

**Peninsula Corridor Joint Powers Board  
Board of Directors Meeting  
1250 San Carlos Avenue, San Carlos CA 94070**

**MINUTES OF FEBRUARY 7, 2019**

**MEMBERS PRESENT:** J. Bruins, C. Brinkman, C. Chavez, D. Davis,  
G. Gillett (Chair), D. Pine (Vice Chair, arrived at 10:16 am),  
C. Stone, M. Zmuda

**MEMBERS ABSENT:** None

**STAFF PRESENT:** J. Hartnett, C. Mau, J. Cassman, B. Fitzpatrick, D. Seamans,  
C. Gumpal, J. Brook, D. Hansel, T. Bartholomew, M. Bouchard,  
J. Brook, A. Chan, C. Fromson, J. Funghi, D. Hansel, V. O'Brien,  
S. Petty, M. Reggiardo, S. van Hoften

**CALL TO ORDER/PLEDGE OF ALLEGIANCE**

Chair Gillian Gillett called the meeting to order at 10:07 a.m. Director Dev Davis led the Pledge of Allegiance.

**ROLL CALL**

District Secretary Dora Seamans called the roll and confirmed all present except for Vice Chair Dave Pine (who was delayed).

**SWEARING IN**

Director Ron Collins was sworn in as a new member to the JPB Board of Directors.

**PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Vaugh Wolfe, Pleasanton, suggested that the Board speak into the microphones, commented on job growth as it relates to housing; and questioned the transportation system and funding to support this growth.

Jeff Carter, Millbrae, commented on the lack of copies of the reports on back table and opined that the annual counts should include weekend ridership.

Shirley Johnson, BIKES Onboard, congratulated Chair Gillett on her new role as Chair of the Board. She expressed appreciation for the longer trains and the EMU (Electric Multiple Units) layout and thanked staff for all their hard work and listening to the public.

J. West, San Francisco, opined on inadequate staff assistance on the vandalism of bike rentals at the Caltrain facilities, expressed his frustration with the situation, and requested resolution to these problems.

Vice Chair Pine arrived at 10:16 a.m.

Roland Lebrun, San Jose, congratulated Director Ron Collins on his new role with the Board. He expressed frustration on the North Bound Baby Bullet and requested to increase the baby bullet trains to seven cars.

### **CONSENT CALENDAR**

Board members agreed to move Item# 12 – Caltrain Quarterly Performance Reports to the Consent Calendar and noted that staff would provide a robust report at the next meeting.

- a. Approved Special Meeting Minutes of January 10, 2018
  - b. Approved Meeting Minutes of January 10, 2019
  - c. Accepted Statements of Revenues and Expenditures for December 2018
  - d. Received Key Caltrain Performance Statistics – December 2018
  - e. Received State and Federal Legislative Update
  - f. Received Caltrain Business Plan Monthly Update – January 2019
  - g. Approved Amendment to Increase Fiscal Year 2019 Capital Budget for the Rengstorff Avenue Grade Separation Project - Approved by Resolution 2019-02
12. Caltrain Quarterly Performance Reports
- a. Rail Operations Performance Update 1<sup>st</sup> Quarter Fiscal Year 2019
  - b. Safety and Security Update 1<sup>st</sup> Quarter Fiscal Year 2019

### Public Comment

Jeff Carter, Millbrae, requested that staff provide more information on the report for Item#5 d Key Caltrain Performance Statistics. He also questioned the tracking of tag on/off on Clipper Cards and commented on ticket vending machine sales data.

Motion/Second: Chavez/Zmuda

Ayes: Brinkman, Bruins, Chavez, Collins, Davis, Stone, Zmuda, Pine, Gillett

Absent: None

Noes: None

### **REPORT OF THE CHAIR**

Resolution of Appreciation was presented to Outgoing Chair Jeannie Bruins.

