



**CALTRAIN CENTRALIZED EQUIPMENT MAINTENANCE
AND OPERATIONS FACILITY
MONITORING COMMITTEE MEETING
AGENDA**

Note Meeting Room

San Jose City Hall
200 E. Santa Clara, 18th Floor, Rm. T-1854

Members of the public are welcome to attend the teleconference location at 1250 San Carlos Avenue, Executive Conference Room, 3rd Floor, San Carlos

Wednesday, July 23, 2014

6:00 p.m.

1. CALL TO ORDER
2. ROLL CALL
3. APPROVAL OF MINUTES – October 23, 2013
4. PUBLIC COMMENT
5. STAFF REPORT
6. CHAIRPERSON'S REPORT – C. Tulin
7. COMMITTEE REPORT
8. NEW BUSINESS
 - a. Change to Proposed Constituent Contact Log Procedures
 - b. Caltrain Modernization Outreach to CEMOF Monitoring Committee
9. OLD BUSINESS
10. ANNOUNCEMENTS
11. NEXT MEETING: Wednesday, October 29, 2014 at 6 p.m.
12. ADJOURN

Members : Chris Tulin, Chair-College Park
Chris Escher-Arena
Vacant-JPB
Vacant, VTA

Jos Peijnenburg-Garden Alameda
Pierluigi Oliverio-San Jose City Council
Mike Riepe-Shasta-Hanchett Park



Accessibility for Individuals with Disabilities

Upon request, the JPB will provide for written agenda materials in appropriate alternative formats, or disability-related modification or accommodation, including auxiliary aids or services, to enable individuals with disabilities to participate in public meetings. Please send a written request, including your name, mailing address, phone number and brief description of the requested materials and a preferred alternative format or auxiliary aid or service at least two days before the meeting. Requests should be mailed to the JPB Secretary at Peninsula Corridor Joint Powers Board, 1250 San Carlos Avenue, San Carlos, CA 94070-1306; or emailed to board@caltrain.com; or by phone at 650.508.6242, or TTY 650.508.6448.

**Caltrain Centralized Equipment Maintenance and Operations Facility (CEMOF)
Monitoring Committee
San Jose City Hall, 200 E. Santa Clara, 18th Floor, San Jose, CA
October 23, 2013
Minutes**

Members Present: Chris Escher (Arena), Art Lloyd (JPB), Jos Peijnenburg (Garden Alameda), Pierluigi Oliverio (San Jose City Council), Mike Riepe (Shasta/Hanchett Park), Chris Tulin (College Park)

Members Absent: None

Staff Present: Tasha Bartholomew, Casey Fromson, Brett George (General Manager, Transit America Services, Inc.), April Maguigad, Nancy McKenna, David Olmeda

Others Present: Sean Tighe (Councilmember's Oliverio's Office)

Chair Chris Tulin called the meeting to order at 6:01 p.m.

Approval of Minutes – April 24, 2103

The minutes (Escher/Riepe) of April 24, 2013 were approved.

Public Comment

None

Staff Report

None

Chairperson's Report

None

Committee Report

None

Communications-based Overlay Signal System/Positive Train Control Presentation

Casey Fromson, Government Affairs Officer said:

- Caltrain Modernization Program (CalMod) is three key components: the Communications-based Overlay Signal System (CBOSS), corridor electrification and electric multiple units (EMUs).
- This is a \$1.5 billion program.
- CBOSS/Positive Train Control (PTC) will be in place by 2015 and is a Federal mandate.
- CBOSS/PTC requirements:
 - Prevent train-to-train collisions
 - Prevent over speed derailments
 - Prevent incursion into established work zones
 - Prevent movement through a misaligned switch
 - Interoperability with other rail tenants
- CBOSS elements for Caltrain:
 - Enhanced crossing safety and performance

- Improved headways and operational flexibility
 - Enforcement of scheduled station stops
 - Schedule management
- Total project cost is \$231 million and currently in Phase 2
- Segments are being done from south to north. Segment 3 is from San Jose to Santa Clara; Segment 2 is Santa Clara to South San Francisco; and Segment 1 is from South San Francisco to San Francisco to San Francisco
- Data communication substation installation involves boring and pulling fiber cable and the work is generally done in the evening. There will be 14 base stations located within the right of way in San Francisco, Brisbane, Burlingame, San Mateo, and San Jose
- Installation activities at CEMOF
 - Installation site prep will begin in December 2013
 - On-board installation in March 2014
 - Installation completed in 12 months
- Outreach
 - Dedicated project hotline, email, website and social media
 - CBOSS/PTC subscription notification list
 - Caltrain construction weekly newsletter
 - Direct mailer to neighborhoods prior to installation
- Stakeholder outreach:
 - City/county staff coordination group
 - Local Policy Maker Group
 - One-on-one meetings with 17 cities in three counties
 - Community meetings as requested
- Public fact sheets include general project information, frequently asked questions, and tentative schedules
- Next steps include:
 - Continue outreach
 - Respond to inquiries
 - Permit installation coordination

Chair Tulin thanked staff for the mailer notifying the neighborhoods about the work.

