 (CSCG support)
- Provide local perspective and input to CalMod Program

LPMG Meetings

- Public bi-monthly meeting
  - Follow Brown Act
  - Chair: JPB Member
  - Staff: CalMod Team
- E-updates on non-meeting months
- Agenda
  - Driven by CalMod milestones
  - Items requested by members
CSCG Discussion

- LPMG report at JPB?
  - Annual / Bi-annual / Quarterly
  - By LPMG Chair

- VTA Practice
  - Standing agendized committee update at each board meeting
  - By Committee Chair or written report

- SFCTA Practice
  - Committee update provided by staff to board
  - Committee discussions incorporated in staff memos

Discussion