



Bicycle Advisory Committee
1250 San Carlos Avenue, San Carlos, CA 94070
Bacciocco Auditorium, 2nd Floor

January 21, 2021 - Thursday 5:45 p.m.

Due to COVID-19, this meeting will be conducted via teleconference only (no physical location) pursuant to the provisions of the [Governor's Executive Orders N-25-20](#) and [N-29-20](#). Committee members, staff, and the public may participate remotely* via the Zoom website at <http://zoom.us/j/91651610618?pwd=WjdTa1VQVXlpdXYwb05CcEI5bTBOQT09> for audio/visual capability, or by calling 1-669-900-6833 for audio only. Webinar ID: 916 5161 0618.

Public Comments: Members of the public are encouraged to participate remotely. Public comments may be submitted to bac@caltrain.com prior to the meeting's call to order so that they can be sent to the Committee Chair as soon as possible, while those received during or after an agenda item is heard will be included into the correspondence and posted online. Oral public comments will also be accepted during the meeting through Zoom or the teleconference number listed above. Public comments on individual agenda items are limited to one per person PER AGENDA ITEM and each commenter will be automatically notified when they are unmuted to speak for three minutes or less. The Committee Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

AGENDA

1. Pledge of Allegiance
2. Call to Order/Roll Call
3. Public Comment
Public testimony by each individual speaker, for items not on the agenda, shall be limited to three minutes
4. Approval of Minutes of November 19, 2020 Meeting
5. Introduction of New Members
6. Election of Officers
7. Surveying Silicon Valley on Cycling, Travel Behavior, and Travel Attitudes – Silicon Valley Bike Coalition
8. Bike Parking Vendor Request for Proposals
9. Letter in Support of Sunnyvale Sustainable Community Grant Application
10. Chairperson's Report
 - a. 2021 Work Plan
11. Staff Report
 - a. Bike Bump Report YTD 2021
 - b. E-Lockers Update
 - c. Subcommittee Update

12. Written Correspondence

13. Committee Requests

Committee members may make brief statements regarding BAC-related areas of concern, ideas for improvement, or other items that will benefit or impact Caltrain service or the BAC.

14. Date and Time of Next Meeting: March 18, 2021 at 5:45 p.m.

15. Adjournment

All Items on this agenda are subject to action

BAC MEMBERS

County

San Francisco
San Mateo
Santa Clara

Public Agency

Monica Munowitch
Julia Malmo-Laylock
John Brazil

Bike Organization

Cliff Bargar (Chair)
Nadia Woodmansee
Diego Ortiz

General Public

John Bolka
Jessica Alba
Nicole Rodia

INFORMATION TO THE PUBLIC

If you have questions on the agenda, please contact the staff at 650.508.6495 or bacs@caltrain.com. Meeting dates, minutes, and agendas are available on the Caltrain Web site at <http://www.caltrain.com>.

Date and Time of Regular Meetings

The JPB Bicycle Advisory Committee) meets regularly on the third Thursday of the month at 5:45 p.m.

Location of Meeting

Due to COVID-19, the meeting will only be via teleconference as per the information provided at the top of the agenda. The Public may not attend this meeting in person.

Public Comment

Public Comment on Items Not on the Agenda (limit one per person) must be submitted via email prior to the meeting's call to order to bac@caltrain.com.

Public comments on individual agenda items (limit one per person PER AGENDA ITEM) must be submitted (a) via email prior to the meeting's call to order to bac@caltrain.com or (b) via Zoom Q&A before each agenda item is presented. Please indicate in your email or Q&A the agenda item to which your comment applies. Although public comments are generally limited to three minutes per person, the BAC Chair shall have the discretion to manage the Public Comment process in a manner that achieves the purpose of public communication and assures the orderly conduct of the meeting.

Accessible Public Meetings/Translation

Written materials in appropriate alternative formats, disability-related modification/accommodation, as well as sign language and foreign language interpreters are available upon request; all requests must be made at least 72 hours in advance of the meeting or hearing. Please direct requests for disability-related modification and/or interpreter services to the Title VI Administrator at San Mateo County Transit District, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or email titlevi@samtrans.com; or request by phone at 650-622-7864 or TTY 650-508-6448

Availability of Public Records

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act, that are distributed to a majority of the legislative body will be available for public inspection at 1250 San Carlos Avenue, San Carlos, CA 94070-1306, at the same time that public records are distributed or made available to the legislative body.

**BICYCLE ADVISORY COMMITTEE (BAC)
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING
Bacciocco Auditorium, 2nd Floor
1250 San Carlos Avenue, San Carlos CA 94070**

MINUTES OF NOVEMBER 19, 2020

MEMBERS PRESENT: J. Alba, C. Bargar, J. Brazil, O. Semonin, M. Guevara, J. Malmo-Laycock, N. Rodia

STAFF PRESENT: L. Low, S. Petty, D. Provence

Chair Bargar called the meeting to order at 5:53 p.m. and led the Pledge of Allegiance.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES OF SEPTEMBER 17, 2020

Motion/Second: Malmo-Laycock/Alba

Ayes: J. Alba, C. Bargar, J. Brazil, O. Semonin, M. Guevara, J. Malmo-Laycock, N. Rodia

Absent: S. Johnson, M. Munowitch

BIKE PARKING & MICROMOBILITY STUDY UPDATE

Dan Provence, Principal Planner of Station Access, presented:

- Overview & Projections
- Infrastructure Best Practices
- Station Visits and Station Concept Plans
- Systemwide Report
- Shared Micromobility
- Next Steps

Mr. Semonin noted that at 22nd Street there is space available on the train level if there was a way to put in a ramp.