Chris Escher asked how neighbors can find out more information on the project. Ms. Fromson said at Caltrain.com/CBOSS/PTC.

Mike Riepe asked if this will capacity. Ms. Fromson said with CalMod and the current Environmental Impact Report it will add an additional train per peak hour per direction.

Mr. Riepe asked if bicycle access has been considered yet for the new electrified trains. Ms. Fromson said that has not been discussed yet, but it will be something discussed at a later date.

Mr. Riepe said a lot of this works enables high-speed rail so will they be on the same tracks. Ms. Fromson said the infrastructure will be in place

Chair Tulin asked if the work starting in March could potentially cause more trains idling. Ms. Fromson said the train does not need to be on during the installation.

David Olmeda, Director, Maintenance, said all installation for PTC is done in the shop and not on power and during the preventative maintenance program.

Jos Peijnenburg asked when the work on electrification starts. Ms. Fromson said it will be completed by 2019. Mr. Olmeda said trains going to Gilroy will still be diesel.

Mr. Riepe asked about the electrification between San Jose and Gilroy. Ms. Fromson said that is Union Pacific territory.

Reappointment of Chris Escher, Arena Neighborhood Representative, and Term Limits

A motion (Riepe/Peijnenburg) to reappoint Mr. Escher at the Arena Representative was unanimous.

Approval of 2014 Meeting Calendar

Chris Tulin said the four meetings are scheduled and can be cancelled if needed.

A motion (Escher/Riepe) to approve the 2014 meeting calendar was unanimous.

Constituent Contact Log

Tasha Bartholomew, Community Relations Officer, said there were only two complaints since the last meeting in April. They are from a person who works at the Pacific Gas and Electric near CEMOF. She has been in contact with the manager at CEMOF and discussed the issue. TransitAmerica (TASI) has been directed to put trains in low idle and shut-off the head end power engine and not park the trains near the facility.

Brett George said this is a collaborative effort between operational and mechanical crews to correct this issue.

Chair Tulin contacted Mr. Omodt regarding his concerns on trains idling. He said they have tapered off from the beginning year.

Chair Tulin asked if the committee feels the issue of idling and noise could be closed out on the constituent log.

A motion (Escher/Riepe) to close this item was unanimous.

Exception Report Status

Mr. Olmeda said the concept was since staff was monitoring noise and emissions to create a process. Staff has been working with TASI to streamline the process and increase awareness. This is work in progress and staff will continue to work with TASI.

Chair Tulin said she doesn't want to create more work, but the extended questions being asked when complaints come in will help to resolve this issue.

Mr. Peijnenburg asked if staff can tap into the noise measurement at the airport. Mr. Riepe said this was discussed many years ago and it was found it would not work with the surrounding noise with the trains.

Old Business

Mr. Riepe asked about old minutes being put on the website. Nancy McKenna, Assistant District Secretary said that only the current year and past two years are posted on the website.

Mr. Peijnenburg asked if he can get a tour of the facility. Mr. Olmeda said to send email regarding tour.

Announcements

The next meeting will be January 22, 2014

Adjourn: 6:57 p.m.

June 3, 2014

Recommendation for CEMOF Monitoring Committee Ways of Working

1. All neighborhood representatives want to maintain Quarterly Meetings.
2. San Jose and San Mateo locations for meeting with conference calling work fine.
3. Need to improve the method the “Constituent Contact Logs” are managed.
 - a. Have ALL email and phone calls for complaints about the CEMOF Facility captured on the log. Issue – not all calls and emails are being noted.
 - b. Have the Answering Service send all calls and emails received sent to Customer Service AND to the Neighborhood Representatives at the same time. Issue –we are not seeing these unless we ask for them currently. (Is there any issue with the Brown Act to do this?)
 - c. Logs are also sent to the neighborhood representative when response is filled in and reply given to person who provided complaint.
 - d. If there is a major need to meet regarding the log prior our regularly scheduled quarterly meeting a Special Meeting can be called.
 - e. Logs are the major tool used in our quarterly meetings. Have sent out with the agenda as we currently do.
 - f. Caltrain communications manager to do check-ins with answering Service occasionally to ensure protocol is being upheld.
4. Re-instate forced messages going to the neighborhoods in advance for abnormal work that can create issues. We believe that proactive alerts satisfy neighbors concerns.
 - a. Send to:
 - i. Nextdoor.com/College Park/Jeff Cooper (will confirm process)
 - ii. Nextdoor.com/SHPNA/Jos Peijnenburg (will confirm process)
 - iii. shasta_hanchett_talk@yahoo.group.com
5. We believe the membership is appropriate. We will be contacting Ken Yeager directly to request his help to have representative for Caltrain and VTA to be appointed in time for our July meeting.
 - a. We will be following up to ensure that each neighborhood member has an alternate.