### Public Comment

Vaughn Wolffe, Pleasanton, expressed appreciation on the Board's leadership and as representatives of the different counties and wearing different hats.

Adina Levine, Friends of Caltrain, expressed appreciation on the ongoing Board's leadership on all the areas that are needed for equitable access.

## **REPORT OF THE CITIZENS ADVISORY COMMITTEE**

Brian Shaw, Chair of Citizens Advisory Committee (CAC), provided details of the last meeting held and reiterated the vacancy on the Committee for the San Mateo County representative's seat. He also noted that the Committee agreed to hold monthly meetings whether there is a quorum or not so the public can hear and comment on planned presentations.

Vice Chair Dave Pine and Director Charles Stone noted that there are three potential candidates and in the process for interview. Vice Chair Pine also commented that they should have a representative for the CAC meeting in March.

### Public comment

Jeff Carter, Millbrae, commented that recordings of the CAC's meetings should be made available on the website for the public.

## **REPORT OF THE EXECUTIVE DIRECTOR**

### **Peninsula Corridor Electrification Project (PCEP) Monthly Report for November 2018**

John Funghi, CalMod Chief Officer, provided a quarterly report on the electrification project; highlights included the progress on the design process, the Overhead Catenary System, traction power facilities. He also provided an update on the tunnel contract with ProVen Management.

The Board raised concerns on the contingency in terms of the scope and engineering estimates. The Board requested from the staff to include an explanation of the contingency on all future reports; the staff agreed.

Mr. Funghi and staff provided further clarifications in response to Board comments and questions.

### **Monthly Report on Positive Train Control (PTC) System**

Michelle Bouchard, Chief Operating Officer, Rail, introduced Matt Scanlon, Deputy Director Railroad Systems Engineering and thanked him and his team on the continued great work. Ms. Bouchard provided a report on the PTC, highlights included the status on the Caltrain PTC Implementation and activities. She also mentioned that aside from the Federal Railroad Administration (FRA) shutdown, the agency received a letter of approval for the implementation plan and schedule.

Ms. Bouchard and staff provided further clarifications in response to Board comments and questions.

### Public Comment

Roland Lebrun, San Jose, commented on the letter from the FRA and on the issue with the poles.

Drew, San Mateo, questioned the parallel stations and electrical substations.

**AWARD OF CONTRACT TO PROVEN MANAGEMENT, INC. FOR THE CENTRAL EQUIPMENT MAINTENANCE AND OPERATIONS FACILITY MODIFICATIONS PROJECT FOR THE PENINSULA CORRIDOR ELECTRIFICATION PROGRAM**

John Funghi, CalMod Chief Officer, provided a summary of the request for award of contract to ProVen Management (PMI). He provided highlights of the project that provides improvements to Central Equipment Maintenance & Operations Facility (CEMOF) to accommodate system electrification and an expanded vehicle fleet that will include electrified vehicles.

Mr. Funghi and staff provided further clarifications in response to Board comments and questions.

Public Comment

Roland Lebrun, San Jose, commented that there should be a new facility for Electric Multiple Unit (EMUs) in South San Jose.

Adina Levin, Friends of Caltrain commented on the grant funding for electrification and the Caltrain Business Plan.

Approved by Resolution 2019-02

Motion/Second: Davis/Stone

Ayes: Brinkman, Bruins, Chavez, Collins, Davis, Stone, Zmuda, Pine, Gillett

Absent: None

Noes: None

**RESOLUTION OF SUPPORT FOR CALTRAIN'S PARTICIPATION IN REGIONAL MEANS- BASED FARE PILOT PROGRAM**

Michelle Bouchard, Chief Operating Officer, Rail, provided a presentation on the Caltrain's participation in the Regional Means-Based Fare Pilot Program; highlights of the report included an overview, ridership demographics, the fare policy goal, the potential effects of Caltrain's participation, the pilot program conclusion and next steps. The presentation can be found on the Caltrain website link provided here: [http://www.caltrain.com/Assets/\\_Agendas+and+Minutes/JPB/Board+of+Directors/Presentations/2018/Means-Based+Fare+Pilot+Program.pdf](http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/Board+of+Directors/Presentations/2018/Means-Based+Fare+Pilot+Program.pdf)

The Board requested that staff provide a quarterly report; recommended looking at increased ridership as a metric; work with Metropolitan Transportation Commission (MTC) to consider options for ongoing funding.

