

**Caltrain Centralized Equipment Maintenance and Operations Facility (CEMOF)
Monitoring Committee
San Jose City Hall, 200 E. Santa Clara, 18th Floor, San Jose, CA**

**April 24, 2013
Minutes**

Members Present: Chris Escher (Arena), Art Lloyd (JPB), Sally Logothetti (Garden Alameda), Pierluigi Oliverio (San Jose City Council), Mike Riepe (Shasta/Hanchett Park), Chris Tulin (College Park)

Members Absent: None

Staff Present: Joshua Averill, Tasha Bartholomew, April Maguigad, David Olmeda

Others Present: Brett George (Transit America Services, Inc. (TASI)), Rachel Reyes (Councilmember's Oliverio's Office)

Chair Chris Tulin called the meeting to order at 6:04 p.m.

Approval of Minutes – October 24, 2012

Sally Logothetti said to change "conscience" on page 2 to "conscious."

Chair Tulin said to change "Adberry Street" on page 2 to "Asbury Street."

The minutes (Logothetti/Reipe) of January 23, 2013 were approved as amended.

Public Comment

None

Staff Report

None

Call Log

Community Relations Officer Tasha Bartholomew said she logged a complaint regarding a train parked near the PG&E building on Stockton. Mike Riepe said that is the first time a complaint has been received from a business. Director of Maintenance David Olmeda said the train shouldn't be stopped at that location unless the lead is blocked and it is not standard procedure to park the train there and leave it idling.

Councilman Pierluigi Oliverio and Chris Escher arrived at 6:11 p.m.

Chair Tulin said she recommends receiving the logs at meetings so meeting attendees can read them together at the meetings.

Chairperson's Report

None

Committee Report

None

Old Business

Excessive Idling Noise and Action Plan

Mr. Olmeda said the shared objective with TASI is to minimize the noise. He said TASI generates a report to measure idling of the locomotives. He said some progress has been made in raising the level of awareness, but staff depends on the committee to understand the issues in San Jose.

Mike Riepe asked how TASI is measuring idling. Mr. Olmeda said TASI should identify if equipment is idling and when it should be shut down to help staff determine if ground power is going to be used. He said staff requested TASI create a document to identify idling with a brief explanation as to why it was left on locomotive power. He said it also had to do with monitoring the conservation of fuel and emissions. He said staff launched a system called "ZTR," which does not allow the locomotive to idle unnecessarily. Not all locomotives have the system at this time, but staff is working with TASI to implement it on all locomotives. Mr. Olmeda said if a locomotive was idling outside the normal parameters of repairing or working on it, an exception would be generated in a report and staff should be able to verify in the log that a locomotive was running at a certain time and why.

Mr. Riepe asked if the exception report would document how long a locomotive was idling or if it just documents that a locomotive was idling outside the normal parameters. Mr. Olmeda said since it has to do with fuel conservation the documentation would describe that.

Mr. Riepe asked if there is a way to get a summary of the data for all idling for a sample period. Mr. Olmeda said it's not within the personnel or in the process for TASI. He said as a normal course of business the trains come in and out of the yard with quite a bit of regularity. He said TASI doesn't have a process in place to provide that information to the committee. Mr. Riepe asked how often there are exceptions. Mr. Olmeda said according to the complaint log, there are not a lot. He said based on the number of trains going in and out of the yard and the number of people with the trains, he doesn't think it's a big problem although staff tries to address every complaint and minimize them.

Manager of Rail Operations April Maguigad said it is hard to pinpoint what is operations or if someone is complaining about normal business.

Mr. Riepe said if there is data being gathered the committee would need it to measure and create actionable items. He said he would like to see data in summary form how many exception reports are generated.

Chris Escher said the number of complaints does not represent the number of exceptions. He said he would be more interested in an exception report as it is more actionable data. He asked if there is a way of tracking anything other than engine idling that is likely to be out of the ordinary and would cause an intrusion. Mr. Olmeda

said if construction is to take place in the yard that requires heavy equipment, staff alerts the committee. He said any time there will be something that could create noise, staff describes when it is likely to occur, what it is, and why. He said TASI has done a good job of understanding how to minimize the adverse effects to the neighborhood.

Sally Logothetti said odors could be something other than noise to be tracked.

Chair Tulin said progress has been made concerning advanced communication about excessive noise. It was embraced by the neighborhood. She said if they had the exception report they could better inform people.

Mr. Riepe asked if the committee could get access to the exception report in summary form. Mr. Olmeda said he would need to talk with the contract operator to find out what can be done. He said he thinks the current process is successful, but he will work with TASI to see if they can provide a metric regarding this issue.

Ms. Logothetti left at 6:38 p.m.

Chair Tulin said Ms. Logothetti would not be able to stay on the committee and will need to be replaced.

Hotline Guidelines and Recommendations for Updates

Chair Tulin said the committee asked for more clarity on what a caller was complaining about and would like a script for the hotline operators.

Ms. Bartholomew said the additional questions that were proposed will be asked in the future. The operators will begin using the new script and questions right away.

Reappointment of Arena Neighborhood Representative

Chair Tulin said a new representative from the Garden Alameda Neighborhood is needed to replace Ms. Logothetti. Mr. Riepe said he will get a letter from the neighborhood association with a new appointment for this position.

Chair Tulin said she is not sure if committee members change which neighborhoods they represent if the term goes with the member or if it stays with the neighborhood.

Mr. Riepe said Plant 51 has an independent neighborhood association and they could be appointed to the Arena Neighborhood and Mr. Escher could go into the Shasta Neighborhood.

Chair Tulin said she would get clarification before the next meeting.

Announcements

Chair Tulin said she would like to have the meeting materials e-mailed to the committee before the meetings.

The next meeting will be July 24, 2013 at 6 p.m.

Adjourn: 6:52 p.m.