Mr. Provence noted the current difficulty of parking bikes on the train level and said there's an ongoing discussion regarding improving access at the 22nd Street Station.

Mr. Guevara asked if Mr. Provence had a sense of what kind of recommendation the consultants will give.

Mr. Provence said they've gained a lot of good information from interviews with the micromobility vendors. He noted that they'll need to work with the cities and they're currently having those conversations.

Ms. Malmo-Laycock noted that as Caltrain is working to increase ridership in lower income areas there's a good opportunity to better connect the North Fair Oaks

community to the Redwood City Station. She suggested a possible bike access program with a pricing structure accessible to all income levels.

Mr. Provence said he'd follow up with Ms. Malmo-Laycock.

Vice Chair Alba suggested a pilot program that provides subsidies for residents in low income neighborhoods to own their own bike.

Mr. Provence said he appreciated the idea.

Ms. Malmo-Laycock noted that SamTrans donates unclaimed bikes and suggested that Caltrain consider donating bikes to CBOs in North Fair Oaks to distribute.

Chair Bargar said he appreciated seeing the scooters lined up at the station and stated his support for including bike access considerations in the equity policy moving forward.

Public Comment

None.

CHAIRPERSON'S REPORT

- 2020 Work Plan
- 2021 Work Plan
- 2021 Proposed Calendar

Ms. Malmo-Laycock asked for an update on the implementation of the equity policy.

Mr. Petty said they plan to give an update.

Chair Bargar thanked Mr. Semonin for his service on the BAC.

Mr. Semonin said thank you to committee members and staff.

PLANNED SERVICE CHANGES

Sebastian Petty, Director Caltrain Policy Development, presented:

- Ongoing Recovery Planning Efforts
- Context & Background
- Overall Service Approach
- Service Details
- Next Steps

Mr. Guevara asked about timing and for more details on Caltrain's financial situation.

Mr. Petty said they are planning to go with the limited option and the agency feels confident they can operate that service, but they are financially constrained. Mr. Petty said the CARES Act funding is running out and under its requirements there has not been furloughing. He noted the agency is looking at a significant budget gap;

however, since Measure RR passed there is a future revenue stream to point to, allowing for a range of possible one-time solutions.

Public Comment

Mr. Carter encouraged people to look at the surveys on the eCaltrain website. He appreciates the effort to improve service throughout the day and suggested the two trains per hour be extended later into the evening for the essential workers.

Mr. Semonin said he appreciates the level of analysis.

Chair Bargar asked what impact the schedule changes have on the electrification project and if the work has been able to proceed faster.

Mr. Petty said one of the reasons they originally went to 90 minutes on the weekends was to allow for electrification construction. He noted a lot of the work has been done and so they're able to better predict what's needed at different times of the day. Mr. Petty said they're confident the service is developed in a way that can meet the needs of the project.

Chair Bargar asked if service is ending earlier on weekdays than on weekends.

Mr. Petty clarified the slide and said no, they are maintaining the span of service.

Chair Bargar asked if the data is from Clipper or surveys.

Mr. Petty said the aggregate data is from Clipper, TASI counts, and surveys.

Mr. Semonin noted there's an opportunity to find out if people weren't riding Caltrain midday because of reduced service, and also what impact the new schedule has on bike ridership.

Mr. Petty agreed.

STAFF REPORT

Lori Low, Government & Community Affairs Officer, presented:

- a. Bike Bump Report YTD 2020
- b. San Carlos Station Temporary Skate/Bike Park
- c. Electric Train Virtual Reality Experience

Dan Provence, Principal Planner of Station Access, presented:

- d. E-Lockers Update

Chair Bargar asked which five stations will first receive e-lockers.

Mr. Provence said Diridon, Mt. View, Lawrence, Belmont, and Redwood City.

Chair Bargar asked if there was information online regarding the transition from keyed lockers to e-lockers; he also offerend to help distribute information.

Mr. Provence said that would be helpful as they do not have email addresses. Mr. Provence noted they wouldalso post information at the lockers.

Chair Bargar asked for an update if there's a large amout of bikes that end up in custody.

Mr. Provence said they would check the lockers before they remove them.

Chair Bargar thanked staff for looking into the San Carlos temporary skate/bike park request. He noted the October 10 tweet regarding the large birthday bike crowd.

WRITTEN CORRESPONDENCE

Chair Bargar summarized the correspondence packet.

COMMITTEE REQUESTS

Vice Chair Alba noted MTC's presentation at the last active transportation meeting where they discussed potential changes to TDA funds and changing bike advisory committees to bicycle and pedestrian advisory committees.

Vice Chair Alba suggested the Committee consider becoming an active transportation committee and requested that it be on the agenda in the new year.

Chair Bargar said he would support that conversation.

Vice Chair Alba asked what process would need to occur.

Chair Bargar suggested a subcommittee.

Vice Chair Alba stated her interest in participating on the subcommittee.

Chair Bargar volunteered to be on the subcommittee.

Ms. Malmo-Laycock volunteered to be on the subcommittee.

Ms. Low said she would follow up with subcommittee members.

DATE, TIME AND LOCATION OF NEXT MEETING

The next BAC meeting is on January 21, 2021.

Meeting adjourned at 7:34 p.m.