Ms. Bouchard and staff provided further clarifications in response to Board comments and questions.

Public comment

Jeff Carter, Millbrae, suggested alternate solutions such as employers to assist with the program.

Adina Levin, Friends of Caltrain, suggested re-structuring the Go Pass program.

Andy Chow, Redwood City, spoke in support of the program.

Doug DeLong, Mountain View, commented on the program for retired seniors.

Roland Lebrun, San Jose, suggested the Board vote unanimously in favor of this program.

Drew, San Mateo, suggested looking at the long term and zones versus distance fares.

Approved by Resolution 2019-03

Motion/Second: Chavez/Bruins

Ayes: Brinkman, Bruins, Chavez, Collins, Davis, Stone, Zmuda, Pine, Gillett

Absent: None

Noes: None

**UPDATE ON DIRIDON INTEGRATED STATION CONCEPT PROGRAM**

Melissa Reggiardo, Principal Planner, provided an update on the Diridon Station program and highlights of the presentation included: the partnership organizations, internal and external stakeholders, funding objectives and risk management. The presentation can be found on the Caltrain website link provided here:

[http://www.caltrain.com/Assets/\\_Agendas+and+Minutes/JPB/Board+of+Directors/Presentations/2018/San+Jose+Diridon+Station.pdf](http://www.caltrain.com/Assets/_Agendas+and+Minutes/JPB/Board+of+Directors/Presentations/2018/San+Jose+Diridon+Station.pdf)

There was a robust discussion on the project; Ms. Reggiardo and staff provided further clarifications in response to Board comments and questions.

Public Comment

Vaughn Wolffe, Pleasanton, questioned staff on the foreseeable future goal of the Diridon station.

Larry Ames, San Jose, suggested staff choose the best design suitable for the station.

Adina Levin, Friends of Caltrain, suggested that staff should consider the local versus regional transportation options, land use and access options, bike access options and housing policy.

Andy Chow, Redwood City, suggested staff to consider the long term funding and planning for this project.

Roland Lebrun, San Jose, provided suggestions on the design of the project.

Doug DeLong, Mountain View, suggested possibly considering alternative partners and also commented on the San Carlos overpass bridge.

### **CALTRAIN QUARTERLY PERFORMANCE REPORTS – ITEM WAS MOVED TO CONSENT**

### **CORRESPONDENCE**

Correspondence received was included in the packet and posted to the agency's website.

### **BOARD MEMBER REQUESTS**

Director Stone requested that staff include an item next month regarding the potential revenue measure.

In response to Director Pine's question, staff confirmed that the Transit Oriented Development (TOD) policy will be agendaized for the next meeting.

### **GENERAL COUNSEL REPORT**

Legal Counsel Cassman announced that the Closed Session was not necessary at that time and it would be rescheduled for the next meeting.

Closed Session: Conference with Legal Counsel - Litigation Pursuant to Government Code Section 54956.9: one case

**DATE/TIME OF NEXT REGULAR MEETING: THURSDAY, MARCH 7, 2019 AT 10:00 A.M.  
SAN MATEO COUNTY TRANSIT DISTRICT ADMINISTRATIVE BUILDING, 2<sup>ND</sup> FLOOR,  
1250 SAN CARLOS AVENUE, SAN CARLOS, CA 94070**

Chair Gillett announced that the next meeting would be held on Thursday, March 7, 2019 at 10:00 a.m.

### **ADJOURN**

The meeting adjourned at 12:44 p.m.